# THE VILLAGE OF DEXTER VILLAGE COUNCIL MEETING

# Monday, November 8, 2010 \*\*\*\*\*\*\*\*\*\*\*\*\*\*\* DEXTER SENIOR CENTER – 7720 ANN ARBOR ST.

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- B. ROLL CALL: President Keough
- J. Carson
- P. Cousins
- D. Fisher
- J. Semifero
- J. Smith
- R. Tell

- C. APPROVAL OF THE MINUTES
  - 1. Regular Council Meeting October 25, 2010

Page # 1-6

#### D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Melissa Kesterson - Community Garden Report

Page# 7-18

Amy Heydlauff - Chelsea Area Wellness Foundation- Document Loose in Packet

- E. APPROVAL OF AGENDA:
- F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

#### G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

"This meeting is open to all members of the public under Michigan Open Meetings Act."

#### H. COMMUNICATIONS:

- 1. Upcoming Meeting List
- 2. Sign Calendar
- 3. Government Finance Officers Association Distinguished Budget Presentation Award
- 4. Michigan Economic Developers Associations Certified Business Park Renewal Letter
- 5. High Speed Intercity Passenger Rail Program

Page # 19-28

#### I. REPORTS:

1. Community Development Manager – Allison Bishop

Page # 29-60

2. Administrative Public Works Supervisor – Blair Selover

Page # 61-66

3. Board, Commission, & Other Reports- "Bi-annual or as needed" - None

Arts, Culture & Heritage Committee

Chelsea Area Planning Team / Dexter Area Regional Team

Dexter Area Chaniber

Dexter Area Fire Department

Downtown Development Authority Chair

Farmers Market/Community Garden Representative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative

Library Board Representative

Parks & Recreation Commission

Planning Commission

Tree Board Chair

Washtenaw Area Transportation Study Policy/Technical Committee Reps

Western Washtenaw Area Value Express Representative

4. Subcommittee Reports

Downtown Fire Detection

Economic Preparedness

Facilities

Website

5. Village Manager Report

Page # 67-84

6. President's Report

Page # 85-88

#### J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$517,410.46

Page # 89-96

2. Consideration of: Holiday Hustle – 5k & 1 Mile Run on December 4, 2010 from

4:15 p.m. to 5:30 p.m.

Street Closures include Central Street from 5 a.m. to 8 p.m. and various Village streets during the run as outlined in the

included map.

Page # 96-106

#### K. OLD BUSINESS- Consideration and Discussion of:

#### L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Resolution Reappointing Directors to the Economic

**Development Corporation** 

Page # 107-112

2. Consideration of: Resolution Appointing Additional Directors to the Economic

Development Corporation and Calling for a Public Hearing on

December 13, 2010 to Consider the United Methodist

Retirement Communities Project Plan

Page # 113-128

Agenda – November 8, 2010 Page 4 of 4

3. Consideration of:

Proposal from Orchard, Hiltz and McCliment for \$8,600 for the Main/Alpine Sidewalk Project for Engineering Services and a request to spend an additional \$5,000 to modify the sidewalk ramp

Page # 129-130

4. Consideration of:

Appointment of Kurt Augustine as Street Administrator

Page# 131-132

5. Consideration of:

Contract Renewal with the Washtenaw County Sheriff until

December 31, 2011 with a 4% Cost Increase

Page # 133-150

6. Consideration of:

Setting a Public Hearing for November 22, 2010 on an amendment to the General Code of Ordinances Chapter 46, Streets, Sidewalks and Certain Other Public Places, to incorporate the Complete Streets Ordinance

Page# 151-152

7. Consideration of:

Local Governing Body Resolution for Charitable Gaming

License for the Friends of the Dexter District Library

Page # 153-156

8. Discussion of:

Michigan Green Communities Challenge

Page # 157-162

#### M. COUNCIL COMMENTS

#### N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

#### O. ADJOURNMENT

AGENDA 11-8-10

DEXTER VILLAGE COUNCIL REGULAR MEETING MONDAY, OCTOBER 25, 2010 ITEM C-L

#### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough in the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins-arr at 7:31

D. Fisher

J. Semifero-arr at 7:31

J. Smith

R. Tell

#### C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – October 11, 2010

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of October 11, 2010 with the following correction: remove the phrase to include this in the border to border project under item L-1 in New Business.

Unanimous voice vote for approval

#### D. PREARRANGED PARTICIPATION

None

#### E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with the following changes: Addition of item H-6, Letter from the Michigan Liquor Control Commission regarding the purchase of a SDD License and additional information for item I-6 on the Economic Development Corporation

Unanimous voice vote for approval

#### F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

#### G. NON-ARRANGED PARTICIPATION

None

#### H. COMMUNICATIONS:

- 1. Upcoming Meeting List
- 2. Sign Calendar

- 3. Candy4Kids
- 4. Letter from Comcast
- 5. Holiday Hustle
- 6. Letter from Michigan Liquor Control Commission

where adverse states in the tra-

#### I. REPORTS

anerova 3

1. Community Development Manager - Allison Bishop

Ms. Bishop submits her report as per packet. In addition Ms. Bishop reported and answered questions on the following: a) Parks Programming – putting together events to bring people into the Village and to the Village parks; b) explained the procedure to handle the open basement situation at Victoria Condos with Blackhawk Development; c) collaborating with Cedars of Dexter and United Methodist Retirement Communities on the Connecting Communities initiative; d) The Michigan Department of Natural Resources and Environment was on site at the Mill Creek Park today and the Village will need to request an extension for 12 days and may have to ask for a withdrawal and re-submit the application for permitting, they were supportive of the American with Disabilities Act ramp but not the Jeffords Street extension fill; e) meeting with Mary Marshall and the Dexter Schools today regarding the Outdoor Lab; f) have received the check from Cedars of Dexter for the tree replacement fund; g) looking for donations for the Village's Ice Rink; and h) attended a meeting on communication and suggest that the Boards and Commissions meet as a group.

 Treasurer/Finance Director – Marie Sherry First Quarter Report

Ms. Sherry submits her report as per packet. In addition Ms. Sherry reported that she has contacted Eastern Michigan University to include the Village into their internship program for someone to assist with cash forecasting as a non-paid position.

3. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

None

4. Subcommittee Reports

Website - None
Downtown Fire Detection - None
Economic Preparedness - Jim Smith/Donna Fisher
Mr. Smith reported that the sub-committee will be having two meetings this month and next to create a draft plan.

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates: a) recommended to continue restoration on those areas that need the work on Forest, Inverness and Grand Streets; b) need to

make a change in the budget amendment on the sidewalks (L-2) for \$1500 plus other adjustments for a total of approximately \$3600; c) met with Dexter Fastener Technologies (Dextech) and Spark on the occasion of Dextech's 20<sup>th</sup> anniversary in Dexter; d) answered a question on fabricating the hand rail on the sidewalk project; and e) mentioned the possible legality of the crosswalk signage.

#### 6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough updated Council on the following: a) reviewing the Economic Development (EDC) Corporation to issue tax-exempt bonds to the United Methodist Retirement Communities and would like to have appointments to the EDC for the next Council meeting and b) asked if Council members are agreeable to a work session on November 29 from 6-9 pm.

#### J. CONSENT AGENDA

- 1. Consideration of: Bills and Payroll in the amount of \$597,195.00
- 2. Consideration of: 2011 Meeting Calendar
- 3. Consideration of: Appointment of Matt McCormack to the Arts, Culture & Heritage Committee
- 4. Consideration of: Dexter Lion's Club request to display four (4) signs in the right-of-way from November 26 to December 30

Motion Fisher; support Smith to approve items 1, 2, 3 and 4 of the consent agenda.

Unanimous voice vote for approval

#### K. OLD BUSINESS-Consideration and Discussion of:

None

#### L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Policy Direction on Michigan Medical Marihuana Law of 2008

Discussion regarding the Michigan Medial Marihuana concluded with letting the Planning Commission to go through the process and come back with a recommendation with Council members giving input to the Planning Commission. Probably looking at an extension of the current moratorium.

2. Consideration of: 2010-2011 Budget Amendments

Motion Cousins; support Carson to approve the budget amendments as proposed along with the addition of \$3500 to the following three line items – major streets from local streets, major streets sidewalks, and local streets transfer out to major streets.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None Motion carries

3. Discussion of: Update on Tetra Tech Activities

Mrs. Dettling reported that they are into the third week, working through staff's uneasiness with the situation, and will be working to more specifically define the project requirements. Reporting to Council will begin at the first meeting in November.

#### M. COUNCIL COMMENTS

Tell None Carson None

Smith Jones

None asked Council members to help update their information for the

Michigan Municipal League's upcoming directory

Fisher

None

Cousins

will reserve remarks until the next meeting

Semifero

None

#### N. NON-ARRANGED PARTICIPATION

Kurt Augustine of 3360 Broad Street, Dexter asked Council members to feel free to contact him if they have any questions or comments regarding the Department of Public Works.

# 0. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268 Sec. 8(c)

Motion Smith; support Carson to go into closed session for the purpose of discussing labor negotiations at 9:10 PM.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None Motion carries

At 9:10 PM a recess was taken and the meeting resumed at 9:15 PM.

Motion Smith; support Cousins to leave closed session at 9:33 PM

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None Motion carries

### P. ADJOURNMENT

Motion Fisher; support Smith to adjourn at 9:33 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones Clerk, Village of Dexter

Approved for Filing:\_\_\_\_\_

AGENDA 11-8-10 ITEM

#### VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org Phone (734)426-8303

Fax (734)426-5614

**MEMO** 

To: President Keough and Council From: Donna Dettling, Village Manager

Date: November 8, 2010

**Community Garden Report** Re:

Attached is a letter and the report submitted to Chelsea-Area Wellness to satisfy the requirements of the grant we received for our Community Garden. A Farmer's Market/Community Garden Committee meeting is planned for November to review and discuss the future of the Garden and prepare a recommendation to Council.

Melissa Kesterson will be attending the Council meeting to review the report and answer questions about this Year's Community Garden.

Please contact me if you have any questions about the report or the financial summary provided.



## VILLAGE OF DEXTER

8140 Main Street + Dexter, Michigan 48130-1092 + (734) 426-8303

Village Council

Shawn Keough President

Ray Tell President Pro-Tem

Jim Carson Trustee

Paul Cousins Trustee

Donna Fisher Trustee

Joe Semifero

James Smith Trustee

Administration

Donna Dettling Manager

Carol Jones Clerk

Marie Sherry, CPFA Treasurer/Finance Director

Courtney Nicholls Assistant Village Manager

Ed Lobdell Public Services Superintendent

Allison Bishop, AICP Cammunity Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www. villageofdexter.org October 29, 2010

Amy Heydlauff Executive Director Chelsea-Area Wellness Foundation 310 N. Main, Suite 203 Chelsea, MI 48118

Dear Amy and Foundation,

I am pleased to submit the attached report for the Village of Dexter's Community Garden grant award reporting requirement. The village received \$4,000 in April this year to start a Community Garden. A total of \$3,130 was used to buy supplies and pay for Garden Coordinator Services and field preparation.

A summary of the revenue and expenses is attached for your review as well as a projection of revenue and expenses to continue the Garden through 2013. This season was a big success and it is our intent to continue the Garden. The Village is requesting that the Chelsea-Area Wellness Foundation consider allowing the remaining \$870 from the grant to be applied to our 2011 Garden Season.

Your prediction that a garden coordinator would increase our chances of success and help us arrive at sustainability was accurate. The coordinator in combination with Village staff helped make our first year an undeniable success and provide a foundation on which to build on in the future.

Pleases contact myself or Melissa Kesterson (734-426-6775) with any questions. I look forward to hearing from you regarding our request to carry over grant funds into our next garden season.

Our region is fortunate to have the Chelsea-Area Wellness Foundation, and it goes without saying the Village of Dexter appreciates being awarded grant funds that not only fulfill your mission but also improve Dexter's quality of life.

Sincerely,

Donna Dettling Village Manager

cc: Village Council

Farmer's Market/Community Garden Committee

#### Village of Dexter Community Garden

### 2010: A First Year in Review

#### How it began:

On Monday April 19<sup>th</sup>, 2010, a group of people gathered at the Dexter District Library as part of a loosely named Community Garden Planning Committee. They gathered to explore the idea of a community garden in the village of Dexter. The meeting's purpose was to discuss garden location options, garden guidelines, membership, and to gauge the overall interest in the community. Some participants at the meeting expressed a desire for a gardening space for themselves, others were interested in the idea of growing food for donation to local food banks, and another participant talked about the real need for some in the community to have access to fresh produce. For these people in the community the chance to grow their own fresh food is a wonderful opportunity.





The outcome of the meeting showed there certainly was an interest on the part of Dexter residents to have a community garden, and that next steps should be taken to keep the project moving forward with the hopes of a community garden in place for the 2010 growing season.

#### Moving forward with the project:

For the project to move forward and be successful, the Dexter Village Council needed to discuss and agree on issues facing the community garden such as location, leadership, budget and garden guidelines. Village council gave their approval for the garden to be created at a village-owned piece of land on Dan Hoey Rd. Village Council members appointed the village manager as the staff person to oversee the project and asked that a committee be formed and merge with the Farmer's Market committee, thus renaming that oversight committee the Farmer's Market/Community Garden Committee.

Village Council also asked that funding be secured to support the project budget in its initial season. Working together, the village manager and a community member applied to the Chelsea Area Wellness Foundation for a grant to start the community garden. The CAWF approved the grant and with that approval all roadblocks with funding were eliminated.

Working together again, the village manager and a community member developed documents to present to council outlining how the garden would be run, i.e. rules for the space, how community members could join, parameters for joining the garden (Dexter Village residents initially, all Dexter school district residents ultimately), and administration of the garden and gardeners.

After thorough discussions with various council members to assure everyone's understanding and support, council approved the project and work on the garden began!

#### Getting the garden growing

Announcements of the new Village of Dexter community garden were made in the newspaper, with temporary signs, on the Village of Dexter web site and flyers placed at Dexter businesses. People interested in gardening at the site were directed to visit the community garden page on the Village of Dexter web site where they could learn more about the garden and download an application.

Simultaneously, local businesses were approached asking for donations of goods such as shovels, rakes, hoses, tape measures, hay, and fencing. Dexter's generous business people donated many items to the garden giving the gardeners plenty of tools and materials to work with the 2010 growing season.

Locating the garden at the property on Dan Hoey Road was the next step. Making sure the garden space had plenty of sun, was easy to reach and was within close proximity to water were all factors playing into the final placement of the garden on the site. In a pasture which used to be used for grazing sheep, only a few shrubs needed to be removed. As to water, an old well is conveniently located near the garden. The well was inspected to insure it would work and produce enough water as well as the water itself being tested to determine if it was potable (it was). Finally, the location of tool storage and parking for the gardeners was selected, moving the timeline ahead to the actual working of the soil!

After a rather wet and rainy start to May, the garden was plowed later in May. The site was then staked out (measured and marked) and each plot was numbered to coincide with the garden map. Community members had been submitting their applications for plots throughout May. Their applications had been processed and gardeners chose between half (10x20) or full (20x20) plots. Confirmations were emailed to gardeners complete with a map of the site letting them know where their particular plot was located.



Staking out freshly plowed garden



Staking out supplies



New seedlings in the brand new garden

#### From fallow field to food:

With the garden ready to go and the weather just right to start gardening, gardeners were invited to a garden kick –off on May 25<sup>th</sup> where the logistics of the site (such as water location), garden guidelines and site etiquette were discussed.

On June 5<sup>th</sup> the Village of Dexter community garden had its first work party. This time together gave the gardeners the opportunity to meet each other and to accomplish some much needed chores: placing a fence around the perimeter of the garden, attaching gates at either end of the garden and laying down woodchips for a center path.



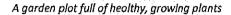
Roising the fence



Making the gate for the garden fence

On July 24<sup>th</sup> there was another get together intended solely as a meet and greet for the gardeners.

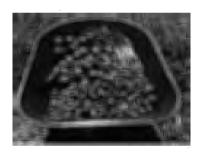






Jopanese greens

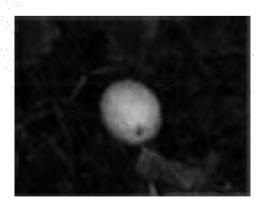
After a long and lovely growing season the garden was closed October 16<sup>th</sup> with a final work party where the gardeners closed and cleaned up their plots preparing them for the fall plowing, took down part of the fence, put away the hoses and tools for the season and in general tidied the area for the winter and prepared it for next spring's growing season!



A bountiful harvest!



Pointing out deer control methods



Baby Melon

# **Village of Dexter Community Garden**

# **Gardener Survey Results 2010**





Morning sunshine in the garden.

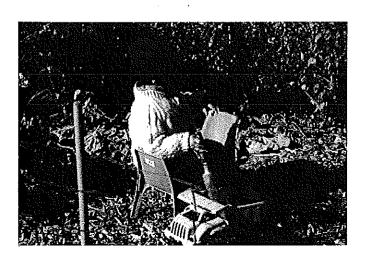
One of many jars of pickles canned by one of our community gardeners.

\*All gardeners were asked to participate in the community garden survey. Not all gardeners responded to the survey, and not all of those responding answered all the questions on the survey.

Number of garden plots in garden: 10 full plots (or, 20 half plots)

Number of primary gardeners: 14

Number of surveys received: 7



#### **Survey Question Results**

(answer below represent combined totals and are best estimates on the part of the participants)

How many people gardened in your plot this growing season?: 29

<u>Did you share your produce with others?</u>: Produce was shared with friends, co-workers, Faith in Action, extended family, neighbors, immediate family

How many people did you share your produce with?: 120

How much have you shared with others this growing season?: 85lbs

What did you grow in your plot?: Bush string beans, zucchini, sugar snap peas, sugar baby watermelon, Daikon green, Mizuna, Komatsuna (Japanese mustard spinach), basil, Shiso (Japanese basil), watermelon, corn, peas, turnips, radishes, frisee, basil, lettuce, spinach, tomatoes, sunflowers, pumpkins, cucumbers, eggplant, leeks, carrots, beets, swiss chard, marigolds, celery, green peppers, hot peppers, & banana peppers, summer squash, yellow & green beans, kohlrabi, cherry tomatoes, beef steak tomatoes, cherry tomatoes, winter squash, cantaloupe

How much would you say you have harvested from your plot this growing season?: ~300 lbs of produce (author's note: many gardeners responded to this question with "1/2 bushel" or "4 bunches of lettuce". The number in pounds is mine, and a best estimate)

#### Other thoughts from the gardeners:

"Having this garden plot was so valuable to my family this season. Not only did such a small plot provide plenty of produce for my family, it also proved to be a much-needed space for quiet and peace from a busy household. I very much appreciated the opportunity to teach the children in my life about the cycle of planting and harvesting, connection with nature and a self-reliance that comes with growing produce. I look forward to next season and am considering taking on a larger plot to increase the amount of produce I am able to raise for my family. Thank you!"



"I am very sorry that we can not join the last meeting, because we are moving back to Japan on Oct.12th. Attached is a community garden survey.

I cleaned up our plot the other day, so when you have chance to head to the garden, please check out our plot. And if you have any concern, let me know.

We really had good crops this year, especially tomatoes.

Everyone liked my tomatoes. And my son Yuma loved them too! (Before he didn't like to eat tomatoes that I bought from the store, but now he ask more for his favorite white tomato from our garden.)

Thank you for all the arrangement for the community garden.

I am going to miss the garden, but I am hoping that you'll have another great success on Community garden project next year too, and everyone have fun !!

Please give our best regards to all the community gardeners at the last meeting."

"I'm hoping that there will be a community garden again next year. I loved the plot that we shared. Being a redhead, I could garden in the morning in the shade and would like to put in use what I learned by renting a whole plot next Spring.

Please stay in touch and thank you so much for everything that you did this year!"



A few of the first Village of Dexter Community Gardeners!

Fund: Community Garden	2010	2011	2012	2013	2014			
Revenues								
Revenue from Grants	4,000		-	_			-	44
Received CWF Grant April 2010 to start Commit	A SALES CONTRACTOR OF THE PARTY						بالمنافدة فتعاصينا	المنا المستعلقة المستعلق المستعلقة المستعلقة المستعلق المستعلقة المستعلق المستعلق المستعلق المستعلم المستعلم المستعلم المستعلم المستعلق المستعلم المست
Revenue from Donations	80	100	500	500		-	-	-
Revenue from Plot Rental		4.000	4 500					Control of the contro
Plot Rental Year 1 - \$50 expect 10 plots Year	500	1,000	1,500	1,500	TO DEVICE AND WAR	- Treesingstration	-	•
Revenue from Interest Earned	Z \$30 expect	20 prors rear	3- 115-expect ZV	DIOUS COMMITTEE	TO REVIEW AND MAK	RECOMMENDATION	الأحداد المحكمة المحكمة المحكوم المتاد	_
The reliable from the rest Lames	-	-		-		_		
Other Revenue				_	چوپند موسدند انتخاب کرد با در استان با استان با استان با در در 		<u> </u>	-
Total Revenues	4,580	1,100	2,000	2,000	-	-	_	-
Prior Year Carry Over		1,450	550					
		2,550	2,550					
Fund: Community Garden		Prior year carry o	ver includes \$870	from Grant (provid	led CWF will allow ca	rry over) and \$580	from plot rental an	d donations.
Expenses				-				
Staff Services	-	-	-		-	14	-	-
In-kind year one, show DPW and Admin service		CHRONOLOGICAL CONTROL OF THE CONTROL	APPLICATION OF THE PROPERTY OF THE PROPERTY OF THE PARTY	A SHAD THE RESIDENCE OF THE PARTY OF THE PAR	ROM STAFF			
Coordinator and other Services	2,000	750	750	750		_	—	
Contracted Garden Coordinator \$15 per hour	mention for the property of the property of the party of	Responsible residence of this Caterior and Laterial (Ten and Caterior after	The second secon		ON TO COUNCIL	المستقد المستد المستقد المستقد المستقد المستقد المستقد المستقد المستقد المستقد	,	
Supplies	1,060	1,250	1,250	1,250	-	-	-	-
Rakes, hoses, fence, mulch, signs		and the second of the second o						
	A Continue de Control de la Control de Contr		-				_	
				Maria Para				
Total Expenses	3,060	2,000	2.000	2.000			Paradonie in processoral second	Mes (), res•t o kees
Total Expenses	3,000	2,000	2,000	2,000	-	7	<del>                                     </del>	
								,
D			-		<del>*************************************</del>			
Revenues Received		Amount	Date		***************************************			·
Wellness Foundation Grant		\$4,000.00						
Garden Application Full -Rotary		\$50.00						
Garden Application Half Derk Wilcox		\$25.00						
Garden Application Half-Kevin Cousins		\$25.00	5/11/2010					
Garden Application Full- Carson		\$50.00						
Garden Application Full- Molly Smith		\$50.00	5/12/2010				1	
Garden Application Half-Tsubouchi		\$25.00	5/14/2010			,	,	
Donation Tsubouchi		\$5.00	5/14/2010					
Garden Application Full- Chrisman		\$50.00						-
Garden Application Half-Winchester		\$25.00						
Garden Application Full- Minneboo		\$50.00						
Garden Application Half- Olexa		\$25.00				-		
Garden Application Half-Fisher		\$25.00						
Donation Andrea Fisher		\$25.00			, ,			'
Garden Application Half-Eisele		\$25.00			***************************************			
Caracity Application Flair Lisele	L	\$25.00	0/1/2010					1

10/29/2010

Garden Application Full - Ritter	\$50.00	6/2/2010				-	
Donation DAPCO Industries	\$50.00	6/3/2010					
Garden Application Half-Kesterson	\$25.00	6/11/2010					
	\$4,580.00						,
•							
				,			
101.265.000.962.000							
Expenses Incurred	Amount	Date			·		
Invoice for Melissa April & May	\$555.00	5/17/2010					
ExpresSign	\$40.00	5/17/2010					-
Kevin Ernst Plowing Services	\$200.00	6/14/2010					
Dexter Mill Supplies	\$335.10	6/3/2010					
Invoice Melissa April & May	\$555.00	5/15/2010					
Invoice for Melissa May &June	\$382.50	6/15/2010					
Invoice Melissa June & July	\$105.00	7/15/2010					
Invoice Melissa July & August	\$105.00	8/15/2010					
Invoice Melissa August & September	\$105.00	9/15/2010	-				
Invoice Melissa September & October	\$127.50	10/27/2010		\$1,380.00			
Hackney Hardware	\$39.77	5/28/2010	729007	92 Total Hours			
Hackney Hardware	\$63.09	5/25/2010	728930				
Hackney Hardware	\$11.98		729407				
Hackney Hardware	\$5.99		729407				
Permanent Sign	\$300.00		23892				<u> </u>
Kevin Ernst End of Season Plowing	\$150.00	10/29/2010					
	\$3,080.93		··				
	φ3,000.93			***************************************		<del> </del>	
	\$1,499.07						

# 2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	11/3/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	,
Dexter Area Historical Society	11/4/2010	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Village Council	11/8/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Downtown Development Authority	11/8/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	11/8/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	11/9/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	11/10/2010	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Chelsea Area Planning Team/Dexter Area Regiona	11/15/2010	7:00 p.m.	Sylvan Township	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	11/15/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Dexter Township Board	11/16/2010	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	11/16/2010	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	11/16/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Economic Preparedness Committee	11/16/2010	3:00 p.m.	Village Offices	http://www.villageofdexter.org	Jim Smith, Donna Fisher
Regional Fire Consolidation	11/17/2010	3:30 p.m.	Dexter District Library		Shawn Keough
Washtenaw Area Transportation Study-Policy	11/17/2010	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Washtenaw County Board of Commissioners	11/17/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	11/17/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Area Fire Board	11/18/2010	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Downtown Development Authority	11/18/2010	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	ealthy Community Steering Committee 11/18/2010 8:30 a.m.		Chelsea Hospital - White Oak Ro	oom	Paul Cousins
Dexter Village Council	11/22/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	11/22/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	11/23/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	11/23/2010	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Village Council Work Session	11/29/2010	6:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org	

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

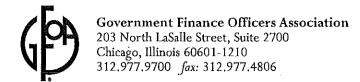
	i .	T	Number	Approval		T	1		Number	Approval	
	Name of Group	Dates	Approved	Date	Locations		Name of Group	Dates	Approved	Date	Locations
	The state of the s	Dutto	Дррготоз	Dulo	1,4,16,17,18		Haine of Group	Dates	2 - 36" x 24"		2,10,8,5,22,29,
January	Friends of the Library - Book Sale	7-9	9 - 18" x 24"	12/14/2009	19(2), 20(2)	June Cont	St. Andrews - Rummage Sale	1-12	6 - 18" x 24"	5/24/2010	30
Januar,	Thomas of the Electricity - Book Colle	7-0	3 " 10 X24	1211712000	10(2), 20(2)	June Conc.	St. Alltiews - Numinage Sale	1-14	0 * 10 X24	WZ-WZO 10	1,4,16,17,18
	1						Friends of the Library - Book Sale	3-5	9 - 18" x 24"	12/14/2009	19(2), 20(2)
February	Knights of Columbus - Rummage Sale	Jan 26-7	6 - 18" x 24"	1/25/2010	1,2,5,6,10,11		Community Orchestra - Concert	8-18	3-3'x4'	3/8/2010	4,5,9
I Column	rengites of Columbus - Rummage Cale	Jan 20-1	0-10 AZ-	112512010	1,4,16,17,18		Community Orchestra - Concert	. 0-10	3-3 14	3/0/2010	4,0,0
	Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009			Detector Life	19-27	5 - 18" x 24"	6/14/2010	1 2 4 5 10
	Friends of the Library - Book Gale	4-0	2 sandwich 3	12/14/2005	19(2), 20(2)		Relay for Life	19-21	5-10 X24	6/14/2010	1, 2, 4, 5, 10
	Encore Theatre - Intermittent	1 4 24	directional	44/00/0000	45.40		Burness Sala	20.20	0 414 61	E/40/0040	4 10 7
		4-21		11/23/2009	15,16		Boy Scouts - Rummage Sale	23-26	3-4'x5'	5/10/2010	1,10,7
	Community Band - Concert	17-28	4 - 2' x 4'	2/8/2010	2,3,4,5	July	St. Josephs - Summer Festival	June 28-19	1 - 4' X 4'	6/28/2010	5
March	Community Orchestra - Concert	Feb 24 - 7	4 - 3' x 4'	12/28/2009	2,4,5,9	August	Alpha Coney - Cancer Fundraiser	July 27-3	5 - 18" x 24"	7/26/2010	1,4,21,7,2
					1,4,16,17,18				2 - 36" x 24"		
	Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009	19(2), 20(2)		St. Andrews - Ice Cream Social	July 26-5	3 - 18" x 24"	7/12/2010	1, 2, 6, 8, 10
									2 sandwich 3		
	Knights of Columbus - Fish Fry	9-26	5 ~ 18" x 24"	3/8/2010	1,5,6,7,10		Encore Theatre - Intermittent	July 19-22	directional	11/23/2009	15,16
							Dexter Daze		5 - 18" x 24"	5/24/2010	5,2,10,4,1
					1,4,16,17,18			-	1		1,4,16,17,18
April	Friends of the Library - Book Sale	1-3	9 - 18" x 24"	12/14/2009	19(2), 20(2)		Friends of the Library - Book Sale	12-14	9 - 18" x 24"	12/14/2009	19(2), 20(2)
,,,,,,,	Thomas of the Electry - Book 52.5		2 sandwich 3	121712040	10(2), 20(2)		Lion's Club Leos - Senior Center	12-1-7	0 × 10 X2.	121712022	10(2/, 25(-/
	Encore Theatre - Intermittent	March 15-18		11/23/2009	15,16		Fundraiser	14-28	5 - 24" x 14"	7/26/2010	4,34,1,35,10
	St. Andrews - Dinner	4-8	1 - 24" x 36"	3/22/2010	15,16		Pundraisei	14-20	5-24 A IT	1/20/2010	4,04,1,00,10
<del></del>	St. Andrews - Dinner	4-0	1-24 X 30	312212010	8				1 - 24" x 36"	2/02/2010	8
$\vdash$	Driver Stationard Advantage	147	5 001 OCH	0.00000	1 5 7 10 10 10	September	St. Andrews - Dinner	4-8		3/22/2010	
	Historical Society - Art Fair	4-17	6 - 28" x 25"	2/8/2010	1,5,7,10,12,13		Cub Scout Pack - Sign-up	14-15	2 - 24" x 18"	9/13/2010	9, 34
	l		1-4'x8' 5						3 - 24" x 36"		
	Dexter High Drama - Play	15-25	~3' x 3'	4/12/2010	3		United Methodist - Rummage Sale	17-27	4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21
			3 - 24" x 36"								
	United Methodist - Rummage Sale	17-26	4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21		St. Andrews - Blood Drive	20-27	2 - 28" x 22"	4/12/2010	8, 22
	Community Band - Concert	14-25	4 - 2' x 4'	2/8/2010	2,3,4,5	October	Dexter Lions Club - Apple Daze		5 - 18" x 24"	9/13/2010	5, 36, 6, 1, 34
	St. Andrews - Blood Drive	19-26	2 - 28" x 22"	4/12/2010	8, 22		Knights of Columbus	Sept 20-3	4 - 18" x 24"	9/13/2010	2, 6, 7, 21
											1,4,16,17,18
		1					Friends of the Library - Book Sale	Sept 30 - 2	9 - 18" x 24"	12/14/2009	19(2), 20(2)
May	Historical Society - Quilt Show	April 16-2	4 - 21" x 24"	4/12/2010	1,5,6,10		Home Builders Association	1-3	1 - 18" x 24"	10/1/2010	1
,	Thotorious	7,5 15 _	7	7	1,4,16,17,18	<del> </del>	TOTAL DEMOCIO , TOO OF STORE		1	10, ., 40	
	Friends of the Library - Book Sale	April 29 - 1	9 - 18" x 24"	12/14/2009	19(2), 20(2)		St. Andrews - Dinner	3-7	1 - 24" x 36"	3/22/2010	8
	Friends of the Library - Dook Sale	April 29 - 1	9-10 XZ4	1211412003	10(2), 20(2)		St Alidiews - Diffiler	3-1	2 - 36" x 24"	0)2212010	
	St. Andrews - Dinner	26	1 - 24" x 36"	3/22/2010			Ct Androve Annual Suppor	7 21	3 - 18" x 24"	9/13/2010	1, 2, 6, 8, 10
	Community Orchestra - Concert	2-6		3/22/2010	8	<b> </b>	St. Andrews - Annual Supper	7-21		10/1/2010	1, 2, 6, 8, 10
		12-23	4-3'x4'	12/28/2009	2,4,5,9		Showcase of Homes	8-10	1 - 18" x 24"		· ·
	ACH - Songs, Slams, Smores	22	1 - 3' x 2'	5/10/2010	26	ļ	Community Orchestra - Concert	14-24	4 - 3' x 4'	9/27/2010	2,4,5,9
	Dexter Lions - White Cane Week	28-29	5 - 16"x30"	4/26/2010	23,24,25,10,16	November	St. Andrews - Dinner	Oct 31 - 4	1 - 24" x 36"	3/22/2010	8
											1,4,16,17,18
	1						Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009	19(2), 20(2)
June	Dexter Garden Club - Garden Walk	May 25-5	5 - 24" x 36"	5/24/2010	1,9,2,33,28						
									2-3'x5' 1		
i	Community Garden	May 25 - 15	2 - 18" x 24"	5/24/2010	31	December	Dexter Lions Club - Tree Sale	Nov 26-30	4' × 8'	10/25/2010	6, 10, 7
	Dexter Chamber - Summer Music	May 21-7	1 - 8' x 3'	5/10/2010	1 1		St. Andrews - Dinner		1 - 24" x 36"	3/22/2010	8
		1000	2 sandwich 3	0.10,2010	<del></del>		Ot Aldiono Dinney	110	1 - 1 - 1	0.222	
	Encore Theatre - Intermittent	May 17-20	directional	11/23/2009	15,16		Community Band - Concert	1-12	4 - 2' x 4'	9/27/2010	2,3,4,5
	LINOIS TREAMS - Internation	Way 11-20	uncouotta	11/20/2003	10,10	ł	Continuinty Dane - Concert	1-12	7-417	3/2//2010	1,4,16,17,18
	Douter Copper Club	May 29 42	E 40" v 24"	#10410040	10 4 5 44 00		Educate of the Liberty Book Cole	. 24	0 40" 4 04"	40/44/0000	19(2), 20(2)
	Dexter Soccer Club	May 28 - 12	5 - 18" x 24"	5/24/2010	10,4,5,11,32	ļ	Friends of the Library - Book Sale	2-4	9 - 18" x 24"	12/14/2009	
4		,	1				Community Orchestra - Concert	9-19	4 - 3' x 4'	9/27/2010	2,4,5,9

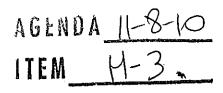
Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warnor Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 34-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor

<sup>\*</sup>The Senior Center had signage approved on March 8 however they have informed the Village that they will not be putting out the sign.

<sup>\*\*</sup>The Dexter Farmers Market received permission to place 8 signs on Tuesday & Saturday during the hours of the Market.

\*\*Connexions Church received permission to place 4 signs on Sunday mornings through 2010 in locations - 1,5,36,21





October 16, 2010

Ms. Donna Dettling Village Manager Village of Dexter 8140 Main Street Dexter, MI 48130

Dear Ms. Dettling:

I am pleased to notify you that Village of Dexter, Michigan has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

#### Marie Sherry, Treasurer/Finance Director

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

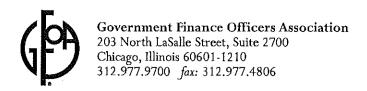
Janthai

Sincerely,

Stephen J. Gauthier, Director

Technical Services Center

Enclosure



October 16, 2010

#### PRESS RELEASE

For Further Information Contact Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Village of Dexter**, **Michigan** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

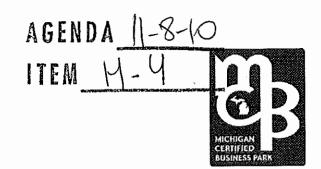
Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to Marie Sherry, Treasurer/Finance Director.

For budgets including fiscal period 2009, 1,214 entities received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving over 17,600 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.





October 25, 2010

Donna Dettling Village Manager Village of Dexter 8140 Main St. Dexter, MI 48103

Re: Dexter Business & Research Park

Dear Donna:

On behalf of the board of directors, membership and staff of the Michigan Economic Developers Association (MEDA), I would like to thank you for another great year of participation in the Certified Business Park (CBP) Program. We hope that the additions to the website, newsletters, and meetings have benefited you and enhanced your experience as a participant in the CBP Program.

The Certified Business Park Website continues to attract tens of thousands of visitors per year and a CBP discussion group has recently been added to LinkedIn. An easy to use clickable map has been added to the homepage as well as recent additions of the newsletter. We look forward to new opportunities to promote CBPs in 2011 and are open to suggestions.

The State of Michigan's Certified Business Parks offer quality, up-to-date facilities with a high standard of service. By maintaining this level of excellence, MEDA and the State of Michigan can promote these sites to businesses, potential developers, and site consultants with ease.

If you have any questions about MEDA or the CBP Program, please call our office at 517-241-0011.

Sincerely,

Cassandra Jorae

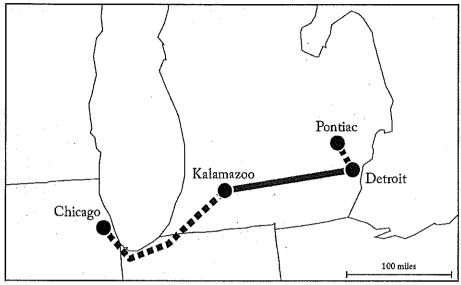
Administrative Manager/CBP Coordinator

# High-Speed Intercity Passenger Rail Program

AGENDA 11-8

## Pontiac - Detroit - Chicago

Corridor Overview - October 2010



Michigan Department of Transportation Indiana Department of Transportation Illinois Department of Transportation

Total Approximate Funding (entire corridor): FY10 & Remaining FY09: \$161,000,000

Benefiting States: Michigan, Indiana, Illinois

Miles of Track: Upgraded - 300 miles

Legend Corridor Development Program ■ ■ ■ Projects Laying Foundation for High-Speed Passenger Rail

The Obama Administration's vision for high-speed rail will transform travel in America, create manufacturing jobs, and spur economic development. In January 2010, the U.S. Department of Transportation awarded \$8 billion to states across the country to develop America's first nationwide high-speed intercity passenger rail service through the American Recovery and Reinvestment Act (ARRA).

The Chicago - Detroit - Pontiac corridor, which received approximately \$244 million from the Recovery Act, connects Chicago and Detroit and several intermediate destinations including Kalamazoo and Ann Arbor, MI. The corridor serves communities in Illinois, Indiana, and Michigan and connects them to the Chicago Hub via six round trips per day.

The \$161 million in FY 2010 awards will continue laying the groundwork for the long-term vision of the corridor, which includes: doubling the number of daily round trips between Detroit and Chicago; increasing speeds to 110 miles per hour in order to reduce trip times; and relieving railroad congestion by addressing a series of major chokepoints.

#### Summary of Corridor Investments

Kalamazoo - Detroit - Pontiac: Through FY 2010 awards, a \$150 million grant will allow the Michigan Department of Transportation to purchase and restore 135 miles of rail line between Kalamazoo and Dearborn. An additional \$7.9 million FY 2009 grant will pay for new connecting track and crossovers, a new bridge, and a new rail traffic control system in western Detroit. These projects will significantly improve efficiency and safety while reducing passenger travel times along the corridor.

These investments will build on prior Recovery Act awards that are renovating stations in Troy and Battle Creek and constructing a new station in Dearborn.

Chicago - Kalamazoo: Through FY 2010 awards, a \$3.2 million grant will help the state complete planning and environmental studies for high-speed rail operations on the Chicago - Detroit - Pontiac corridor.

These investments will build on prior Recovery Act awards that are helping to build a flyover, approach bridges, embankments, and retaining walls in Chicago. These projects will reduce congestion and allow trains to travel 40 percent faster south of Chicago while setting the stage for the future construction of three new tracks for trains traveling east of Lake Michigan. Additional Recovery Act money is improving the most congested and delay-prone corridor in the entire country, a segment between Porter, IN and Chicago. The project will install high-speed crossovers and signal system improvements, make rail line additions at two new locations, and create new passing tracks. Passengers traveling from communities in Michigan and Indiana to Chicago will experience significant increases in service and reliability.

and the second of the factor of the control of the The control of the control of

en de la filosofia de la filosofia de la companya de la companya de la filosofia de la filosofia de la filosof La filosofia de la filosofia d La filosofia de la filosofia d

en de la composition La composition de la



#### Memorandum

To:

Village Council and President Keough

Donna Dettling, Village Manager

From:

Allison Bishop, AICP, Community Development Manager

Re:

Report

Date:

November 3, 2010

#### Mill Creek Park

The MDNRE Mill Creek Park permit comments were received by the Village on November 1, 2010. A copy of the letter was emailed to Council. Following receipt of the letter the consultants met to determine the next steps. A response letter will be drafted by the end of this week, followed by a meeting with James Sallee and Pat Durak, both of which had significant comments about the permit submittal. The goal will be to have a meeting next week to verbally discuss some of the issues and then plan to proceed with making revisions to the submittal. A permit extension was requested until November 18, 2010. If an approval is not issued by then the Village will plan to request a withdraw of the application and then resubmittal to avoid denial of the permit. Following a request to reopen the permit the Village should have an approval by January (within 45 days). The comments included in the letter are not insurmountable; however the main concerns revolve around the fill necessary for the Jeffords Street extension and the stream restoration/stabilization. We will continue to push for the fill necessary for the river walk and road; however some concessions may be necessary to receive permit approval.

#### **Complete Street Ordinance**

On November 1<sup>st</sup> the Planning Commission reviewed the Complete Streets Ordinance and Policy and recommended that Council proceed with adopting the ordinance and policy. Attached is the information provided to the Planning Commission. Council is being asked to set a public hearing for consideration of the ordinance. WATS is currently working on a Complete Streets Planning Guide that will include recommendations and implementation strategies for Complete Streets.

#### LaFontaine Chevrolet Combined Site Plan

The Planning Commission had their first review of the LaFontaine Combined Site Plan on November 1, 2010 and postponed action until their December 6, 2010 meeting to allow the applicant to address outstanding issues and PC comments. Discussion items included, but were not limited to the following:

- Elevations applicant updated exterior building materials to meet 50% requirement.
   Northern elevation not desired with "high quality vinyl", PC preferred original materials, split faced block, applicant to revise for resubmittal.
- GREEN Building elements being considered, white roof, lighting, recycled materials, native landscaping, recycled water car wash, bio swales, local/regional material usage, low E glass, low flow fixtures, and skylights.
- Parking layout and need. Consider adding some parking lot islands.

- Access drives reduced to 2, truck route and circulation on site.
- Fencing along north property line, not required and removed.
- Grading significant site grading required, detention being addressed, currently no detention
- Sidewalks increase buffer width for sidewalk along Ryan Drive to minimum 5 feet to match existing. Add crosswalk to Chelsea State Bank
- Add corner seating plaza.
- Display areas consider eliminating along Ryan Drive, however provides buffer to parking lot and parked cars.
- Landscaping landscaping along western property line to be saved, poplar trees to be removed due to mass site grading.
- Provide updates to all other engineering and planning review comments.

#### Medical Marihuana Ordinance

The Planning Commission discussed the latest review of the proposed medical marihuana ordinance and postponed action until additional questions could be answered and a final version of the draft could be presented. Staff will work to refine the ordinance for additional Planning Commission review at the December 6, 2010 meeting. The Planning Commission will likely recommend that the moratorium be extended given that a public hearing has not been scheduled and the moratorium is slated to expire at the end of December. Discussion included, but was not limited to the following:

- Dispensary vs. Operation vs. Facility The Planning Commission concurred that
  dispensary is the most commonly used term for a place, facility, etc. that dispenses
  marihuana and therefore prefer to use the word dispensary over an alternative term.
- Further review of the definitions
- Insurance requirements
- Number of dispensaries within a community cannot be restricted.
- Limitations on caregivers per the State Law limiting patients to 5 per caregiver
- Parking requirements to be consistent with medical clinics.
- Licensing draft license was included in packet (attached).
- Security Systems Additional security requirements were added to the proposed ordinance, including requiring a licensed security guard.
- Map updates were provided to include the public library.
- Addition information from the County Prosecutor is being sought.
- Revisions to the Home Occupation standards for employees being reconsidered.
- Additional language will also be added to address Council's concerns about revocation.

#### **County Connecting Communities**

Staff will work with the Washtenaw County Road Commission to apply for the Connecting Communities grant for the non motorized connection from the Cedars of Dexter project (UMRC) to Westridge along Island Lake Road. As previously reported staff met with the Road Commission to obtain input on the project alignment. The Road Commission supports the attached alignment given existing conditions and safe crossings. A resolution for approval of the proposed project is attached and approval will be requested at the next meeting in an effort to meet the December 31, 2010 application. UMRC is in the process of preparing a letter of support for the project. The Road Commission has verbally committed to assisting with the construction and is considering assisting with the engineering and design, however will not be able to commit to the project until we receive notification of award. The information provided by OHM indicates that the cost of engineering and design is likely to be \$15,000 and

construction approximately \$50,000. UMRC is considering a potential project contribution. If the project is awarded construction would not likely occur until FY 11-12. If funding is not awarded the Village can still consider using a portion of the STPU funds slated for use on the subdivision connector in October 2011.

#### County B2B / Subdivision Connector

Plans and bid specs are being finalized for the County's project commencing in Warrior Creek Park, including the construction of the bridge under the historic railroad bridge. Permits from the railroad and MDNRE are imminent and construction is slated to start in February. The County has requested to close the park, except for emergency service vehicle parking, from approximately February – May. Please let staff know if there are any objections to the County's use of Warrior Creek Park as a staging area for the project, otherwise the County will be given permission to do so.

#### Chamber Appointment

It is my pleasure to report that I have been appointed to the Chamber Board after responding to a request for applicants. My term starts November 1<sup>st</sup>. I thought that my participation in the Chamber could help bridge gaps in communication and help assist more closely with new businesses coming to Dexter. I am excited to participate and hope that my involvement can make a positive impact for both the Village and Chamber.

Please feel free to contact me if you have any questions.

Thank you.

A second control of the control o



#### STATE OF MICHIGAN-

## DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT LANSING



REBECCA A, HUMPHRIES

November 1, 2010 :

#### VIA E-MAIL

Ms. Allison Bishop Village of Dexter 8140 Main Street Dexter. Michigan 48130

Dear Ms. Bishop:

SUBJECT: Department of Natural Resources and Environment File Number 09-81-0074-P T2S, R5E, Section 6, Scio Township, Washtenaw County

The Department of Natural Resources and Environment (DNRE) has reviewed the plans entitled Mill Creek Park, Phase 1. These plans are dated August 6, 2010, and were submitted for DNRE response in support of the above referenced Village of Dexter permit application.

After review of the August 6, 2010 project plans and two on-site meetings with the Village of Dexter and/or its consultants on October 6, 2010 and October 25, 2006, 2010, the DNRE is providing the following project review comments. Before submitting revised project plans, the Village of Dexter should carefully consider the following items for incorporation into the revised project design. These review comments are grouped together by major category.

#### Wetland Impacts

- Provide a revised wetland delineation based on the October 6, 2010 site visit of the former impoundment area by staff from ECT and DNRE.
- Relocate the proposed lower level seating area higher up the embankment to reduce the area of proposed wetland fill.
- Remove the proposed wetland fill from the wetland area south of Jeffords Street.
- Relocate the proposed rain garden to avoid construction in the higher quality wetland area south of Jeffords Street.
- Provide a detailed wetland mitigation plan for the proposed rain garden and wetland mitigation area. Refer to the Checklist for Wetland Mitigation Plans available on the DNRE's website at www.michigan.gov/wetlands for more details.

#### State Threatened Species

The Compass-plant (Silphium laciniatum) is a state threatened species that may occur
on or near the project site. Refer to the October 8, 2010 letter to the Village of Dexter
from Ms. Lori Sargent, DNRE, Wildlife Division. Provide a copy of a "No Effect"
statement from Ms. Sargent for this project.

#### Wildlife

 Action should be taken to minimize negative impacts to wildlife species (e.g. small rodents, mink, and a variety of frogs, snakes, and potentially turtles). It is likely that some song birds, reptiles, and amphibians are now using the site during their breeding seasons and during hibernation. Disturbance should be minimized between March 15 and May 15 to avoid breeding and nesting if at all possible. Excavation and placement

CONSTITUTION HALL • 525 WEST ALLEGAN STREET • P.O. BOX 30473 • LANSING, MICHIGAN 48909-7973 www.michigan.gov/dnre • (800) 662-9278

Ms. Allison Bishop Village of Dexter Page 2 November 1, 2010

- of fill <u>should not</u> take place between September 30 and March 15 respectively. Such activities during this timeframe will result in the mortality of any hibernating reptiles and amphibians at the site.
- The DNRE recommends that wildlife habitat projects associated with the park focus on providing diverse native vegetation in wetlands and uplands with the riparian zone which will help less mobile, more sensitive, wildlife species meet a variety of life requisites within the area. Offering diverse vegetation species composition and structure (e.g. woody debris) will help to support diverse wildlife communities, including song birds, reptiles, amphibians, and invertebrates.
- The park may experience problems with resident Canada geese. If the Village of Dexter
  is concerned that the park may encounter problems with resident Canada geese, the
  project should be designed to limit the amount of suitable nesting and feeding grounds at
  the site.

#### Fisheries -

- Maintain sufficient channel depth in the design so adequate water depths for fish movement will be maintained during seasonal low flow periods.
- Large woody materials should be tied into the banks and extend into the stream. This may include placing the tree trunk or root wad up on the stream bank with the tree angling down into the stream channel. This will benefit all aspects of the stream from the shallow areas near the bank out into the main stream flow and channel. Anchors can thus be buried out-of-site in the bank to make the structures more natural in appearance. Branching hardwood tree tops or whole smaller hardwood trees should be used as the major components of the structures as much as possible.
- Revegetation of the creek banks should include replanting with native brushy plants such as willow, dogwoods, etc. that can provide overhanging habitat and cover to the stream edges.
- In-stream work <u>should not</u> occur from March 1 to May 31 to minimize impacts on spring fish migrations.

#### Natural Channel Design

- It appears that the reach of the river impacted by the dam is better described as a Rosgen E channel than a C channel. This means that the channel dimensions would have a width to depth ratio less than 12, with a narrow deep channel. The slope is very flat and to build a C channel will require a steeper slope. To increase it from 0.05 percent to 0.1 percent as proposed, would potentially do permanent damage to this site and impact the stream channel upstream of the project. Increasing the stream stages of the upstream channel would contribute to further erosion as it adjusts to its new channel dimensions. It would interrupt the sediment transport, potentially causing the stream to aggrade, over widen, and eventually cause severe bank erosion.
- Any of the proposed channel work, such as widening and installing riffle structures would not speed up the process of stabilizing this reach. Other concerns are:
  - 1. Placing a heavy load onto the existing impoundment sediments will likely cause the proposed riffles to sink.
  - In order to prevent flows from going around the structures a sill would have to be built, in some sections, as wide as the basin, causing more impact to the floodplain.

Ms. Allison Bishop Village of Dexter Page 3 November 1, 2010

- The grade available to construct a riffle is less than 0.5 feet for the reach. This will have significant impact on the design. To increase the grade would possibly impact flow stages upstream causing more damage to the channel.
- 4. Proposed removal of sill material at the existing cross vane upstream of the Main Street Bridge may cause higher flood stage water to "end around" the structure and may cause more damage by undermining the footers and eventual failure.
- The stream has been adjusting to the change in slope for the last two years. It has a very wide floodplain and a sediment source to re-build its channel. Over time the stream will develop the proper width, depth, plan form, and streambed material, and efficiently transport its bed load and other stream features in equilibrium with its new slope. It is recommended that work in the stream be reconsidered. If this channel is an E, these streams are very sinuous and need a wide belt width. The existing channel is narrow and deep with dense vegetated banks.
- Immediately upstream is a flat area very similar to this reach. From aerial photographs, the sinuous channel winding through the basin is visible. It is probable this upstream reach has a very similar hydrology and morphology. Installing grade control and widening the channel will only harden the stream and potentially increase the instability of this reach and the reach upstream and increase the sediment loading to the stream.
- Due to the long history of farm practices within the watershed, having this large floodplain and allowing the stream to meander and adjust to the bed load will only improve the stability of the watershed by trapping excess sand and silt.
- If any work is to be done, it is recommended that the legacy sediment be removed from the former impoundment. The money saved from not doing the stream work can be applied toward sediment removal and establishing dense native vegetation.

#### Floodplain

 Provide a CD with a copy of the hydraulic model used for the project. The model should reflect the existing and proposed site conditions per the revised project plans.

#### **Due Care Obligations**

• The former impoundment area upstream of the Main Street Bridge is proposed to be developed into a recreational use area. Due to the concern regarding the presence of arsenic in the former impoundment area, the proposed site redevelopment must be shown to be consistent with the due care obligations set forth at Section 20107a of Part 201, Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), MCL 324.20107a.

#### **USEPA Comments.**

Project review comments from the United States Environmental Protection Agency (USEPA) were forwarded to ECT by e-mail on October 12, 2010. The USEPA's comments should be answered in writing as part of the revised project plan submittal. The major points of USEPA's inquiry are summarized below.

- Are all of the spoils from the proposed dredging going to be used? If not, where will the remainder be used and/or disposed of?
- Describe the location and type of mitigation proposed. Will it be of sufficient acreage to cover all the proposed impacts?
- Are the former impoundment sediments clean and reusable?
- How often does the former impoundment flood?

Ms. Allison Bishop Village of Dexter Page 4 November 1, 2010

- How will the stream banks be stabilized?
- Explain the rationale/benefit of the difference between the existing and proposed condition in the 100-year water surface elevation of Mill Creek.

#### **General Comments**

The revised plan submittal should include all changes to the project, including the following items.

- A detailed narrative description of the revised project comparing the original and revised impacts.
- A detailed description of the proposed construction sequence and methods that employ best management practices for all phases of the project.
- Joint Permit Application with revised volumes of cut/fill within the stream, wetland, and floodplain.
- Revised impact summary tables within the project plans.

The deadline for final action by the DNRE on this permit application is November 6, 2010. The Village of Dexter may request a 20 percent (12 day) extension of this deadline, which is November 18, 2010. If additional time is still needed, the Village of Dexter may request that the application be withdrawn and reopened to allow for continued dialog between the Village of Dexter and the DNRE.

Provided that revised impacts are not greater than the impacts originally proposed, withdrawal of the application would not require the revised application to be re-public noticed nor entail additional permit application fees.

If you have questions regarding any of the items in this review letter, please contact me at the DNRE, Jackson District Office, located at 301 East Louis Glick Highway, Jackson, Michigan 49201, by email at salleej@michigan.gov or at the telephone number listed below.

Sincerely,

James Sallee

**Environmental Quality Specialist** 

Kotherine O. David

Water Resources Division

517-780-7910

cc: Ms. Yvette Shiu, USEPA, Region 5, Chicago

Ms. Andrea Kline, ECT

Mr. Paul Evanoff, JJR

## VILLAGE OF DEXTER WASHTENAW COUNTY, MICHIGAN ORDINANCE #2010-05

AN ORDINANCE TO AMEND CHAPTER 46, STREETS, SIDEWALK AND CERTAIN OTHER PUBLIC PLACES, OF THE VILLAGE OF DEXTER CODE OF ORDINANCES BY ADDING AT THE END THEREOF ARTICLE IV., COMPLETE STREETS, TO PROVIDE FOR AND REGULATE A DESIGN PRINCPLE TO PROMOTE A SAFE NETWORK OF ACCESS FOR PEDESTRIANS, BICYCLISTS, AND MOTORISTS OF ALL AGES AND ABILITIES.

WHEREAS, walking and bicycling are non-motorized transportation options that enhance health through physical activity and help reduce air pollution;

WHEREAS, the "Complete Streets" guiding principle is to promote a safe network of access for pedestrians, bicyclists, transit users, motorists and users of all ages and abilities; and

WHEREAS, other jurisdictions and agencies nationwide have adopted Complete Streets legislation including the U.S. Department of Transportation, the State of Michigan (Bills HV 6151 and 6152), and numerous Michigan communities such as Lansing, Flint, Jackson, Midland and Saline; and

WHEREAS, the promotion of capital improvements that are planned, designed and constructed to encourage walking, bicycling, and transportation options increases the general safety and welfare for all of the Village of Dexter's citizens; and

WHEREAS, as a matter of policy, Village officials should integrate and implement the "Complete Streets" guiding principle.

#### NOW, THEREFORE, THE VILLAGE OF DEXTER ORDAINS:

SECTION 1. That Chapter 46. Streets, Sidewalks and Certain Other Public Places, of the Village of Dexter General Code is hereby amended by adding at the end thereof Article IV, Complete Streets, to read as follows:

Sec. 46-150. Definitions.

"Complete streets" is defined as a design principle to promote a safe network of access for pedestrians, bicyclists and motorists of all ages and abilities.

Sec. 46-151. Complete Streets Improvements.

The Village of Dexter will plan for, design, and construct all transportation improvement projects, both new and retrofit activities, to provide appropriate accommodations for bicyclists, pedestrian, transit users, and persons of all ages and abilities in accordance with the Village of Dexter Master Plan and the Capital Improvements Plan.

#### In furtherance of that policy:

- (a) The Village of Dexter Master Plan and Capital Improvements Plan shall be referenced and its implementation considered prior to construction or reconstruction within the Village rights-of-way.
- (b) The Master Plan and Capital Improvements Plan will include, at a minimum, accommodations for accessibility, sidewalks, curb ramps and cuts, trails, pathways, signage, bike lanes, and shall incorporate principles of complete streets and maximize walkable and bikeable streets within the Village of Dexter.
- (c) The accommodations shall also be designed and built using guidance from the most recent additions of the American Association of State Highway Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities, the Michigan manual on Uniform Traffic Control Devices (MMUTCD) (MDOT), and the American with Disabilities Act Accessibility Guidelines (ADAAG). Methods of providing flexibility within safe design parameters, such as context sensitive design solutions and design, will be considered.
- (d) The Village of Dexter Master Plan will be updated every five (5) years from the date of its initial adoption and the Capital Improvements Plan will be updated annually.
- (e) It will be the goal of the Village to fund the implementation of the Master Plan and Capital Improvement Plan, which shall include expending State Act 51 funds received by the Village annually in accordance with Public Act 135 of 2010, as amended.

#### Sec. 46-152. Exceptions.

Facilities for bicyclists, pedestrians, transit users, and people of all ages and abilities are not required to provide in instances where a documented exception is recommended by the Village Manager and granted by the Village Council based on findings of one or more of the following conditions:

- (a) Where their establishment would be contrary to public health and safety,
- (b) When the cost would be excessively disproportionate to the need or probable use,

- (c) When the cost would result in unacceptable diminishing of other village services,
- (d) Where there is no identified long-term need,
- (e) Where the length of the project does not permit a meaningful addition to the non-motorized network, or
- (f) Where reconstruction of the right-of-way is due to an emergency.

#### SECTION 2. Repealer.

All ordinances or parts of ordinances in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

#### SECTION 3. Severability.

Should any section, subdivision, clause or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

#### SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they commenced.

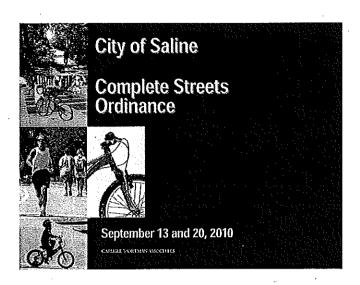
SECTION 5. This ordinance shall be published in a manner required by law and shall become effective 10 days after the date of its publication.

Moved by Trustee	supported by Trustee
that the foregoing Ordinance No	o. 2010-05 be adopted.
A XZTZO.	, , , , , , , , , , , , , , , , , , ,
AYES:	
NAYS:	
ABSENT:	
Ordinance No. 2010-05 declare Council held on	·
·	Shawn Keough, President
	Carol Jones, Clerk

010, and was publish	ed in the Dexter Leader on $\_$	 + 1 to to		, 2010.
•				
			٠.	

en la fage de de de la companya de l

and the second of the second o



#### **What Are Complete Streets**

- · Complete streets are designed to serve everyonemotorists as well as pedestrians and bicyclists
- Take into account the needs of people with disabilities, older people, and children









#### Benefits of Complete Streets

- Increase travel safety for all users-bicyclists, pedestrians, and vehicles
- Improve human health
- Provide more transportation options
- Decrease car traffic and reduce pollution

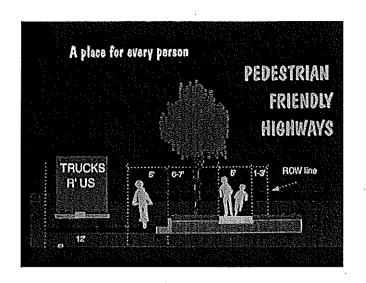
- Presence of sidewalk
- Separation of pedestrians and cars
- Presence of buffers between pedestrians and moving cars such as trees, parking lane, or pedestrian refuge
- Traffic volume
- Traffic speed



## Factors Affecting Bicyclists

- Presence of bicycle lane
- Traffic volume
- Traffic speed
- Presence of trucks/buses
- Pavement condition
- On-street parking

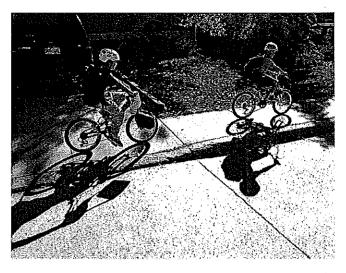


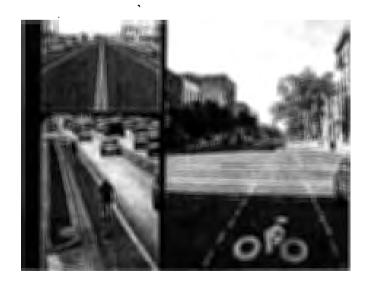






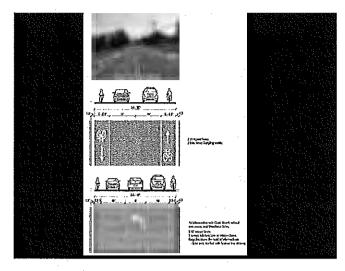


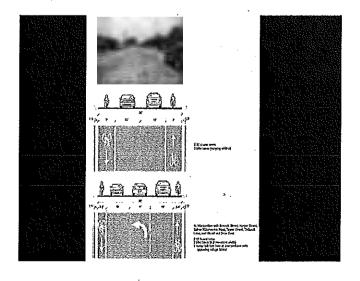


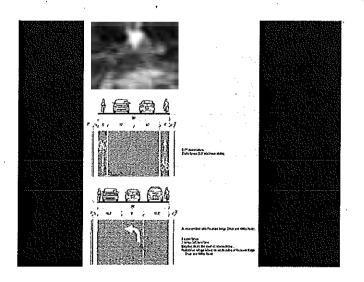












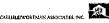
#### MI Communities with Complete Streets

- State of Michigan recently passed two bills endorsing complete streets
- The City of Jackson & Jackson County adopted complete streets resolutions
- City of Ann Arbor adopted a non-motorized plan putting forth a complete streets policy
- The Cities of Flint and Lansing adopted complete streets ordinances



Section 1. Definition

"Complete streets" is defined as a design principle to promote a safe network of access for pedestrians, bicyclists, and motorists of all ages and abilities.



#### Elements of a Complete Streets Ordinance

- Includes all users and covers all roads
- Follows a planned network
- Includes all projects All roadway construction and improvements must include bicycle and pedestrian facilities, an opportunity to improve safety, access, and mobility for all travelers
- Specifies exceptions (corridors where non-motorized use is prohibited, when cost of accommodation is disproportionate to the need or probable use, documented absence of need, now and in the future, etc.)

#### Proposed Ordinance

Section 2. Complete Streets Improvements

The City of Saline will plan for, design, and construct all transportation improvement projects, both new and retrofit activities, to provide appropriate accommodation for bicyclists, pedestrians, transit users, and persons of all ages and abilities in accordance with the City of Saline Non-motorized Transportation Plan. In furtherance of that policy:

(a) The City of Saline Non-Motorized Transportation Plan shall be referenced and its implementation considered prior to construction or reconstruction within city rights-of-way.

CARLES LLAWORT IN AN ASSOCIATES, INC.

#### Proposed Ordinance

Section 2. Complete Streets Improvements (cont.)

- (b) The Non-motorized Transportation Plan will include, at a minimum, accommodations for accessibility, sidewalks, curb ramps and cuts, trails and pathways, signage, bike lanes, and shall incorporate principles of complete streets and maximize walkable and bikable streets within the City of Saline.
- (c) The accommodations shall also be designed and built using guidance from the most recent editions of the American Association of State Highway Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities, the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) (MDOT), and the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

#### **Proposed Ordinance**

Section 2. Complete Streets Improvements (cont.)
Methods for providing flexibility within safe design parameters, such as context sensitive solutions and design, will be considered.

- (d) The City of Saline Non-motorized Transportation Plan will be updated every five years from the date of its initial adoption.
- (e) It will be a goal of the City to fund the implementation of the Non-motorized Transportation Plan, which shall include expending State Act 51 funds received by the City annually in accordance with Public Act 135 of 2010, as amended.



#### Proposed Ordinance

#### Section 3. Exceptions

Facilities for bicyclists, pedestrians, transit users, and people of all ages and abilities are not required to be provided in instances where a documented exception is recommended by the City Manager and granted by the City Council based on findings of one or more of the following conditions:

- (a) Where their establishment would be contrary to public health and safety.
- (b) When the cost would be excessively disproportionate to the need or probable use,
- (c) When the cost would result in an unacceptable diminishing of other city services,

#### Proposed Ordinance

Section 3. Exceptions (cont.)

- (d) Where there is no identified long-term need,
- (e) Where the length of the project does not permit a meaningful addition to the non-motorized network, or
- (f) Where reconstruction of the right-of-way is due to an emergency.



#### Michigan Complete Streets Coalition

Building roadways that move people not just automobiles

#### **Fact Sheets**

Here are a few brief fact sheets highlighting both the necessity and benefits of Complete Streets policies. Easy to print and distribute at events in your community!

General: For far too long, engineers and planners designed roadways with only one user in mind: the vehicle. But now, residents across Michigan are demanding that their streets meet the needs of all roadway users, regardless of age or ability. They recognize that Complete Streets will make their communities safer, healthier and stronger.

**Economy**: Some argue that given the current economic conditions Michigan communities simply cannot afford to implement Complete Streets policies. But in reality, they cannot afford not to pass such policies. Livable communities are economically viable ones – increasing residential and commercial property values, attracting new development, and encouraging residents to buy locally.

Safety: Incomplete streets - those without necessary sidewalks, bike lanes and crosswalks endanger pedestrians and bicyclists. Complete Streets legislation will ensure that planners consider the safety needs of pedestrians and bicyclists when designing roadways.

Environment: Studies indicate that more efficient fuels and 'cleaner' vehicles will be unable to offset the projected increases in both driving and greenhouse gas emissions. Yet many continue to use the automobile as their primary source of transportation, even to travel short distances. This is in part due to incomplete roadway infrastructure, which makes it dangerous and/or inconvenient to walk, bike or ride public transit. Complete Streets will create communities where residents feel comfortable walking and bicycling, making both themselves and the environment healthier.

Health: It's well-documented that regular moderate-level exercise can help to reduce the risk of heart disease and lower obesity rates, as well as improve cholesterol levels and boost energy levels. Despite such benefits, over 50% of Michigan adults participate in less than the recommended 150 minutes of physical activity per week. Complete Streets policies help to incorporate physical activity into children and adults' daily lives, by building communities that encourage residents to bike and walk instead of drive.

Share this: StumbleUpon Reddit

#### 1 comment

Comments feed for this article

July 31, 2010 at 7:25 pm

### **Complete Streets Ordinance - Frequent Questions**

## Making Lansing, Michigan Accessible and Walk & Bike Friendly! We need potholes filled right away! Will this delay road repairs?

NO. Potholes and road repairs are always a city's top transportation priority, completed on a short-term basis. The Complete Streets Ordinance builds an improvement plan into projects planned over the next 15-20 years to reduce the number of accidents, increase the opportunity for sidewalk and bike lane use, and improve our neighborhoods and roadways.

#### Will this raise my taxes?

NO. Funding for Complete Streets would come from increasing the percentage of the State Act 51 funds in our existing long-term transportation budget, seeking to make safer streets and accessible roadways for people of all abilities over the next 15 years.

#### Are there that many people in Lansing that walk or bike?

YES. Many trips in Lansing are made on foot or bike. There are more than 60,000 children who must walk or be driven to school each day, hundreds of recreational users seeking safe streets to run, push carriages or bike, and a large volume of seniors that seek safe walking routes so they can get around without using a car.

#### What percentage of the Act 51 budget are you proposing to use?

5%. The city currently spends 2-3% on non-motorized transportation work. This new plan will ask the city to target 5% in their long-range plan to make sure that curbs are cut for wheelchair access, sidewalks are present and connected, a small number of streets are striped and signed to include bike lanes, trails will be connected and commerce areas are improved for walk and bike access for users of all abilities.

#### I don't walk and I don't own a bike. Why should I care?

There are many reasons. Here's a few to consider:

Safer Streets: On average, someone is hit by a care every three days in Lansing—that's not safe for walkers, bikers or motorists. We need a smart plan to keep everyone—including drivers—safe on our streets. Research shows neighborhoods with increased walkability have more pedestrians, more interaction among neighbors, and increased safety, too.

**Reduced Wear:** In cities such as Madison, Ann Arbor, Portland and Denver, when walk and bike trips increase, wear and tear on roads decreases, enough to observe a measurable improvement in 5 years. Fewer trips by car means less wear-and-tear on our roads, our cars, and our construction and improvement budget.

Talent Retention: 79% of professionals rank "walkways and places to walk" very high

on their priority list when reviewing where they want to live and work. We want Lansing to be at the top of the list when professionals and new businesses decide where they want to work and play. The Detroit Free Press reported that half of university grads leave the state upon graduation—we want to keep workers and businesses in Lansing.

<u>Increase Business Sales</u>: Sales increased dramatically in cities with Complete Streets plans. Bike-friendly communities benefit from increased recreation and tourism spending, too.

<u>Options for Children and Seniors</u>: Of the 13 pedestrians and bicyclists killed from 2001-2006, most were children and seniors. We can't change that fact that Lansing residents use walkways and bikeways often, but we can change whether we create safe options for their transportation, and for motorists as well.

#### What is a Complete Street?

A complete street is defined as a design principle to promote a safe network of access for pedestrians, bicyclists, motorists and transit riders of all ages and abilities.

#### When will this plan be applied?

This plan will be reviewed by the Lansing City Council in the fall of 2009. If enacted by City Council right away, it will be incorporated 30 days after approval and will be implemented into city construction and improvement plans once they begin the following spring.

If not immediately enacted by City Council, voters in the City of Lansing will decide whether to enact this ordinance in the November 3rd election. If passed, the ordinance will take effect 30 days later, and will be implemented into city construction and improvement plans once they begin the following spring.

#### Can I vote to approve this now?

Not yet! You can contact your city council representative or the mayor of Lansing, and urge them to support this important ordinance and enact it as soon as they save the opportunity. You can also volunteer, write a letter in support to the Lansing State Journal, the City Pulse, Capital Gains, Lansing NOISE or the Community News.

#### How can I help?

Volunteer to help spread the word by contacting info@walkbikelansing.org. Write an email or letter to your city council representative or the Mayor. Sign up to circulate a petition by contacting Amber Shinn, Petition Coordinator, at 517.775.0344 or Amber. shinn@gmail.com.

## I have some suggestions for areas that need some serious improvement. Who can I tell?

Please send an email with the details to Jessica Yorko at Jessica@walkbikelansing.com

#### Who is involved in this?

Many groups of concerned people! The Complete Streets Ordinance was developed by

the American Association of Retired People (AARP) and other members of the Walking & Bicycling Task force.

Members of the task force include the Michigan Department of Community Health, Ingham County Health Department, People and Land, The Governor's Council on Physical Fitness, LEAP, Inc., The American Heart Association, The City of Lansing, Mid-Michigan Environmental Action Council, the Michigan Environmental Council, The Tri-County Regional Planning Commission, Tri-County Bicycle Association, Michigan Department of Transportation, League of Michigan Bicyclists, Community Partners in Health, and Consumer's Energy. More info at <a href="https://www.walkbikelansing.com/About\_Us">www.walkbikelansing.com/About\_Us</a>

Control of the Contro

Assembly the containing and all the features and

land the first of the entire transfer of the contract of the c

The grade contract of the first section is

#### Where can I get more information?

Research facts and get more information at www.walkbikelansing.com.

#### COMPLETENCES SACO

#### What are complete streets, and complete streets policies?

Complete streets are designed and operated to enable safe access for all users. Pedestrians, bicyclists, motorists and transit riders of all ages and abilities must be able to safely move along and across a complete street.

Creating complete streets means transportation agencies must change their orientation toward building primarily for cars. Instituting a complete streets policy ensures that transportation agencies routinely design and operate the entire right of way to enable safe access for all users. Places with complete streets policies are making sure that their streets and roads work for drivers, transit users, pedestrians, and bicyclists, as well as for older people, children, and people with disabilities.

#### What does a complete street look like?

Since each complete street is unique, it is impossible to give a single description. But ingredients that may be found on a complete street include sidewalks, bike lanes (or wide paved shoulders), special bus lanes, comfortable and accessible transit stops, frequent crossing opportunities, median islands, accessible pedestrian signals, curb extensions, and more. A complete street in a rural area will look quite different from a complete street in a highly urban area. But both are designed to balance safety and convenience for everyone using the road. Look at our 'Many Types of Complete Streets' slideshow to see examples from across the country.

#### Why do we need complete streets policies?

Complete streets improve safety. A Federal Highways Administration safety review found that streets designed with sidewalks, raised medians, better bus stop placement, traffic-calming measures, and treatments for disabled travelers improve pedestrian safety. Some features, such as medians, improve safety for all users: they enable pedestrians to cross busy roads in two stages, reduce left-turning motorist crashes to zero, and improve bicycle safety. Complete streets encourage walking and bicycling for health. The National Institutes of Medicine recommends fighting childhood obesity by establishing ordinances to encourage construction of sidewalks, bikeways, and other places for physical activity. One study found that 43% of people with safe places to walk within 10 minutes of home met recommended activity levels: among individuals without safe place to walk, just 27% were active enough.

Complete streets address climate change and oil dependence. The potential to reduce carbon emissions by shifting trips to lower-carbon modes is undeniable. The 2001 National Household Transportation Survey found 50% of all trips in metropolitan areas are three miles or less and 28% of all metropolitan trips are one mile or less - distances easy to walk, bike, or hop a bus or train. Yet 65% of the shortest trips are now made by automobile, in part because of incomplete streets that make it dangerous or unpleasant for other modes of travel. Complete streets would help convert many of these short automobile trips to multi-modal travel. Simply increasing bicycling from 1% to 1.5% of all trips in the U.S. would save 462 million gallons of gasoline each year. Using transit has already helped the United States save 1.4 billion gallons of fuel each year, which is a savings of 3.9 million gallons of gasoline every day.

Complete Streets foster strong communities. Complete streets play an important role in livable communities, where all people - regardless of age, ability or mode of transportation - feel safe and welcome on the roadways. A safe walking and bicycling environment is an essiential part of improving public transportation and creating friently, walkable communities.

#### Where are complete streets being built?

Many states and cities have adopted bike plans or pedestrian plans that designate some streets as corridors for improvements for bicycling and walking. But a few places have gone beyond this to ensure that every street project takes all road users into account.

Among the places with some form of complete streets policy are the states of Oregon, California, Illinois, North Carolina, Minnesota, and Florida. The City of Santa Barbara, CA calls for "achieving equality of convenience and choice" for pedestrians, bicyclists, transit users, and drivers. Columbia, MO adopted new street standards to encourage healthy bicycling and walking. And the regional body that allocates federal transportation dollars around Columbus, OH has determined that all projects must provide for people on foot, bicycle, and public transportation. Check our <u>interactive atlas</u> to see all the jurisdictions that have formally committed to building complete streets.

#### What are some of the benefits of complete streets?

Complete streets can offer many benefits in all communities, regardless of size or location. The National Complete Streets Coalition has developed a number of fact sheets, which are available through our website.

#### How can I get a complete streets policy adopted in my community?

This website has many resources to help you. See the <u>Changing Policy</u> tab for information on developing and implementing a good policy, working with local advocates, and the answers to many questions on implementation. The National Complete Streets Coalition offers <u>interactive workshops</u> led by national experts on policy development and policy implementation. Need to find transportation planning and engineering professionals ready to help create complete streets? Our <u>Complete Streets Partner firms</u> can offer the expertise and dedication you need.

#### VILLAGE OF DEXTER WASHTENAW COUNTY, MICHIGAN

# RESOLUTION REGARDING THE VILLAGE OF DEXER VILLAGE COUNCIL SUPPORT FOR THE CONNECTING COMMUNITIES INITIATIVE GRANT APPLICATION

WHEREAS, the Washtenaw County Parks and Recreation Commission has made funding available through the Connecting Communities Initiative to support and help fund projects that connect to the County Border to Border (B2B) trail or that link County residents to community resources such as parks, historic sites, places of employment, shopping areas; and

WHEREAS, the master plan, capital improvements plan and the Complete Streets Policy currently under consideration supports and/or includes development of pedestrian connections, including the County's construction of a pathway and bridge through Warrior Creek Park as part of the B2B initiative; and

WHEREAS, the recently constructed Cedars of Dexter Community does not have pedestrian accessibility outside of the development; and

WHEREAS, construction of a non motorized connection along Island Lake Road, including installation of pedestrian accuated crossings would create access to the County's Border to Border Trail to over 100 residents, as well as a connection to a regional trail system, Mill Creek waterway, downtown Dexter, Farmer's Market, Dexter Library; and

WHEREAS, construction of the non motorized pathway is anticipated to cost approximately \$50,000, plus engineering and design; and

WHEREAS, the Village has received a letter of support from the United Methodist Retirement Communities, owner of the Cedars of Dexter Project, as well as financial support for construction of the non motorized path;

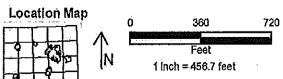
BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports the construction of a non motorized path along the north side of Island Lake Road and a pedestrian crossing signal at the intersection of Dexter Pinckney and Island Lake Road to serve as a community connector between the regional trail system surrounding the Village of Dexter and the Village's downtown, Farmer's Market and Dexter District Library and the Cedars of Dexter housing project;

BE IT	BE IT FURTHER RESOLVED, that the Village of Dexter Council commits \$										in fund	ling to	
the pi	roject	to	achieve	a	%	match	to	the	Washtenaw	County	Connecting	Communities	Grant
Progra	am.												

MOVED BY:	SECONDED	BY:
YEAS: NAYS: ABSENT:		
RESOLUTION DECLARE	D ADOPTED THIS	DAY of NOVEMBER 2010.
Shawn Keough, Village Pre	sident	
CERTIFIED BY:		
Carol Jones, Village of Dex	ter Clerk	



**GIS Map Print** 





Geographic Information System The internation condition of this is shalled may be used to the fact that is first toy process of the damilian times of configuration of the approach as the progression of parts and to be construed as a transplantific to the construed as a transplantific to the first times as a product of the construction that the constitution as an internation are satisfy the supportability of the sate. Any assumption of lagraticities of the data to be being disclared.

KOTE: PARCELS VAYNOT BETO SCALE

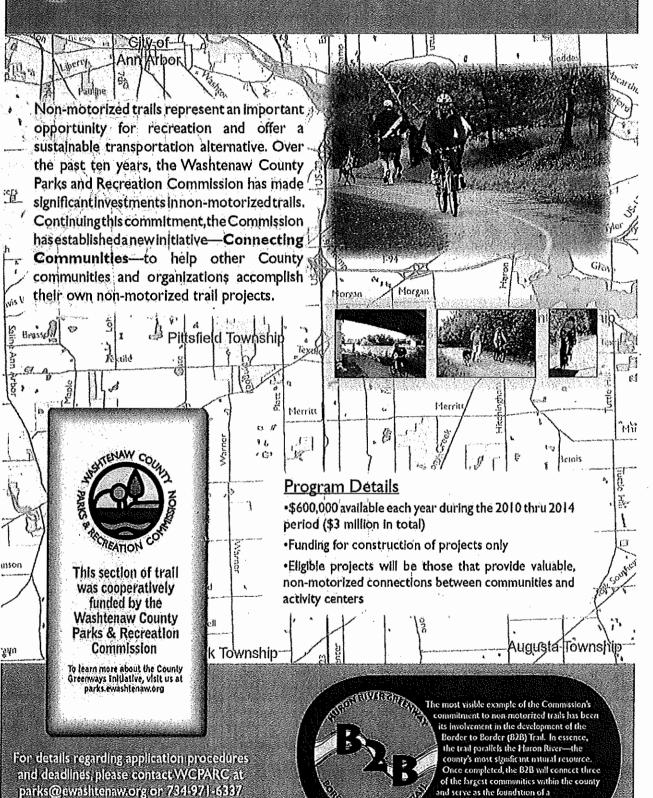
THIS MAP REPRESENTS PARCELS ATTHE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6862.

Date Printed: 10/25/2010

# Connecting Communities



Promoting Non-Motorized Trall Development in Washtenaw County



larger, county-wide network.

Visit our website at parks ewashtenaw.org



#### Washtenaw County Parks and Recreation Commission

October 19, 2010

Ms. Carol Jones Village Clerk Village of Dexter 8140 Main Street Dexter, MI 48130

#### **Connecting Communities Initiative**

Dear Ms. Jones:

In order to promote the development of a County-wide trails network, in 2009 the Washtenaw County Parks and Recreation Commission (WCPARC) established the Connecting Communities initiative. Through this program WCPARC is partnering with local communities to build trails that connect to our Border to Border Trail (B2B) and/or link County residents to community resources (parks, historic sites, places of employment, schools, shopping areas, etc.) and to each other. Our first year of the program (2010) was a huge success as we were able to award a total of \$600,000 to four exciting trail projects around the County.

Enclosed with this letter is a description of the program, selection criteria, and an application form for potential 2011 projects. WCPARC intends to provide another \$600,000 in 2011 and three subsequent years (\$3 million total over five years) to assist communities to construct non-motorized trails in Washtenaw County. Applications for 2011 projects must be received no later than December 31, 2010. WCPARC staff and the Greenway Advisory Committee will review applications received and make recommendations to the Commission. The Commission intends to make final decisions regarding project approval and funding at its March 2011 meeting. If you have any questions please contact Coy Vaughn, Superintendent of Park Planning at (734) 971.6337 x 320 or yaughnc@ewashtenaw.org

We look forward to working with you to build a more comprehensive trail network in Washtenaw County. Thanks for your cooperation.

Sincerely,

Washtenaw County Parks and Recreation Commission

Enclosures

Washtenaw County Parks and Recreation Commission 2230 Platt Road / P.O. Box 8645 Ann Arbor, Michigan 48107-8645

Tel: (734) 971-6337 Fax: (734) 971-6386 parks.ewashtenaw.org



## Connecting Communities Program Description

The Washtenaw County Parks and Recreation Commission is committed to the continued development of non-motorized trails throughout the County. The Commission has made significant investments in non-motorized trails during the last 10 years. Continuing that commitment, at the May 14, 2009 meeting the Commission authorized the Connecting Communities Initiative. Through this new program, WCPARC has pledged to make available up to \$600,000 each year during the 2010 – 2014 period (\$3 million in total) toward the cost of eligible trail projects.

The Connecting Communities Initiative will allow WCPARC to maximize its resources and assist communities with local trail projects that are consistent with the county-wide vision and aligned with WCPARC goals. The intent of the initiative is to work in partnership with local communities and other organizations, providing funds to supplement those provided or obtained by the partner organization. Funding will be available only for construction, not for planning or design development. Eligible projects will be those that accomplish the Commission's primary objective of providing valuable, non-motorized connections between communities and activity centers – offering a healthy alternative for recreation, transportation, fitness and energy conservation.

Application Process and Timing – Applications for Connecting Communities funding will be reviewed once per year. Project applications will be due by December 31st each year with funding decisions made at the WCPARC meeting in March of the next year (approximately 10 weeks later). The awarded funds will not be made available to the applicant until a contract for project construction has been executed.

Staff will review the application forms and present the projects to the Greenways Advisory Committee (GAC). With input from GAC, staff will prioritize the applications and make recommendations to WCPARC for final approval.

<u>Project Eligibility</u> Funding will be authorized only for projects that meet the following specific eligibility requirements. Projects generally considered eligible for Connecting Communities funding:

- Important links between communities, parks, or other points of interest.
- highway, river, railroad and other barrier crossings (grade separation structures)
- trail development within utility corridors
- trails adjacent to waterways
- park trails that connect with the county system
- abandoned railroad corridor preservation and development
- on-road bike lanes and shoulder improvements providing important links
- key property acquisitions (éasement or title)
- major multi-jurisdictional project
- locally cost prohibitive project of regional or county wide significance

Projects generally not considered eligible for county assistance:

- trails within existing local parks
- replacement or restriping of existing trails/trail facilities
- limited use hiking or nature trails (non hard surfaced)
- trails related to building structures and parking lots
- planning, preliminary engineering, and land surveys
- streetscape improvements or sidewalks
- site furnishings (lighting, benches, bike racks, etc.)
- street crossing improvements
- utility relocations
- fencing, buffers and barriers
- trails maintenance equipment
- surveys and public participation programs
- local signage or traffic controls
- publications and marketing

Review Criteria – Applicants must document a compelling need for the project and its value to county residents. WCPARC has greatest interest in supporting projects with County-wide Significance. In reviewing project applications, the following review criteria will be applied to select projects that:

- are components of the existing or planned county greenway network (as shown on an existing county planning or parks map).
- link or have high potential to connect significant destinations or existing trails. Highest priority will be given to projects that connect to a WCPARC park or facility.
- directly relate to the county's important natural features, i.e., Huron River, River Raisin, Saline River, etc. NOTE: The Huron River Corridor has been identified as WCPARC's highest priority.
- Involve partnerships of two or more adjacent communities or other entity (such as schools or Washtenaw County Road Commission)
- have a high use potential
- provide a wide range of functions (recreation, transportation, education/interpretation, conservation, water quality, tourism/economic)

Secondary rating criteria (applied to high ranking projects)

- 1. project quality
- 2. site suitability
- 3. land availability or encumbrances
- 4. probability of funding from outside groups or agencies
- 5. special considerations (community need, visibility, geographical balance, development intensity, safety, etc.)

WCPARC reserves the right to modify these criteria whenever it feels the interest of the County will be so served.

Authorization of Associated Security projects

e de la completa de la co La completa de la completa del completa del completa de la completa del la completa de la completa de la completa del la completa de la completa de la completa del la complet

and the second of the second o

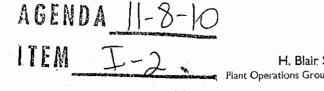
en de la filipa de la companya de la responsa de la plantación de la companya de la co

A second of the control of the co

and the second of the second o

P60





November 2, 2010

Ms. Donna Dettling, Village Manager Village of Dexter 8140 Main Street Dexter, Michigan 48130

Re: Project Status Report

Dear Ms Dettling:

This report is the initial monthly report for the Village of Dexter Administrative Public Works Supervisor Position. As you are aware we have been on site to date has overlapped with your former Department of Public Works Director Mr. Ed Lobdell. The focus of our first few weeks has been primarily to familiarize ourselves with your staff, facilities and procedures.

During the first three weeks, we have completed the following project milestones as agreed upon:

- We have met with staff and began developing plans for the future and each person's specific role within your organization.
- We are now generally familiar with the day to day operational routines of most DPW staff, and their accompanying administrative tasks, such as invoice coding and budgetary accountability.
- Initial inspection of both drinking water and wastewater facilities have been made.
- We are oriented with the status of the on-going construction projects, and prepared to move forward.
- We have familiarized ourselves with respect to the DPW streets seasonal workloads and tasks.
- We have begun our review of the Drinking water and Wastewater treatment plant and the associated transmission systems status with the MDNRE.

Tetra Tech, Inc. 710 Avis Drive Ann Arbor, MI 48108 Tel 734.213.4014 Fax 734.665.2750 www.tetratech.com



**Staffing** - The initial impression based on reviewing work and a job shadowing process has revealed areas of strength and areas that are deficient. The Village maintains a strong, motivated staff with regards to work performance. They are competent in the performance of the work that has been assigned to them and they accomplish it without a great deal of supervision as to their work assignments. Also with the number of construction projects that have been ongoing your staff has performed excellently.

However there are some areas that could be improved upon. It appears that overall safety training has been lacking and could use upgrading. Streets, Water and Wastewater staff need additional training in regards to safety. In the next two weeks we will review and develop a list of recommendations for additional safety training, to protect the Village and it workers.

There is some inefficiency in the assignment of tasks and the number of employees assigned to those tasks. However due to our preliminary role as observer, these items have been left unaddressed until now. It should be noted that the Village Staff pointed out many of these inefficiencies and received our concurrence.

Staff, particularly the existing foremen Dan and Kurt, also need additional technical training. Some of this training has already begun. Relevant training information and procedures have been provided for Kurt regarding storm water operator training and compliance. We have also begun to develop a training plan for Dan as well.

**Facilities:** Major water and wastewater facilities have received an initial inspection. The transmission system has received many upgrades over the last few years and appears to be in good shape. The water tower and well house on Ryan drive also appear to be in good condition and have been maintained very well.

It is our understanding that the village will adopt a five year inspections cycle for the other existing wells. Staff could use additional training as to procedures for evaluating the need for cleaning prior to it becoming a necessity.

The current water construction project has begun to remedy a number of existing deficiencies with the iron filtration facility and the associated water system.

There are a number of issues regarding the wastewater treatment plant. Some of these items are training related, such as process control, others are simply a matter of the age of the facility and past maintenance procedures. It is our understanding OHM is near completion of an Asset Management Plan. Our



observations and the plan will serve as guides to the water and wastewater treatment plants needs in the future.

The following items or unit processes have been identified as areas of concern within the wastewater treatment plant.

- Aerated Grit Chamber
- Primary Clarifiers
- Aerations Tank
- Sludge Holding (Digester Systems)
- By Pass Channels
- HVAC

We will investigate these items in detail in the future, pending the results and review of the Asset Management Plan on November 5, 2010.

MDNRE: We have completed a preliminary review of the compliance status of the Water and Wastewater system with MDNRE. One of the items we investigated was the possibility of down grading the Wastewater Treatment Plant's classification from a Class B WWTP to a Class C WWTP. This reclassification will benefit the Village in terms of enabling more certification of staff in a shorter time period. MDNRE has indicated it will grant this request if applied for. Also we have been advised of the current status regarding compliance with the lead and copper rule and the MDNRE Administrative Consent Order, currently being mitigated at the Wastewater Treatment Plant.

In addition to administrative oversight, future plans include developing plans and a schedule for the DPW regarding the following items.

- Training & certification to develop a plan in accordance w/MDNRE schedule
- Health and Safety review the existing program and a list of items requiring attention.
- Emergency Plan due to recent changes at the Village and recent changes at MDNRE, this plan will require upgrading.

**Department Status:** During the course of the last month the Street department has begun the annual leaf pick up campaign. The Village has also received the first loads of road salt 150 tons for the upcoming winter. Kurt is also overseeing the side walk replacement project downtown. The streets staff is also assisting with the LED lighting project. They have also begun preparation of trucks for the



upcoming snow season. This work is all being accomplished in addition to their routine tasks.

Water and Sewer are nearing completion of the construction projects associated with each department. The October water and waste water reports are not available at the time of this report and will be included in the next report on November 22, 2010.

I would like to express my appreciation to you and all the staff who have helped me in this first three weeks in getting familiarize with the facilities and procedures. We look forward to a successful outcome for the Village of Dexter.

If you have questions or concerns please contact me by phone at 810 252 8884 or by email at Blair.selover@tetratech.com. Thank you.

and provide the constraint of the contract of

The first of the second second

en Maria de La Carlo de La Carlo de Ca

H Blair Selover Plant Operations Group Leader Tetra Tech

Village of Dexter Supervision and Training Project Task and Effort Estimate

Week	Project Hours Weekly	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task 7	Task 8	Task 9	Task 10	Task 11	
1	56	35	16	4		1							
2	5 <del>6</del>	24	24	4	2	1							•
3	56	24	24	4	3	1							
4	56	•	12	8 -	8	8		8		. 8	4		
5	48 .			4	8	4	4	8	8	8	4		
6	40			4		•		16	8	8	4		
7	40			4		•		16	8	8	4		
. 8	40 '		-	8				12	8	8	4		
9	32		_	6				4	10 .	8	4		
10	32			4				4	12	8	4		
11	32			4				4	12	8	4		
12	32			8				4	8.	8	4		•
13	32			6				4	10	8	4		
14	24			4	•			4	4	8	4		
15	24			4				4	4	8	4		
16	24			8				4		8	4		
17	24			6				4		10	4		
18	24			4				4		12	4		
19	24			4				4		12	. 4		
20	24			6				4		10	4		
21	24			6				4		10	4		
22	16			4						8	4		
23	16			4						8	4		
24	16			4						8	4	·	
25	16			4.						8	4		
26	<u>22</u> ·			4						6	4	8	
Total	830												

Task #1 Orientation - learning the daily routines, facilities and personnel.

Task #2 Identify Staff and infrastructure needs

Task #3 Administrative Services

Task # 4 Develop Certification Training Plan

Task #5 Identify Update to Health and Safety Plan

Task #6 Update Emergency Plan

Task #7 Identify and Update Preventative Maintenance activities

Task #8 Energy and Chemical optimization

Task #9 Implement Training Plans

Task #10 Reviewing Updating progress

Task #11 Wrap up

Manager Report November 8, 2010 Page 1 of 3

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members

From: Donna Dettling, Village Manager

Date: November 2, 2010

Re: Assistant Village Manager &

Village Manager Report - Meeting of November 8, 2010

#### 1. Meeting Review:

• October 25<sup>th</sup> – Union Negotiations

- October 26tj Meet with Joh Kang and Blair re: Work Plan
- October 27<sup>th</sup> OHM Project update meeting-Summary Attached
- October 28<sup>th</sup> Progress meeting Water Improvements
- October 28<sup>th</sup>- Jen Doemland of Creative Gardens re: Performance
- October 29<sup>th</sup> Melissa Kesterson re: Community Garden Report
- November 1st Blair re: Review Plan and discuss Report to Council
- November 2<sup>nd</sup> Arts, Culture & Heritage Committee re: Fill-in for Courtney

#### 2. Upcoming Meeting Review:

- November 4<sup>th</sup> Workshop "Trends in the Workplace"
- November 5<sup>th</sup> Review Draft Asset Planning Program for Water and Wastewater Facilities
- November 10<sup>th</sup> Community Advisory Meeting "Wellness Coalition"
- November 11<sup>th</sup> Progress meeting Water Improvements
- November 16<sup>th</sup> Emergency Telephone District Board (ETDB) meeting
- November 16<sup>th</sup> Farmer's Market/Community Garden Committee
- November 18<sup>th</sup> DDA Meeting
- November 18<sup>th</sup> Union Negotiations
- 3. <u>Restoration Update</u>. The restoration items should be complete as of our meeting. Please drive through the project area to make sure this is what Council expected for the additional items requested as part of the Forest, Inverness, and Grand Street Water Main Project.
- 4. <u>Downtown Landscape Services Contract.</u> The contract with Creative Lawn and Landscape was terminated effective October 31, 2010 due to lack of performance. My plan is to meet with the vendor that placed second from the list of vendor's that were interviewed this past spring to determine interest. After this review I will bring a recommendation to Council to enter into a contract for the 2011 Downtown Landscaping Season.
- 5. <u>County Sheriff Forum.</u> REMINDER: Wednesday, November 10, 2010 is set for an interactive forum presented by the Washtenaw County Sheriff Department which will cover policy philosophy, crime, finances including contract costs, quality of life issues, etc. The forum is interactive and each one takes its own spin depending on the type of

- dialog generated. It is intended to solicit a group interaction. Please mark your calendars, this event will be held at the Library from 7:00p to 8:30p. A flyer used for advertising the event is included with my report.
- 6. Lead and Copper Compliance Update. Attached is a letter from the Department of Natural Resources and Environment. The compliance rules require the village to monitor for lead and copper after the orthophosphate feed has been implemented into our process. The first round must be conducted during the period July 1 to December 31, 2011 and the second round during the period January 1 to June 30, 2012. The village water system is currently being equipped to feed orthophosphate.
- MIOSHA Citation. Attached is a memo explaining a recent MIOSHA citation and penalty. A copy of the documents received from MIOSHA are also attached for your review.
- 8. <u>Asset Management Training.</u> Washtenaw Area Transportation Study WATS is hosting an Asset Management Training for elected officials and staff leadership from 1:30p to 4:30 p at the WATS offices, 705 N. Zeeb Road on November 10, 2010.
- 9. <u>E-Mail List</u>. Our e-mail update is now reaching 450 e-mail addresses, which is an increase of 100 since May 2010. Due to its size more e-mail servers are flagging the messages as spam. This is a sign that it is time to migrate the list to a new platform. Staff will be looking into which e-mail service best fits our needs.
- 10. <u>AATA</u>. The Ann Arbor Transportation Authority is planning a second meeting regarding their Master Plan for February. Available dates are the 17<sup>th</sup>, 23<sup>rd</sup>, and 24<sup>th</sup>. This will be part of their final set of public meetings before the plan is finalized in March. The Village can choose whether or not to make this an official town hall meeting.
- 11. <u>Farmers Market/Community Garden Oversight Committee</u>. The next meeting of this committee is scheduled for November 16 at 5 p.m. at the Village Offices. We will be reviewing this season's activities and starting to plan for next year.
- 12. Ordinance Updates. Copies of the recently passed public nuisance and animal ordinances have been forwarded to Municipal Code for posting on the Village Ordinance site. We have received the paper copies of the ordinances that were codified into the Ordinance Book this summer. If you would like to update your Ordinance Book please let us know and we will get you a copy of the pages that need to be added. If you do not wish to update your copy please return it to the Village Offices.
- 13. Employee Meeting Update. A meeting with the employees of the Streets Department, Water and Wastewater Departments was held on Tuesday, November 2, 2010 to discuss Tetra Tech's temporary assignment with the Village. I reviewed how we got to this point; the Request for Proposal, the temporary nature of the arrangement and highlighted reasons why this approach is supported by Council and Administration. I feel like I'm becoming a broken record on the issue that this arrangement isn't an end

run to contracting out operations. I will continue to make this point with employees every chance I get. I shared that Dan and Kurt will be taking on some of Ed's duties and get pulled in several more directions than they have in the past and that it is important that each of them step up and take on more responsibility to fill in the gaps. I talked about Blair's activities; observing staff, operations, and work procedures and that he will be developing activity lists for each department that provides a clearer understanding of work activities. I discussed that employees are expected to cooperate when Blair makes requests that help him complete his assignment. I also said that I will intervene on their behalf if Blair's methods or approach need adjustment. I brought up the union concern with negations going on during the transition period, but there was no reaction or feedback on this issue. The meeting was beneficial and I plan to continue this type of meeting throughout the transition period.

# Police Services Community Forum:

Washtenaw County Sheriff's
Office

Wednesday, November 10, 2010

7:00 - 8:30 p.m.

3255 Alpine, Dexter, MI Dexter District Library

Come learn about updates in our communities' police services! Ask Sheriff Jerry Clayton & his staff questions that will help us all better understand the decisions that they make that affect our quality of life.

#### STATE OF MICHIGAN

DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT

LANSING

REBECCA A. HUMPHRIES

JENNIFER M. GRANHOLM GOVERNOR ead & Copper October 22, 2010

2010

Mr. Ed Lobdell
Village of Dexter
8140 Main Street

Dexter, Michigan 48130

Dear Mr. Lobdell:

SUBJECT: Water System - Village of Dexter - WSSN: 01810

Compliance with the Lead and Copper Rule

The village of Dexter exceeded the action level (AL) of 1.3 parts per million (ppm) for copper during the routine round of lead and copper monitoring of drinking water taps from June 1, 2009, to September 30, 2009. The village of Dexter increased monitoring and conducted a second round at the standard number of sites before December 31, 2009, in an attempt to sample back into compliance with the copper AL. However, the village of Dexter exceeded the AL for copper during this second round of monitoring conducted in 2009. Data from the second round of lead and copper monitoring is summarized in the table below:

Contaminant	Action level	90% of samples at or below this level	Number of samples above the action level
Lead	15 parts per billion (ppb)	5 ppb	0
Copper	1.3 ppm	1.98 ppm	10

An AL exceedance is not a violation, but triggers other requirements under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended. Requirements include water quality parameter (WQP) monitoring, source water monitoring and corrosion control treatment. The village of Dexter conducted this second round of monitoring in order to expedite a return to compliance with the copper AL. Because less than 90 percent of these samples met the copper AL, the village of Dexter must take measures to control the corrosivity of the water that is distributed to its customers. To this end, the village of Dexter proposed a plan to optimize their corrosion control treatment.

#### What's Next?

The following items are the next steps that must be taken by your water system in order to have optimized corrosion control treatment.

#### Correct the Problem

Minimize lead and copper in drinking water by reducing corrosion of water pipes and household plumbing that contain lead and copper. We have reviewed your proposed plan to optimize corrosion control submittal of March 30, 2010, and have established the following optimal corrosion control treatment:

A review of your water quality parameter results from 2009 and 2010 indicate that the current phosphate residual in the distribution system is 0.01 - 0.02 milligrams per Liter (mg/L). In order to successfully minimize corrosion in the distribution system we require that you increase the orthophosphate feed rate to maintain a residual near 1.0 mg/L of orthophosphate (as P) in the

Mr. Ed Lobdell Page 2 October 22, 2010

distribution system. The orthophosphate (as P) residual in the distribution system shall be 0.5 mg/L or higher at all times. You must have the corrosion control treatment regime online and maintain the required residuals by **June 30, 2011**. However, you are encouraged to increase the feed rate as soon as possible.

Please note that this office must grant final approval of the phosphate product that you have selected for the purpose of inhibiting corrosion in your distribution system.

#### Conduct Water Quality Parameter Monitoring (WQP)

Collect two WQP samples at least 24 hours apart from each entry point to the distribution system and two WQP samples at least 24 hours apart from three locations in the distribution system by December 31, 2010. The WQP samples shall be analyzed for pH, alkalinity, calcium, conductivity, and temperature. Please note that temperature must be measured when the sample is collected. In addition, an analysis for orthophosphate must be conducted when an inhibitor containing a phosphate compound is used as part of a current water treatment scheme.

Continue WQP monitoring every six month monitoring period ending June 30 and December 31 until at least 90 percent of lead and copper tap results meet both ALs in two consecutive 6-month rounds of monitoring at the standard number of sites (20 samples).

To order bottles, call the Department of Natural Resources and Environment (DNRE) Laboratory at 517-335-8184 or download the form EQP 2301 Requisition for Water Sample Units from http://www.michigan.gov/deq. Click on Key Topics, Laboratory Services, Drinking Water, Obtaining the Necessary Sampling Units, and test list. Request the analyses using the following test codes:

Test Code	Cost (as of 06/15/2007)	Bottle Number	Test Description
CORR	\$51	33	Conductivity, Alkalinity, OrthoPhosphate, and Calcium
CPH	\$13	33	pH Determination

The above tests are analyzed from one sample bottle per location.

#### Lead and Copper Monitoring

After the orthophosphate feed rate has been adjusted and the minimum residuals achieved, you must monitor lead and copper in two consecutive 6-month rounds of monitoring at the standard number of sites (40 samples). Conduct the first round in the 6-month monitoring period July 1 to December 31, 2011, and the second round in the 6-month monitoring period January 1 to June 30, 2012. If both of the ALs are met in each round of standard monitoring the corrosion control treatment will be considered optimized.

Select the same sites used in previous monitoring periods, giving Tier 1 sites first priority. If a site is unavailable, select a replacement site based on the Tier 1, 2, and 3 criteria. We strongly encourage you to sample early in the monitoring period.

Mr. Ed Lobdell Page 3 October 22, 2010

Please be sure to provide individual lead tap results to the people who receive water from sites that were sampled, even if lead was not detected, within 30 days of learning of each individual result. To complete the new requirement, send to this office a certification that you met all the delivery requirements along with a sample copy of your customer notice when you report your lead and copper monitoring results. A template of the consumer notice is available in the enclosed Lead - Report & Notice Certificate.

We recognize that the Lead and Copper Rule is complex and may be confusing. We will continue to offer assistance in implementing these regulations. If you have any questions, please contact us at Department of Natural Resources and Environment, 301 East Louis Glick Highway, Jackson, Michigan 49201-1556; or specifically Mr. Jeff Antil at 517-780-7840; or by email at antilj@michigan.gov; or specifically Ms. Bethel Skinker, P.E., at 517-780-7874, or by email at skinkerb@michigan.gov.

**Drinking Water Analyst** 

Jackson District Office

Environmental Resource Management Division

Sincerely,

Bethel Skinker, P.E.

District Engineer
Jackson District Office

**Environmental Resource** 

Management Division

jld:ja:red

**Enclosure** 

cc: Mr. Shawn Keough, Village President

#### VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

**MEMO** 

President Keough and Council To: From: Donna Dettling, Village Manager

Date: November 8, 2010

**OSHA** Citation and Notice of Penalty Re:

**Notification of Abatement** 

The village received the attached citation from OSHA associated with the chemical incident at the Wastewater Treatment Facility on August 4, 2010. One citation with two items; one for failure to identify pipes at the exterior of the building and lack of labeling of hazardous material, were included in the citation.

The Village can't appeal the citation, because the citation is warranted. However, a request for an informal settlement was made and approved resulting in a 60% reduction of the assessed penalty of \$1,000. A check for \$400 will be submitted to the Department of Energy, Labor & Economic Growth.



JENNIFER M. GRANHOLM GOVERNOR

## DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH Michigan Occupational Safety & Health Administration (MIOSHA)

ANDREW S. LEVIN ACTING DIRECTOR

October 21, 2010

Mr. Edward A. Lobdell, Superintendent Dexter Wastewater Treatment Plant 8140 Main Street Dexter, MI 48130

Dear Mr. Lobdell:

RE: Inspection #311986293

On August 4, 2010, the Michigan Occupational Safety and Health Administration (MIOSHA), General Industry Safety and Health Division began an inspection at your worksite located at:

8360 Huron Street Dexter, MI 48130

This inspection has resulted in at least one citation. Please review the citation(s) for information regarding penalties, abatement requirements, deadlines, settlement agreement instructions, and appeal information.

Enclosed you may find additional information such as recommendations, data sheets, an Inspection Findings for Complaint and Referral Issues form (IFCRI form), and supplemental information on occupational safety and health. This inspection may have resulted in citations not directly related to the complaint or referral items. These citations are not included in the description on the IFCRI form.

MIOSHA standards as well as additional consultation, education, and training materials are located online at <a href="https://www.michigan.gov/miosha">www.michigan.gov/miosha</a>. If you have any questions concerning this matter, please contact me at (517) 322-5590. Your personal support and interest in the safety and health of your employees is appreciated.

Sincerely,

Jeremy Kapalla

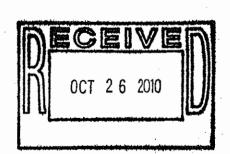
Jeremy Kapalla Industrial Hygienist

· JK:cm

Enclosures:

Inspection Findings for Complaint and Referral Issues

Citations





DELEG is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.



#### INSPECTION FINDINGS FOR COMPLAINT AND REFERRAL ISSUES

Michigan Department of Energy, Labor & Economic Growth

MIOSHA

Est. Name: City of Dexter Wastewater Treatment Plan	t Insp#: 311986293 CSHO: D3545
Site Address: 8360 Huron Street, Dexter, Michigan 48130	
Inspection Dates: August 4, 2010 to October 20, 2010	Referral#: 202789954

**ALLEGED HAZARD:** 

A delivery of bisulfate was mistakenly put into a chlorine container causing noxious fumes.

#### INSPECTION FINDINGS:

On August 8, 2010, a delivery truck driver for Alexander Chemical Company started pumping bisulfate from the chemical truck into a valve on the exterior of the building at the City of Dexter Wastewater Treatment Plant (WWTP). There were two unlabeled valves on the exterior of the building attached to unidentified piping systems. The Alexander Chemical Company employee and a City of Dexter WWTP employee traced the pipes back to the tanks which were unlabeled. There was a miscommunication between the employees and the bisulfate from the truck was actually being pumped into the chlorine tank within the chemical room instead of the bisulfate tank. Approximately 20 gallons of bisulfate was pumped into the chlorine tank.

The City of Dexter employee observed a white cloud, the pump was turned off, the area was evacuated, and the employee called 911. The Dexter Fire Department arrived on-site and determined that the chemical mixture released was beyond their training. The Washtenaw County Hazardous Materials (Hazmat) Response team was notified and arrived on site. The Hazmat team entered the area wearing SCBA respirators, ventilated the building, and took air monitoring readings until levels of contaminants were considered safe for re-entry.

Michigan Occupational Industrial Safety and Health Act, Public Act 154, Section 14(c) states, pipes or piping systems in a workplace that contain a hazardous chemical shall be indentified to an employee by a label or by a sign, placard, written operating instructions, process sheet, batch ticket. During this investigation, the industrial hygienist observed that the piping systems for the chlorine and bisulfate tanks were not labeled. A citation is being issued for this violation.

Part 430, Hazard Communication, the employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked. The industrial hygienist observed two 250-gallon tanks which contained bisulfate and a 400-gallon tank of chlorine which were not labeled. A citation is being issued for this violation.

#### Michigan Department of Energy, Labor & Economic Growth Michigan Occupational Safety and Health Administration (MIOSHA)

General Industry Safety and Health Division 7150 Harris Dr., PO Box 30644 Lansing, MI 48909-8144

Phone: (517)322-1831 FAX: (517)322-6353



## Citation and Notification of Penalty

To:

Dexter Wastewater Treatment Plt

and its successors 8140 Main St

Dexter, MI 48130

**Inspection Site:** 

8360 Huron St

Dexter, MI 48130

Inspection Number:

Inspection Date(s):

Issuance Date:

311986293

08/04/2010-10/20/2010

10/21/2010

Reporting ID: CSHO ID:

0552652 D3545

Optional Rptg Nr:

SUMMARY: An inspection at the site noted above has revealed conditions we believe do not comply with the provisions of the Michigan Occupational Safety and Health Act, Act 154, of the P.A. of 1974, as amended (MIOSHAct). The nature of such alleged violation(s) is described on the citation(s) with reference to the applicable standards, rules, regulations, orders and provisions of the Act. Following is a list of items the employer must consider carefully, to resolve the issues alleged in the citation(s). Following this numbered summary is a more detailed explanation of the requirements.

- The violation(s) alleged in the citation(s) must be corrected on or before the date(s) shown in the line marked "Date By Which Violation Must Be Abated," Correcting a violation does not eliminate the requirement to pay the penalty nor does payment of the penalty negate having to correct the violation.
- 2. A copy of the citation(s) must be posted at or near the location of the violation(s) for a minimum of 3 days or until the item(s) have been corrected, whichever is later.
- Documentation of abatement must be provided to the issuing Division. Failure to provide such 3. documentation may result in a follow-up inspection.
- **(**4) The employer may enter into an informal settlement with the issuing division that can result in up to a 50% reduction in any assessed penalties. The employer should contact the issuing division within 5 workdays upon receiving a citation(s) if interested in an informal settlement.
- The employer may file a first appeal for modification or dismissal of a citation item and/or any proposed 5. penalty or request an extension of time for abatement. The appeal must be in writing and be postmarked within 15 workdays of receipt (workday is defined below). The first appeal can also result in a penalty reduction of up to 50%.
  - If an appeal is untimely, the citation(s) becomes a Final Order of the Board of Health and Safety Compliance and Appeals (Board) and is no longer subject to review by the issuing division. An employee or employee representative may appeal abatement dates.
- Monetary penalties must be paid within 15 workdays of a citation becoming a Final Order of the Board. 6.
- The employer may file a request for an extension of time to abate a citation(s) that has become a Final 7. Order of the Board. Such a request must be in writing and received or postmarked no later than 1 working day following the abatement date.

8. It is unlawful to discriminate against an employee for exercising any of his/her rights under MIOSHA.

Note: As defined in statutes, "workday" or "working day" means any day other than a Saturday, Sunday, or state legal holiday. The state legal holidays are:

January 1, New Year's Day
The third Monday in January, Martin Luther King, Jr. Day
February 12, Lincoln's birthday
The third Monday of February, Washington's birthday
The last Monday of May, Memorial or Decoration Day
July 4, Independence Day
The first Monday in September, Labor Day
The second Monday in October, Columbus Day
November 11, Veterans' Day
The fourth Thursday of November, Thanksgiving Day
December 25, Christmas Day

Please note that whenever January 1; February 12; July 4; November 11; or December 25 fall on a Sunday, the next Monday following is deemed a public holiday (non-working day) for appeal purposes. However, there is no compensating day when one of the five dated holidays falls on a Saturday. Also, when computing the 15 working days, you do not count the date on which it is received; you start with the next working day. Additionally, the count is based on when the citation was received at the employer's location, not when it got to any particular person or office at the employer's location.

I - CITATIONS: The nature of the alleged violation(s) is described on the enclosed citation(s). These conditions must be corrected on or before the date(s) shown in the line marked "Date By Which Violation Must Be Abated." The issuing division may be contacted by telephone at the number indicated on the front of the citation for the purpose of discussing any issues related to the inspection or citation(s).

A copy of the citation(s) must be posted at or near the location of the violation for a minimum of 3 days or until the items have been corrected, whichever is later. The MIOSHAct provides for civil penalties of up to \$7,000 for each violation for failure to comply with posting requirements. When compliance is achieved, a copy of the citation must be signed and returned to the issuing division along with documentation of abatement.

Documentation of abatement for citation items originally classified as "serious," "repeat," "fail-to-abate," "willful," or "instance-by-instance," require documentation as deemed appropriate by the issuing division. Examples of documentation for these violation classifications are:

- (a) A detailed description of how the violation was abated.
- (b) Work orders or an invoice indicating the corrective work that has been done.
- (c) Photographs of the abated conditions.
- (d) Other forms of conclusive evidence that your employees are no longer exposed to the hazards.

For citation items classified as "other," submitting to the issuing division a signed copy of the citation item indicating the item has been abated is acceptable documentation of abatement. Submitting a document in writing, certifying abatement of the particular citation item is also acceptable for citation items classified as "other."

If the employer does not provide adequate documentation of abatement, a reinspection may be conducted. Failure to correct an alleged violation within the abatement period may result in new or additional proposed penalties.

Correcting a violation prior to the expiration of the abatement date does not eliminate the requirement to pay the penalty. Payment of the penalty does not eliminate the requirement of correcting the violation.

- II INFORMAL SETTLEMENT: In addition to the appeal rights afforded by the MIOSHAct, the Michigan Occupational Safety and Health Administration has implemented a program for negotiating informal settlement with the employer. This is a program designed to reach abatement of the hazard at the earliest opportunity and reduce the need for formal appeals. The informal settlement can result in a penalty reduction of up to 50% provided the issuing division and the employer agree to a number of specified conditions. These conditions include an agreement by the employer to:
  - (a) Not appeal further.
  - (b) Abate all items within the abatement period.
  - (c) Provide proof of abatement.
  - (d) Pay all agreed upon penalties.
  - (e) Abide by any other mutually agreed upon actions.

If you are interested in pursuing an informal settlement, you should contact the issuing Division within 5 workdays upon receipt of the citation(s), but no later than the 15th workday beyond receipt of the citation(s). If the employer wishes to accept the conditions stated above and the process can be completed within 15 workdays from receipt, then no appeal needs to be filed.

III - CITATION APPEAL: An employer may file a first appeal to the issuing division in writing for modification or dismissal of a citation item and/or any proposed penalty or an extension of time for abatement. The first appeal can also result in a penalty reduction of up to 50% providing the issuing Division and the employer agree to the conditions (a) through (e) as stated in Section II, INFORMAL SETTLEMENT (above).

An employee or employee representative may appeal in writing the reasonableness of the abatement date(s). The envelope containing an appeal must be postmarked no later than the 15th workday following receipt of the citation.

If a citation is not appealed within 15 workdays of receipt, then the citation becomes a Final Order of the Board of Health and Safety Compliance and Appeals (Board). Final Order citations are not subject to review by the issuing division unless the Bureau of Hearings establishes good cause for the late appeal.

An appeal must specify the item(s) appealed and that portion of the item (e.g., violation, abatement date, penalty) that is being appealed and include a certification that the appeal has been posted or given to affected employees or their representatives. If the issuing division meets with the employer to discuss an appeal, the issuing division will notify the employee representative and allow attendance at the meeting.

The issuing division will notify an employer of its decision within 15 workdays of the receipt of the employer's written appeal. The decision must be posted at the location of the subject citation.

If an employer, employee or employee representative is not satisfied with this decision they may file a second appeal. The appeal must be in writing and the envelope containing the second appeal must be postmarked within 15 workdays of the receipt of the issuing division's decision on the first appeal. If the issuing division's decision is not appealed, the citation becomes a Final Order of the Board.

IV - MONETARY PENALTIES: Payment must be made within 15 workdays of the date a proposed penalty of a citation becomes a Final Order of the Board. This would be the 30th workday after receipt of each citation item that is not appealed. For payment of a penalty, make a check or money order payable to the "State of Michigan" and remit to the issuing division at the address shown on the citation. Please record the inspection number, citation and item number on the check, money order or transmittal letter.

V - EXTENSION OF TIME TO ABATE: An employer may file a petition for modification of abatement date(s) (PMA) on an item of a citation that has become a Final Order of the Board. The PMA must be submitted to the issuing division in writing by personal delivery or postmarked no later then one day following the abatement date, and a copy posted near the place the citation was posted. An employer must have made a good faith effort to correct the violation by the abatement date, and has not been or will not be successful because of factors beyond the employer's reasonable control. A PMA must include:

- (a) Steps taken to achieve compliance.
- (b) The specific additional abatement time necessary.
- (c) The reasons the additional time is needed.
- (d) Available interim steps being taken to safeguard the employees against the cited hazard during the abatement period.
- (e) A certification that a copy of the PMA has been posted for employees at the location of the subject citation. The posted copy must remain posted for a minimum of 10 workdays.

If the issuing division or affected employees file an objection to the PMA within 10 workdays of the employer's filing date, the Board will schedule a hearing and advise the employer of the date, time, and place of the hearing.

VI - EMPLOYEE DISCRIMINATION: Section 65 of the MIOSHAct, prohibits discrimination against an employee for filing a complaint or exercising any rights under the MIOSHAct, as amended. If an employee believes that he or she was discharged or otherwise discriminated against as a result of filing a complaint, they may file a complaint with the MIOSHA Employee Discrimination Section within 30 calendar days after the violation occurs.

VII - STATE CONSULTATION EDUCATION AND TRAINING SERVICES: The MIOSHA Consultation Education and Training (CET) Division offers a wide range of services to help businesses with their health and safety practices. CET services include: helping employers create a Safety and Health Management System, seminars and workshops, onsite consultations, hazard surveys, an equipment loan program and information material. The majority of CET services are provided free of charge to Michigan employers and employees. For information on these services, contact the CET Division at (517) 322-1809 or visit their web site at www.mi.gov/miosha.

#### Michigan Department of

Energy, Labor & Economic Growth General Industry Safety and Health Division Inspection Number: 311986293

Inspection Dates: 08/04/2010 - 10/20/2010

Issuance Date:

10/21/2010

CSHO ID: D3545 Optional Inspection Nbr:



#### Citation and Notification of Penalty

Company Name: Inspection Site:

Dexter Wastewater Treatment Plt

8360 Huron St, Dexter, MI 48130

Citation 1 Item 1 Type of Violation: Serious

MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ACT, ACT 154, P.A. 1974, AS AMENDED, SECTION 14c:

Pipes or piping systems in a workplace that contained a hazardous chemical were not identified to an employee by a label or by a sign, placard, written operating instructions, process sheet, batch ticket, or a substance identification system: Pipes beginning at the exterior of the building and traveling to the chlorine and bisulfate tanks within the building were not identified.

The Leading T	17119 1 77 1		
Date by v	M/UTCU : M/1019	LIONEIVIUS	be Abated:
D 1 2 151	DOMESTIC STATE		19719-1982-1982
Propodod	Danoito	第二次的基本的基本的基本的。 第二次的基本的基本的基本的	the second secon

Abated

Proposed Penalty:

500.00

Citation 1 Item 2 Type of Violation: Serious

#### HAZARD COMMUNICATION, PART 430, 1910.1200(f)(5):

The employer did not ensure that each container of hazardous chemicals in the workplace was labeled, tagged, or marked with the identity and appropriate hazard warnings regarding the chemicals contained therein: Two 250-gallon tanks of bisulfate and one 400-gallon tank of chlorine located inside the building were not labeled.

医抗病性性病病	**************************************	<b>建一等于2000年的</b>	THE PROPERTY OF THE PARTY OF TH	345 45 45 4	*************************************
≪U)ate.⊦	By Which sed Pena	i Violat	ion:Mi	ist he A	hated
No. of the second			<b>可以来的发表</b>		<b>公司进</b>
Dadada	iadi Dana	14.5	5-37-12-12-12-12	20047 EX. 23-524	A IN
* LTODO?	<b>уси</b> т сца	LIVE STATE		77 P. 1	1.0

Abated

Authorized Signature

#### Michigan Department of Energy, Labor & Economic Growth Michigan Occupational Safety and Health Administration (MIOSHA)

General Industry Safety and Health Division 7150 Harris Dr., PO Box 30644 Lansing, MI 48909-8144

Phone: (517)322-1831 FAX: (517)322-6353



#### PROPOSED PENALTY INVOICE

Company Name:

Dexter Wastewater Treatment Plt

**Inspection Site:** 

8360 Huron St

Dexter, MI 48130

**Issuance Date:** 

10/21/2010

Reporting ID:

0552652

CSHO ID:

D3545

Optional Rptg Nr:

Summary of Penalties for Inspection Number 311986293

Citation 1, Serious = \$ 1000,00 FOTAL PROPOSED PENALTIES = \$ 1000,00

Correcting a violation prior to the expiration of the abatement date does not eliminate the requirement to pay the penalty. Payment of the penalty does not eliminate the requirement of correcting the violation.

The state does not agree to any restrictions or conditions or endorsements put on any check or money order for less than full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

Payment must be made within 15 working days of the date a proposed penalty of a citation item becomes a final order of the board. This would be the thirtieth (30th) working day after receipt of each citation item which is not appealed. For the payment of any penalty, make a check or money order payable to the "State of Michigan" and remit to the Department of Energy, Labor & Economic Growth at the address shown on the citation. PLEASE RECORD THE APPLICABLE INSPECTION NUMBER, CITATION NUMBER(S) AND ITEM NUMBER(S) ON THE CHECK, MONEY ORDER OR YOUR TRANSMITTAL LETTER.

Enclose this invoice page (or a copy thereof) with your payment.

PLEASE RETURN INVOICE WITH PAYMENT

Authorized Signature

amon

#### OHM Project Update Notes - October 27, 2010

SRF - EQ Basin Next project update meeting will be after delivery of the sluice gates - currently estimated for the week of November 15. Once gates are installed the bypass pumping will occur to create the final connections of the basin to the plant.

DWRF - 5<sup>th</sup> Well/Wellhouse, Current Wellhouse - Bi-Weekly project update meeting are continuing. Continuing diagnosis of issues with chemical feed pumps at the 5<sup>th</sup> well. Work has started at the water treatment plant - 2 of the high service pumps and the roof have been replaced. OHM to submit letter requesting additional CA/CE budget due to additional work collecting and inspecting payroll information from Higgins for compliance with the Davis Bacon Act.

DWRF - Grand, Forest, Inverness Watermain - Final restoration is continuing. Punch list items related to additional asphalt will be completed when asphalt is poured at Water Treatment Plant - the week of November 1 - OHM to provide estimate of the cost of the additional work.

SRF/DWRF - O & M Manuals - Draft manuals expected in November. Meeting between staff and OHM to review asset management document on November 5.

Water System - Orthophosphate - OHM to solicit quotes from 3 vendors to complete work associated with the addition of orthophosphate once DWRF work is complete. Village must complete additional copper testing after July 1, 2011.

Central Street - Design is at a point where feedback from the railroad is necessary to continue. Staff has been in contact with the railroad but is still attempting to obtain a timeline.

Dexter Ann Arbor - Work is complete. Waiting for contractor to sign balancing change order before project is closed out.

Engineering Standards Upgrade – OHM has started updating document. Council to discuss at November 29 work session whether additional standards covering areas of the original village should be incorporated into the document and if so, what the standards should be.

Main Street Sidewalk - Project has begun. Main/Alpine portion to be completed in approx. 1 week. Additional sidewalk work throughout the village will follow. OHM to submit letter with inspection/CACE budgets and request to cover additional design effort.

DWRF 2011 - Council to make decision regarding additional water main work in November.

In the second of the second of

e de la composition La composition de la La composition de la

(2) A supplied to the second of the secon

A contract of the property of the contract of the property of the contract of the

en de la composition La composition de la La composition de la

## 16ENDA 11-8-10 t Report 17EM I-6

#### Village President Report

Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

#### Activities Since my Last Report

October 20, 2010 – Regional Fire Department meeting – the committee reviewed the questions from the September 23<sup>rd</sup> Regional Fire (Multi-board) Presentation that took place at Scio Township. The committee is also reviewing the possibility of applying for funding through the Michigan Shared Public Services Initiative to help cover future costs as the Regional Committee moves forward.

October 20, 2010 – Town Hall Meeting follow-up - I would like to extend a thank you to all the residents and property owners who attended the Village's Town hall meeting a couple of weeks ago. As we have done in the past, we will be sending out thank you letters to all those that were in attendance, as well as to the representatives of the AATA that made their presentation to us.

October 27, 2010 – LaFontaine Chevrolet – I participated in a preliminary Site Plan Review Committee Meeting for the site plan that was submitted to the Planning Commission for review at the November 1<sup>st</sup> Planning Commission.

My recommendations for appointment to the Village's Economic Development Corporation (EDC) are included in New Business Agenda Item L-1. I tried to recommend a solid cross-section of people that are involved in key roles associated with the Village government and boards. In keeping with the predominate theme of our Economic Preparedness Strategy, I thought it was important to have a representative from the Dexter Community Schools as well as representatives from our business community. Everyone I invited was very willing to participate. Please call me if you have any questions regarding my recommendations.

#### Future Activities.

November 8, 2010 - Village Council Meeting

November 17, 2010 – Regional Fire Department meeting

November 18, 2010 – Downtown Development Authority meeting

November 18, 2010 - Union Negotiation Meeting at Village offices

November 18, 2010 – I have been asked by former Village President John Coy to have lunch with a friend of his that is a Family Medicine Doctor at the University of Michigan (and apparently the Chief of Staff at Chelsea Hospital as well) and a delegation from Japan consisting of a couple of Mayors and several of their health care delegates who will be visiting the Ann Arbor, Chelsea, and Dexter area. The University of Michigan Department of Family Medicine is collaborating with the Shizuoka Family Medicine (SFM) program in Japan. The Japanese delegation will be coming to the area to learn about the role of family physicians in the community and the value of having a family medicine training program in the hospital and community. Family medicine is still an unknown specialty in Japan. I was

proud to accept John's invitation and to represent our community during a brief part of their visit. I believe we will be having lunch at one of the restaurants in Dexter.

November 22, 2010 – Village Council Meeting

November 29, 2010 – Village Council Workshop – the main topic will be a discussion on Village Right-of-Way – a draft agenda is attached.

Please contact me with any questions about this report or anything else going on in the Village. I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

## SPECIAL WORK SESSION MONDAY NOVEMBER 29, 2010 6:00 p.m.

## THE VILLAGE OF DEXTER VILLAGE COUNCIL

### Senior Center - 7714 Dexter Ann Arbor Road

Discuss right-of-way and road width standards for the original Village area.
 Should this information be incorporated into the Engineering Standards that are currently being revised?

This is a Special Council work session meeting; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

SUMMARY OF BILLS A	ND PAY	ROLL	8-Nov-10		
Payroll Check Register	11/03/10	\$35,363.92	Bi-weekly payroll processing		
Account Payable Check Register	11/08/10	\$482,046.54			
		\$517,410.46	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS		
Summary Items from Bills & Payroll		Amount	Comments		
	-				
ALL PAYABLES ARE WITH					
DETAIL VENDOR LIST AND Exceptions:	J ACCOU	VI SUMMAR	(Y PROVIDED		
As described when the LED project was an amendment will be necessary	as approved -	the project will be	e approx. \$2000 over the \$70,000 in the budget, so		
i ;					
		PROPERTY AND TO THE ATTENTION OF THE STATE O			
"This is the summary report that w all funds will be necessary."	ill be provide	d with each pac	cket. Approval of the total bills and payroll expended,		
		d or return to a second			
			1		
			i		

Village of Dexter

Date: 11/03/2010 Time: 2:31pm Page: 1

Vendor Name	Vendor	Description	Check Amount	Wand Chack Amount
•		Description		nand check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	AP/CR STATION UPGRADE CHEMICALS OFFICE 734 426 4572 WWTP PARKING & MILEAGE ELECTRICAL SUPPLIES FARMERS MARKET STROMWATER PROJECT PHASE 2	1,085.25	
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	2,269.50	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	2,269.50 5.75 1,362.38 48.47 189.50 153.98 20.00 1,675.00 263.75	0.00
AT&T	AT&T	734 426 4572	1,362.38	0.00
AVAYA, INC.	AVAYA, INC	WWTP	48.47	0.00
ALLISON BISHOP	BISHOP	PARKING & MILEAGE	189.50	0.00
BROWN EQIPMENT CO INC	RKOMN EÖLL	ELECTRICAL SUPPLIES	153.98	0.00
JANET BROWN	JANET BROW	FARMERS MARKET	20.00	0.00
CAKLISLE-WORIMAN ASSOCIATES	CARL-WURT	STRUMMATER PROJECT PHASE Z	1,0/3.00	0.00
CODEY ENERGY SERVICE INC	COMCAST	OFFICE led installation project OCTOBER 2010 MATERIALS & LABOR CAFETERIA RENTAL CLOTHING JOB#0130-08-0083 PAYMENT 7 3219 953 0001 9 PROFESSIONAL SERVICES GAAP UPGRADE MIDGET FUSE FERTILIZER& WEED TREATMENT LABOR OCTOBER SERVICE LEGALS FLAPPER COMMUNITY GARDEN 1/4x4 BAR 6'	203.73 11 700 00	0.00
CORDI ENERGI SERVICE, INC.	CORDI	OCTOBER 2010	2 125 00	0.00 0.00
OF FIROTOTOM & DANDSCAFE, LLC	CKENTIVE	MAMPRIATE C TAROR	5,123.00	0.00
DRYTED COMMUNITY EDUCATION	OL PRECIAT	CAPPUDDIA DENUAT	72 00	0.00
DEXTER MILL	DEX MILL	CLOTHING	29 95	0.00
DOUGLAS N. HIGGINS. INC	DOUGLAS: HT	JOR#0130-09-0083 PAYMENT 7	243,506,25	0.00
DTE ENERGY	DET EDISON	3219 953 0001 9	136 96	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROFESSIONAL SERVICES	5, 667, 75	0.00
GOVERNMENT FINANCE OFFICERS	GFOA	GAAP IPGRADE	265.00	0.00
GRAINGER	GRAING	MIDGET FUSE	719.10	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	FERTILIZER& WEED TREATMENT	95.00	0.00
GREEN OAK TIRE, INC.	GREEN OAK	LABOR	178.00	0,00
GREEN OAK TIRE, INC. GRISSOM JANITORIAL HERITAGE NEWSPAPERS KENNEDY INDUSTRIES, INC. MELLISSA KESTERSON KLAPPERICH WELDING	GRISSOM	OCTOBER SERVICE	400,00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	351.00	0.00
KENNEDY INDUSTRIES, INC.	KENNEDY IN	FLAPPER	10,170.16	0.00
MELLISSA KESTERSON	KESTERSON	COMMUNITY GARDEN	127.50	0.00
KLAPPERICH WELDING	KLAPPERICH	1/4x4 BAR 6'	20.00	0.00
LAYNE CHRISTENSEN COMPANY	LAYNE CHRI	FIELD LABOR	6,909.84	0.00
LESSORS WELDING SUPPLY	LESSORS	CYLINDER RENTAL	22.50	0.00
LESSORS WELDING SUPPLY MARY ANN SIMPKINS MCI	SIMPKINS	FARMERS MARKET	351.00 10,170.16 127.50 20.00 6,909.84 22.50 17.63 19.94	0.00
MCI	MCI	WWTP	19.94	0,00
MCNAUGHTON-MCKAY MICHIGAN CAT		MARINE HULL PAN AS OIL	20,930.15 444.93 250.00 5,814.00 70.00	0.00
MICHIGAN CAT	MICH CAT	PAN AS OIL	444.93	0.00
MICHIGAN ECONOMIC DEVELOPERS	MI ECO DEV	DEXTER BUSINESS & RESEARCH PAR	250.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICH UNEMP	POLICY PREMIUM	5,814.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICHIGAN M		70.00	0.00
MICHIGAN RURAL WATER ASSOC	MI RURAL W	MEMBERSHIP DUES	425.00 985.60	0.00
MIDWESTERN CONSULTING	MIDWEST	GENERAL CONSULTATION		0.00
MICHIGAN RURAL WATER ASSOC MIDWESTERN CONSULTING MITA MORTON SALT MUNICIPAL CODE CORPORATION	MITA	ADVERTISEMENT FEE	50.00	0.00
MORTON SALT	MORTON SAL		6,063.14 400.00	0.00
MUNICIPAL CODE CORPORATION	MUNI CODE			
NORTH CENTRAL LABORATORIES	NCL	SUPPLIES	1,026.54	0.00
ORCHARD, HILTZ & MCCLIMENT INC		OCTOBER 2010	90,912.47	0.00
PARAGON LABORATORIES INC	PARA	LAB	40.00	0.00
	PARTS PEDD		560.13	
		NEWSLETTER	1,429.33	
RAYMER		CHEMICALS	11,120.00	0.00
	RITE TECH	OIL FILTER KIT	386.16	0.00
ROBERT TAUB	ROBERT TAU	PROFFESSIONAL SERVICES	736.23	
S.F. STRONG SCHWALBACH'S AUTO CARE	21 21KONG	POLLTIES	333.42	0.00
		VEHICLE MAITENANCE	430.95	
THOMAS STRINGER SWANNS	STRINGER/T		1,708.50	0.00
	SWANNS THOMSON RE	CLOTHING	289.92 212.00	0.00 0.00
	TYLER	ANNUAL MAINTENANCE	2,977.00	0.00
	US	SPECIAL ASSESSMENT BONDS	300.00	0.00
WASHTENAW COUNTY TREASURER	M CAA ADEY	NUA 17M ENEODOEMENT OFFICENT VOOFGOMENT DOMAG	38,499.75	0.00
WILLIAMS & WORKS, INC.			531.25	0.00
WOLVERINE FREIGHTLINER-WESTSID			350.91	0.00
BALING TABLESTIFICATION RESIGIO	HATTARK EVE	TONZOND MAINIUMANOE	330.91	
		Grand Total:	482,046.54	0.00

Date: 11/03/2010 Time: 2:32pm Page: 1

Village of Dexter

village of Dexter						raye: 1
Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund Dept: Village Council 101-101.000-901.000  101-101.000-955.000	Printing & Miscellane Membership	NEWSLETTER DEXTER COMMUNITY EDUCATION CAFETERIA RENTAL	0 0	201188 11/3/10 6742	11/02/2010 11/03/2010 11/01/2010	1,429.33 72.00 250.00
Dept: Village Manager 101-172.000-960.000 101-172.000-977.000 Dept: Attorney 101-210.000-810.000	Education Equipment  Attorney F Attorney F	PROFESSIONAL SERVICES THOMAS STRINGER LEGAL FEES	0 0 0	Total Villag  11/1/10  378  Total Villag  1360779  2775	11/01/2010 11/01/2010 e Manager 11/01/2010 11/01/2010	1,751.33 70.00 211.75 
Dept: Village Clerk 101-215.000-815.000 101-215.000-901.000 101-215.000-901.000 101-215.000-901.000	Ordinance Printing & Printing & Printing &	ROBERT TAUB PROFFESSIONAL SERVICES  MUNICIPAL CODE CORPORATION ANNUAL CODE ON INTERNET FEE HERITAGE NEWSPAPERS LEGALS HERITAGE NEWSPAPERS LEGALS HERITAGE NEWSPAPERS LEGALS HERITAGE NEWSPAPERS LEGALS	0 0 0 0	12783 Total Attorn 00200435 2007962 2007509 2008464	11/02/2010  ey  11/01/2010  11/01/2010  11/01/2010  11/03/2010	736.23 8,112.48 400.00 162.00 63.00 103.50
Dept: Village Treasurer 101-253.000-958.000 101-253.000-960.000	Membership Education	GOVERNMENT FINANCE OFFICERS REGISTRATION FEE GOVERNMENT FINANCE OFFICERS GAAP UPGRADE	0	Total Village 11/2/10 2655919	11/02/2010 11/02/2010	728.50 85.00 180.00
Dept: Buildings & Grounds 101-265.000-727.000 101-265.000-803.000 101-265.000-920.000 101-265.000-935.001	Office Sup Contracted Utilities Office Cle	ARBOR SPRINGS WATER CO.INC OFFICE TYLER TECHNOLOGIES ANNUAL MAINTENANCE COMCAST OMCAST GRISSOM JANITORIAL OCTOBER SERVICE	0 0	Total Village 1224330 176413 11/1/10 339	11/01/2010 11/02/2010 11/01/2010 11/01/2010	265.00 5.75 2,977.00 263.75 400.00
101-265.000-962.000 101-265.000-977.000 Dept: Law Enforcement	Community Equipment	MELLISSA KESTERSON COMMUNITY GARDEN THOMSON REUTERS SOFTWARE	0	006 Total Buildin		127.50 212.00 3,986.00
101-301.000-803.000 101-301.000-803.000 Dept: Planning Department 101-400.000-802.000	Contracted Contracted Profession	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT WASHTENAW COUNTY TREASURER NOV LAW ENFORCEMENT  CARLISLE-WORTMAN ASSOCIATES	0 0	19309 19354 Total Law Enf	11/01/2010 11/02/2010 Forcement 11/01/2010	2,299.00 36,200.75 
101-400.000-861.000 101-400.000-901.000	Travel & M	TELEPHONE CONSULTATION ALLISON BISHOP PARKING & MILEAGE HERITAGE NEWSPAPERS LEGALS	0	21010-122 11/1/10 2007962	11/01/2010	189.50 22.50

Date: 11/03/2010 Time: 2:32pm

Page:

village of beater						tage.	
Fund Department Account	GL Nu≅ber Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	, Amount	
Fund: General Fund Dept: Planning Department				use to 140 mile fam unit 45 mile 140 mile 40 40 40 40 40 40 40 40 40 40 40 40 40			
,				Total Planning	Department	652.00	
Dept: Department of Public Wor 101-441.000-740.000	ks Operating	LESSORS WELDING SUPPLY	0		11/01/2010	22.50	
101-441.000-740.000	Operating	CYLINDER RENTAL S.F. STRONG	0		11/03/2010	93.04	
101-441.000-745.000	Uniform Al	SUPPLIES SWANNS	0	40644	11/01/2010	160.98	
101-441.000-802.000	Profession	CLOTHING ABSOLUTE COMPUTER SERVICES	0	3026	11/01/2010	450.00	
101-441.000-802.000	Profession	DPW ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	Ö	372 11/1/10	11/01/2010	450.00	
	•			Total Departme	ent of Public Works	1,176.52	
Dept: Downtown Public Works 101-442.000-730.000	Farmers Ma	JANET BROWN	0		11/02/2010	20.00	
101-442.000-730.000	Farmers Ma	FARMERS MARKET MARY ANN SIMPKINS	0	11/2/10	11/03/2010	17.63	
101-442.000-740.000	Operating	FARMERS MARKET S.F. STRONG	. 0	206416	11/01/2010	262,38	
101-442.000-802.000	Profession	DPW CREATIVE LAWN & LANDSCAPE, LLC	0	398938	11/02/2010	2,125,00	
		OCTOBER 2010		20051655	,,		
Dept: Storm Water				Total Downtown	Public Works	2,425.01	
101-445.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES STRONWATER PROJECT PHASE 2	0	21010-123	11/01/2010	1,235.00	
Donte Fraincesing		•		Total Storm Wa	ter	1,235.00	
Dept: Engineering 101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	. 0	11/1/10	11/01/2010	542.00	
D-1-34-5-2-1-01		•		Total Engineer	ing	542.00	
Dept: Municipal Street Lights 101-448.000-970.000	Capital Im		0	1100000 00	11/01/2010	20,900.00	
101-448.000-970.000	Capital Im		0	11059965-00	11/01/2010	238.50	
101-448.000-970.000	Capital Im	OCTOBER 2010 CORBY ENERGY SERVICE, INC. led installation project	0	11/1/10 C120020	11/03/2010	11,780.00	
Party Parks C Paracetics				Total Municipa	1 Street Lights	32,918.50	
Dept: Parks & Recreation 101-751.000-731.000	Landscape	GREEN GUYS LAWN AND LANDSCAPE FERTILIZER& WEED TREATMENT	0	11/1/10	11/01/2010	95.00	
				Total Parks &	Recreation	95.00	
Dept: Insurance & Bonds 101-851.000-910.000	Work Comp	MICHIGAN MUNICIPAL LEAGUE POLICY PREMIUM	0	19781200	11/01/2010	2,936.07	
			•	Total Insuranc	e & Bonds	2,936.07	
					Fund Total	95,604.91	
Fund: Major Streets Fund							
Dept: Contracted Road Construct 202-451.000-932.000	ion Sidewalk	MITA	0		11/01/2010	50.00	
202-451.000-932.000	Sidewalk	ADVERTISEMENT FEE ORCHARD, HILTZ & MCCLIMENT INC	. 0	11/1/10	11/01/2010	6,666.00	
202-451.000-974.000	CIP Capita	OCTOBER 2010 ORCHARD, HILTZ & MCCLIMENT INC	0	11/1/10	11/01/2010	6,598.25	
	-	OCTOBER 2010		11/1/10			
Dept: Routine Maintenance 202-463.000-802.000	Profession	•	0		ed Road Construction 11/01/2010	13,314.25 1,493.75	
DQ2		OCTOBER 2010		11/1/10			

Village of Dexter

Date: 11/03/2010 Time: 2:32pm Page: 3

Village of Dexter

<b>,</b>						
Yund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
und: Major Streets Fund Dept: Routine Maintenance				,		
202-463.000-803.002	Pavement M	ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	0	11/1/10	11/01/2010	715.00
202-463.000-910.000	Work Comp	MICHIGAN MUNICIPAL LEAGUE POLICY PREMIUM	0	19781200	11/01/2010	267.44
				Total Routin	e Maintenance	2,476.19
Dept: Traffic Services 202-474.000-802.000	Profession	MIDWESTERN CONSULTING	0		11/01/2010	492.80
202-474.000-910.000	Work Comp	GENERAL CONSULTATION MICHIGAN MUNICIPAL LEAGUE POLICY PREMIUM	0	03088A-73 19781200	11/01/2010	93.02
				Total Traffi	c Services	585.82
Dept: Winter Maintenance 202-478.000-740.000	Operating	MORTON SALT	0		11/01/2010	6,063.14
202-478.000-910.000	Work Comp	SALT MICHIGAN MUNICIPAL LEAGUE	0		11/01/2010	136.63
32 7701000 3201000	HOIR COMP	POLICY PREMIUM	·	19781200	,,	
					Maintenance	6,199.77
				•	Fund Total	22,576.03
und: Local Streets Fund Dept: Contracted Road Constr	uction .					
203-451.000-974.001	Other capi	ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	0	11/1/10	11/01/2010	1,612.25
03-451.000-974.001	Other capi	DOUGLAS N. HIGGINS, INC JOB #0130-08-0083 PAYMENT 6	0	11/2/10	11/02/2010	133.07
03-451.000-974.001	Other capi		0	0	11/02/2010	8,446.53
				Total Contra	cted Road Construction	10,191.85
Dept: Routine Maintenance 203-463.000-910.000	Work Comp	MICHIGAN MUNICIPAL LEAGUE POLICY PREMIUM	0	19781200	11/01/2010	81.40
	• .			Total Routin	e Maintenance	81.40
ept: Traffic Services 03-474.000-802.000	Profession	MIDWESTERN CONSULTING	0		11/01/2010	492.80
03-474.000-910.000	Work Comp	GENERAL CONSULTATION MICHIGAN MUNICIPAL LEAGUE	. 0	03088A-73	11/01/2010	29.07
		POLICY PREMIUM	•	19781200		***************************************
ept: Winter Maintenance				Total Traffi	c Services	521.87
203-478.000-910.000	Work Comp	MICHIGAN MUNICIPAL LEAGUE POLICY PREHIUM	0	19781200	11/01/2010	63.95
				Total Winter	Maintenance	63.95
					Fund Total	10,859.07
und: Streetscape Debt Service	e Fund					
0ept: Streetscape 803-570.000-992.000	Bond Fees	US BANK CORPORATE TRUST	. 0		11/02/2010	150.00
03-570.000-992.000	Bond Fees	GO BOND US BANK CORPORATE TRUST	. 0	2732164	11/02/2010	150.00
		SPECIAL ASSESSMENT BONDS		11/2/10		
	-			Total Street	scape	300.00
		•			Fund Total	300.00
und: Equipment Replacement Fu Dept: Department of Public Wo						
ept: Department of Public Wo 102-441.000-939.000	Vehicle Ma	BROWN EQIPMENT CO INC	0	20127	11/01/2010	153.98
02-441.000-939.000	Vehicle Ma	GREEN OAK TIRE, INC.	0	20127	11/01/2010	178.00
		LABOR		1-60910		• •

.

Village of Dexter

Date: 11/03/2010 Time: 2:32pm Page: 4

und Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
und: Equipment Replacement Fu						
Dept: Department of Public No	orks					
402-441.000-939.000	Vehicle Ma	KLAPPERICH WELDING 1/4x4 BAR 6'	0	009499	11/01/2010	20.00
102-441.000-939.000	Vehicle Ma	MCNAUGHTON-MCKAY	0		11/01/2010	30.15
02-441.000-939.000	Vehicle Ma		0	11068505-00	11/01/2010	444.93
102-441.000-939.000	Vehicle Ma	PAN AS OIL RITE-TECH ENTERPRISES INC.	0	PD010690311	11/01/2010	386.16
402-441.000-939.000	Vehicle Ma	OIL FILTER KIT WOLVERINE FREIGHTLINER-WESTSID	0	6449	11/01/2010	350.91
402-441.000-939.000	Vehicle Ma	VEHICAL MAINTENANCE PARTS PEDDLER AUTO SUPPLY	0		11/02/2010	76.95
	·	SUPPLIES	V	11/2/10	11, 02, 2010	10.55
				Total Departme	ent of Public Works	1,641.08
					Fund Total	1,641.08
und: SRF Project Fund						
Dept: Equalization Basin 103-905.000-830.000	Fariasada	ODOLLADD HITLDS & MOOLTHING TWO	0		11/01/2010	. 20 024 25
	Fudtueerin	ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010		11/1/10	11/01/2010	36,924.25
			•	Total Equaliza	ation Basin	36,924.25
					Fund Total	36,924.25
and: DWDF Droject Fund						,,
ond: DWRF Project Fund Dept: Capital Improvements	_ , ,				44 (04 (003 0	22 222 48
04-901.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	0	11/1/10	11/01/2010	30,009.47
04-901.000-970.000	Capital Im	DOUGLAS N. HIGGINS, INC JOB #0130-08-0083 PAYMENT 6	0	11/2/10	11/02/2010	94,918.02
04-901.000-970.000	Capital Im	DOUGLAS N. HIGGINS, INC JOB#0130-08-0083 PAYMENT 7	0	0	11/02/2010	89,869.30
		CODIICIO CO COCC IIIIIONI (	-	Total Capital	Tenrovononto	214,796.79
				Total Capital	•	
					Fund Total	214,796.79
und: Sewer Enterprise Fund Dept: Sewer Utilities Departm	iont					
	Operating	PARTS PEDDLER AUTO SUPPLY	0	11 10 11 0	11/02/2010	55.80
90-548.000-740.000		SUPPLIES	0	11/2/10 .	11/02/2010 11/02/2010	55.80 1,300.00
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000	Operating	SUPPLIES		11/2/10 . 0442848		•
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000	Operating Chem Plant Chem Plant	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT	0 0		11/02/2010 11/02/2010	1,300.00 -150.00
90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000	Operating Chem Plant Chem Plant Chem Plant	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS	0 0 0	0442848	11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000	Operating Chem Plant Chem Plant Chem Plant Chem Plant	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS	0 0 0	0442848 0442849	11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000	Operating Chem Plant Chem Plant Chem Plant	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES	0 0 0	0442848 0442849	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69
90-548.000-740.000 90-548.000-742.000	Operating Chem Plant Chem Plant Chem Plant Chem Plant	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES	0 0 0	0442848 0442849 0443316	11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES	0 0 0 0	0442848 0442849 0443316 277144 277773	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES SUPPLIES SWANNS	0 0 0 0 0	0442848 0442849 0443316 277144 277773 400644	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES	0 0 0 0 0	0442848 0442849 0443316 277144 277773	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000 90-548.000-751.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab Uniform Al Gasoline &	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES CHEMICALS SUPPLIES CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES	0 0 0 0 0 0	0442848 0442849 0443316 277144 277773 400644	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/03/2010 11/03/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04 128.94 420.00
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000 90-548.000-751.000 90-548.000-802.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab Uniform Al Gasoline & Profession	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES SUPPLIES SUPPLIES SWANNS CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES KENNEDY INDUSTRIES, INC. PUMP		0442848 0442849 0443316 277144 277773 400644 3027	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/03/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04 128.94 420.00 9,910.00
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000 90-548.000-751.000 90-548.000-802.000 90-548.000-802.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab Uniform Al Gasoline & Profession Profession	SUPPLIES ALEXANDER CHEMICAL CORPORATION CREDICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES SWANNS CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES SUPPLIES SWANNS CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES KENNEDY INDUSTRIES, INC. PUMP ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010	0 0 0 0 0 0 0	0442848 0442849 0443316 277144 277773 400644 3027 11/2/10	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/03/2010 11/02/2010 11/02/2010 11/01/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04 128.94 420.00 9,910.00 572.50
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000 90-548.000-751.000 90-548.000-802.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab Uniform Al Gasoline & Profession	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES SUPPLIES SWANNS CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES KENNEDY INDUSTRIES, INC. PUMP ORCHARD, HILTZ & MCCLIMENT INC		0442848 0442849 0443316 277144 277773 400644 3027 11/2/10 524324	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/03/2010 11/02/2010 11/02/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04 128.94 420.00 9,910.00
90-548.000-740.000 90-548.000-742.000 90-548.000-742.000 90-548.000-742.000 90-548.000-743.000 90-548.000-743.000 90-548.000-743.000 90-548.000-745.000 90-548.000-751.000 90-548.000-802.000 90-548.000-802.000	Operating Chem Plant Chem Plant Chem Plant Chem Lab Chem Lab Chem Lab Uniform Al Gasoline & Profession Profession	SUPPLIES ALEXANDER CHEMICAL CORPORATION CHEMICALS ALEXANDER CHEMICAL CORPORATION CREDIT ALEXANDER CHEMICAL CORPORATION CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES CHEMICALS NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES NORTH CENTRAL LABORATORIES SUPPLIES SWANNS CLOTHING PARTS PEDDLER AUTO SUPPLY SUPPLIES KENNEDY INDUSTRIES, INC. PUMP ORCHARD, HILTZ & MCCLIMENT INC OCTOBER 2010 KENNEDY INDUSTRIES, INC.	0 0 0 0 0 0 0	0442848 0442849 0443316 277144 277773 400644 3027 11/2/10 524324 11/1/10	11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/02/2010 11/03/2010 11/02/2010 11/02/2010 11/01/2010	1,300.00 -150.00 1,119.50 227.37 255.69 450.44 93.04 128.94 420.00 9,910.00 572.50

Village of Dexter

Date: 11/03/2010 Time: 2:32pm

Page:

5

Fund GL Number Department Vendor Name Check Due Invoice Account Abhrev Invoice Description Number Number Date Amount Fund: Sewer Enterprise Fund Dept: Sewer Utilities Department 590~548.000-910.000 Work Comp MICHIGAN MUNICIPAL LEAGUE 11/01/2010 1,569.78 POLICY PREMIUM 19781200 590-548.000-920.000 Utilities DTE ENERGY 11/01/2010 136.96 3219 953 0001 9 11/1/10 590-548.000-920.001 Telephones 0 11/01/2010 463.21 AT&T 734 426 4572 11/1/10 590-548.000-920.001 0 Telephones MCI 11/01/2010 19.94 WWTP 11/1/10 590-548.000-920.001 n 11/01/2010 Telephones AVAYA, INC. 48.47 2730491550 WWTP 590-548,000-937,000 0 Equip Main GRAINGER 11/02/2010 135.00 MIDGET FUSE 9372648445 590-548.000-970.000 Capital In GRAINGER 11/02/2010 584.10 9365708693 PUMP-MAGNETIC DRIVE 590-548.000-977.000 Equipment ABSOLUTE COMPUTER SERVICES 11/01/2010 211.75 AP/CR STATION UPGRADE 378 Total Sewer Utilities Department 22,912.65 Fund Total 22,912.65 Fund: Water Enterprise Fund Dept: Water Utilities Department 591-556.000-740.000 Operating PARTS PEDDLER AUTO SUPPLY 0 11/02/2010 7.38 11/2/10 SUPPLIES 591-556.000-745.000 Uniform Al DEXTER MILL 11/02/2010 29.95 CLOTHING 11/2/10 591-556.000-802.000 Profession ORCHARD, HILTZ & MCCLIMENT INC 11/01/2010 500.00 OCTOBER 2010 11/1/10 591-556.000-802.000 Profession . WILLIAMS & WORKS, INC. 11/01/2010 531.25 PROFESSSIONAL SERVICES 53670 591-556,000-802,000 Profession ' 750.00 RAYMER 11/02/2010 13152 INSPECTION 591-556.000-802.000 Profession LAYNE CHRISTENSEN COMPANY 0 11/02/2010 6,909.84 11/2/10 FIELD LABOR 591-556.000~802.000 Profession RAYMER 11/02/2010 10,370.00 13128 CHEMICALS 591-556.000-910.000 MICHIGAN MUNICIPAL LEAGUE 636.64 Work Comp Ω 11/01/2010 POLICY PREMIUM 19781200 899.17 591-556.000-920.001 Telephones 11/01/2010 AT&T 734 426 4572 11/1/10 591-556.000-939.000 SCHWALBACH'S AUTO CARE Vehicle Ma 11/02/2010 430.95 VEHICLE MAITENANCE 11/2/10 591-556.000-958.000 Membership MICHIGAN RURAL WATER ASSOC 0 11/02/2010 425.00 11/2/10 MEMBERSHIP DUES 591-556.000-977.000 Equipment ABSOLUTE COMPUTER SERVICES 0 11/01/2010 211.75 AP/CR STATION UPGRADE 37B Total Water Utilities Department 21,701.93 Dept: Capital Improvements 591-901,000-974.000 CIP Capita ORCHARD, HILTZ & MCCLIMENT INC 11/01/2010 3,356.00 11/1/10 OCTOBER 2010 591-901.000-974.000 CIP Capita DOUGLAS N. HIGGINS, INC 0 11/02/2010 46,536.33 JOB #0130-08-0083 PAYMENT 6 11/2/10 591-901.000-974.000 DOUGLAS N. HIGGINS, INC CIP Capita Ω 11/02/2010 3,603.00 JOB#0130-08-0083 PAYMENT 7 Total Capital Improvements 53,495.33 75,197.26 Fund Total Fund: Trust & Agency Fund Dept: Assets, Liabilities & Revenue 701-000.000-253.056 Dexter Pha ORCHARD, HILTZ & MCCLIMENT INC 11/01/2010 1,234.50 OCTOBER 2010 11/1/10 Total Assets, Liabilities & Revenue 1,234.50

1,234.50

Fund Total

Date: 11/03/2010 Time: 2:32pm Page: 6

Village of Dexter Page: 6

Fund
Department GL Number Vendor Name Check Invoice Due
Account Abbrev Invoice Description Number Number Date Amount

Grand Total

482,046.54

To: Dexter Village Counsel

From: Mary Pierce – Think Dexter First Director/Home For The Holidays

Schedule of Event for Approval:

Christmas Festival ~ December 4th, 2010

Home For The Holidays

Visit: www.dexterholiday.com

Something for everyone in the family...

8:30-10:30 am Breakfast with Santa at Lighthouse Café' Specially priced children menu

9:00 am - 3 pm Dexter Area Holiday Craft Bazaars St. Andrew's Church, Dexter Senior Center, and Dexter Area Museum. Great gifts!

11:00 am - 4 pm Santa will be at the Gazebo, Monument Park Children come and visit Santa and don't forget your camera.

4 pm Holiday Hustle 5k Run/Walk for Charity & Food Drive Central Street/Monument Park Register online at www.runholiday5k.com

6 pm Dexter's Annual Tree Lighting Service

Monument Park

All Day Roaming Ice Sculptures Carving/Exhibit, Beautiful Ice Sculptures Downtown sponsored by area businesses. Come out and view! Music, and Carolers throughout downtown! Local businesses will be open late with wonderful holiday sales! Home For The Holidays Sponsored by Think Dexter First www.thinkdexterfirst.com



#### VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date	Received:	
	1100011041	

#### APPLICATION FOR PARK/FACILITY USE AND RELEASE OF LIABILITY WAIVER

Applicant/Sponsoring Party RUNNING FIT Phone/Email 734-929-9029
Primary Contact RANDY STEP Phone/Email 248-202-7634
Secondary Contact DAWN MCCONNACHTE Phone/Email 248-756-1427
Address (City, State, Zip) 5700 JACKSON RD ANN ARBOR MI 4863
Brief Description of the Event:  SEE ATTACHED letter/5K/IMILE race, attached rowte  Reviewed W/ Sig Beth Gireske, \$5 per entry danated to  hink Dexter First. TDF dunates to local chan'tles.
Day and hours for which the permit is desired, and rain date, if applicable:  Upm - 5:30 pm December 4th, 2010
CHECK ALL THAT APPLY AMONUMENT PARK
Park Use X Facility Use   List the FacilityRoad Closure X Fire/Burning   Road Closure X Fire/Burning
FEES Central Street closed 5AM to BAM 12-4-10
Residents – \$25/4 hours Non Village Residents -\$150/4 hours, \$50 each additional hour, *Exempt from Fee: Chamber, Non-profits (501(C)3), Community Events * Damage Deposit Required - \$200 for ALL users

#### THE FOLLOWING ACTIVITIES REQUIRE A PARKS/FACILITY USE PERMIT (check ALL that apply)

- □ Conduct exhibitions.
- □ Hold a parade.
- ☐ Display, or offer for sale, any article in any park or recreation area.

XHold assembly involving 30 participants or more (exempts classroom activities).

- Construct or erect any building or structure of whatever kind, whether permanent or temporary or sell or give away from such tent, stand or other structure any food, drink, or other thing, or run or string any public service utility into, upon or across such lands.
- □ Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement.
- □ Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area.

Road Closure

□ Fire Pit or other fire activities

#### INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

- Application must be filed, and complete, <u>at least 3 weeks prior to scheduled event</u> (includes administrative approval). It is recommended that contact be made with the Sheriff's Dept. and Fire Dept. immediately if road closures, contracts and authorizations will be necessary.
- 2. Contact the Washtenaw County Sheriff Department substation in Dexter (734) 426-0228 to evaluate the

	WCSD. This can take up to 3 weeks, please plan accordingly.
3.	Contact the Dexter Area Fire Department (734) 426-4500 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with the DAFD and obtain approval signatures.  Date  WCSD Signature  Date
4.	The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction.
5.	Council Notification Required for all special events, excluding general park or facility use requests.  Request must be submitted a minimum of 2 weeks prior to scheduled event.  DATE OF COUNCIL APPROVAL/CONSENT:
6.	General liability insurance in the amount of \$1,000,000 must be provided by all groups/organizations and must name the Village of Dexter as additionally insured. The insurance shall be provided for the day of the event only. Individuals issued permits for facility use shall check with their homeowners insurance policy to assure that coverage is provided for hosted events off site.
7.	Hold harmless/indemnification waiver (below) must be signed and dated.
8.	Signage – Council approval is required for all temporary signs advertising an event. Provide the Village with a road closure sign plan indicating where signs are required. The Village of Dexter has limited road closure signage therefore contracts may be required with a road sign company. Contact Poco-734-397-1677; or Spartan- 313-292-2488, if applicable.
9.	A complete diagram/map/routes for events and road closures must include distances, schedule, etc.
10.	Road Closures require that the applicant notify all residents/businesses affected by the closure.  Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.  DATE COMPLETED:
11.	Loading and Unloading is NOT permitted within parks and on the grass unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.
12.	Application must note if there will be alcoholic beverage sales at your event. Additional liability insurance is required for events with alcohol sales and a copy of the insurance must be provided.
12.	Waste Management – You are responsible for clean up after your event. Arrangements should be made with Waste Management for trash disposal: (800) 971-7490.
13.	Provide information on the village services that will be requested, i.e. barricades, detour signs, etc.
14.	Publication Methods – Please circle all that apply:(Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners, Others Homeower MSSOC, )

#### TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

- Sponsoring parties, that are individual residents, or commercial or non-profit enterprises with a State
  registered operating address within the Village of Dexter, are entitled to use the Village parks and assets of
  the parks at no charge. All other sponsoring parties will be charged non-resident fees at a minimum rate of
  \$150. This rate is a block rate and allows the Sponsoring Party a maximum of four contiguous hours of
  rental use. Additional hours may be requested and authorized at a rate of \$50 per hour.
- 2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
- The park, in which the authorized activity will be located, will continue to be open for use by the public
  during the period of the authorized activity and the authorized activity or use of the park will not
  unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized
  hours of the event.
- 4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
- 5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
- 6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications are to be made to any park or park asset without the express written consent of the Village of Dexter. Modifications include affixing anything to the gazebos. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
- 7. A \$200 damage deposit will be required for all events. The damage deposit is to assure that potential repair costs are covered, if applicable, and determined solely by the Village of Dexter. The deposit will be returned upon inspection of the facilities the following workday.
- 8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
- 9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
- 10. Rental fees and damage deposits, if applicable, must be paid in full before the permit is granted.
- 11. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

#### HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, Punnic Fit Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter appointed officials, employees and volunteers and others working in behalf of the Village of Dexter all claims, demands, suits, or loss, including all costs connected therewith, and for any damage asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed office volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including death and/or property damage, including loss of use thereof, which arises out of or is in any wassociated with this contract.	r against any and es which may be cials, employees, ng bodily injury or
Date 10.26-10 Signed	· · · · · · · · · · · · · · · · · · ·

FOR	OFFICE USE ONLY		 ,				
App	roved/Denied on	By: Title:	 	 <del></del>			
Аррі	roval Granted with the follow	ving conditions:					
	Willers Desident (625)	7			+ 1 <sup>5</sup> + <sup>1</sup>		
0	Village Resident (\$25) Non-Village Resident (\$150) Chamber (No Fee) \$50 Additional Fee for Special Event Road Closure						
PO FEI	Damage Deposit (ck#) STED: E: REC#:						

#### Thank you for supporting Dexter Parks and the Village of Dexter.

Please let us know how we can help by contacting the Village offices at 734-426-8303.

We encourage you to contact the Dexter Chamber of Commerce at 734-426-0887 if you are in need of catering or other commercial service assistance.

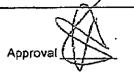
P. C



Date

Saturday,

December 4, 2010



1200 State Circle Ann Arbor, Michigan 48108-1691 4734) 971-4420

A Nonprofit Community Service

Accredited by the Commission on Accreditation

#### **AMBULANCE SPECIAL EVENTS AGREEMENT**

Organization:	Running Fit	<del></del>					of Ambulance Sa
Address: <u>5700</u>	Jackson Road	City: _	Ann Arbor	State: _	ML	_ Zîp: _	48103
Contact Person:_	Mandy Hetfield		Telephone	e; <u>73</u>	4-929		
	•	Services	s and Charges				

## Description of Services Charges 1 ALS Ambulance to be on site from 3:30pm to 6:00pm/end N/A

#### **HOLIDAY HUSTLE**

#### Terms and Conditions of Agreement

- HVA will directly bill any patient taken from the event to a medical facility at no obligation to the contracting organization, unless
  previous arrangements have been made. Treatment and transport will be charged at prevailing HVA service rates,
- There will be no charge for any person treated by HVA personnel who are performing their duties as a result of this agreement if the individual is not transported to a medical facility.
- State law specifies that the Medical Control Board having jurisdiction will establish protocols and policies which dictate treatment
  and transport of sick and injured persons. All applicable protocols and policies will be followed by HVA personnel while operating
  under this agreement.
- 4. In the event that your dedicated ambulance transports a patient from your site, HVA will make every effort to replace it. However, replacement cannot be guaranteed due to changing demand for emergencies in the community.
- 5. In the event that a disaster is declared which requires response of multiple ambulances, your dedicated ambulance may be required to leave your event in accordance with Michigan law. Should this occur, your dedicated ambulance will return to your site as quickly as possible. Service charges under this agreement will be adjusted.
- If you call and schedule an event with less than two weeks notice there will be an additional \$75 charge.
- 7. You agree to pay all charges as stated herein, unless telephone cancellation is made by your organization to HVA's communications center telephone number 734-477-6447 at least <u>4</u> hours before the scheduled arrival of HVA personnel and equipment. If less than 4 hours notice is given you will be billed for a minimum of 2 hours.
- You agree to payment in full within thirty (30) days of being billed by HVA.

The organization identified above hereby agrees as stated herein.	s to the terms, conditions, service levels and charges
Date: No. 1, 2010	Ву:
Vame: RANDAL STED	Its: PRESIDENT

ACORD CERTIFICATE OF LIABILITY INSURANCE				
PRODUCER MATTHEW FAHOOME INSURANCE AGENCY 2221 JACKSON AVE ANN ARBOR, MI 48103	THIS CERTIFICATE IS ISSUED AS MATTER OF INFORMONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE DOES NOT AMEND, EXTENTED ALTER THE COVERAGE AFFORDED BY THE POLICIES BE	IFICATE END OR		
Post feet against	INSURERS AFFORDING COVERAGE	NAIC#		
INSURED	INSURERA: State Farm Fire and Casualty Company 25143			
RUNNING FIT INC DBA RUNNING FIT 5700 JACKSON RD	INSURER B:			
ANN ARBOR, MI 48103	INSURER C:			
,	INSURER D:			
	INSURER E:			
COVERAGES				
	ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWI RACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE			

MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFFECTIVE | POLICY EXPIRATION INSR ADD'L LTR INSRD TYPE OF INSURANCE DATE (MWDD/YY) DATE (MM/DD/YY) POLICY NUMBER LIMITS 06/23/11 1,000,000 06/23/10 92-NP-7482-7 Х **GENERAL LIABILITY** DAMAGE TO RENTED X COMMERCIAL GENERAL LIABILITY 300,000 Х PREMISES (Ea occurrence) 5,000 CLAIMS MADE X OCCUR MED EXP (Any one person) 1,000,000 PERSONAL & ADV INJURY 2,000,000 GENERAL AGGREGATE 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMPJOP AGG X POLICY PRO-AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT \$ (Ea accident) ANY AUTO ALL OWNED AUTOS **BODILY INJURY** \$ (Per person) SCHEDULED AUTOS BODILY INJURY HIRED ALITOS (Per accident) NON-OWNED AUTOS PROPERTY DAMAGE \$ (Per accident) GARAGE LIABILITY AUTO ONLY - EA ACCIDENT OTHER THAN EA ACC ANY AUTO AUTO ONLY: 92-BU-3675-4 06/07/10 06/07/11 3,000,000 X EACH OCCURRENCE EXCESS/UMBRELLA LIABILITY 3,000,000 Х OCCUR CLAIMS MADE AGGREGATE DEDUCTIBLE RETENTION WORKERS COMPENSATION AND EMPLOYERS' LIABILITY X WC STATU-92-BK-T207-8 09/23/10 09/23/11 100,000 E.L. EACH ACCIDENT ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? 100,000 EL DISEASE - EA EMPLOYEE If yes, describe under SPECIAL PROVISIONS below 500,000 EL DISEASE - POLICY LIMIT OTHER DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS Location: Downtown Dexter - 8123 Main St, Dexter, MI 48130-1029 Event: Holiday Hustle - December 4th, 2010 CANCELLATION

CERTIFICATE HOLDER

Village of Dexter

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION

DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN

NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL

IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR

REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

MATTHEW FAHOOME

ACORD 25 (2001/08) 132849 03-13-2007 The registration notices indicate ownership of the marks by their respective owners

©ACORD CORPORATION 1988, 2007 All rights reserved

_	-6	CEDTIE	ATE OF LIAD	U ITV INIC		 <b></b>	DATE (MM/DD/YYYY)			
ACORD CERTIFIC			CATE OF LIAB	ABILITY INSURANCE				10/21/2010		
PRODUCER MATTHEW FAHOOME INSURANCE AC 2221 JACKSON AVE ANN ARBOR, MI 48103			ENCY	THIS CERTIFICATE IS ISSUED AS MATTER OF INFORM ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE DOES NOT AMEND, EXTE ALTER THE COVERAGE AFFORDED BY THE POLICIES BE						
( St. 16 1	<u></u>	, 14200		i	•		-			
ð	<u> </u>		ll l	NSURERS AFFOR	DING COVERAGE	`		NAIC#		
	JRED MMT1	NG FIT INC DBA RUNNING	DIT TO	SURERA: State Fa	arm Fire and Ca	asualty Company :	25143			
		JACKSON RD		SURER B:						
AN	N A	RBOR, MI 48103	IN	SURER C:			VIV			
			IN	SURER D:						
L_			IN	SURER E:						
		RAGES								
A N	NY R IAY P	OLICIES OF INSURANCE LISTED BE EQUIREMENT, TERM OR CONDITIC ERTAIN, THE INSURANCE AFFORD IES. AGGREGATE LIMITS SHOWN M	ON OF ANY CONTRACT OR OTHE ED BY THE POLICIES DESCRIBED	ER DOCUMENT WIT HEREIN IS SUBJEC CLAIMS.	TH RESPECT TO WI OT TO ALL THE TER	HICH THIS CERTIFICATE MS, EXCLUSIONS AND G	MAY BE ISS	SUED OR		
	ADD'L INSRO		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MW/DD/YY)	LIM	ITS			
X		GENERAL LIABILITY	92-NP-7482-7	06/23/10	06/23/11	EACH OCCURRENCE		000,000		
	х	X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	s	300,000		
		CLAIMS MADE X OCCUR				MED EXP (Any one person)	\$	5,000		
						PERSONAL & ADV INJURY	\$ 1,	000,000		
						GENERAL AGGREGATE	\$ 2,	000,000		
		GENIL AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	\$ 2,	000,000		
		X POLICY JECT LOC								
		AUTOMOBILE LIABILITY  ANY AUTO				COMBINED SINGLE LIMIT (Ea accident)	\$			
		ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	ş			
		HIRED AUTOS NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$			
		·				PROPERTY DAMAGE (Per accident)	\$			
		GARAGE LIABILITY				AUTO ONLY EA ACCIDENT	\$			
		ANY AUTO				OTHER THAN EA ACC	\$			
		<u> </u>				AUTO ONLY:	<b>\$</b>			
Х		EXCESS/UMBRELLA LIABILITY	92-BU-3675-4	06/07/10	06/07/11	EACH OCCURRENCE	\$ 3,1	000,000		
		X OCCUR CLAIMS MADE				AGGREGATE	\$ 3,0	000,000		
							\$			
		DEDUCTIBLE					\$			
RETENTION \$							\$			
Х	WOR	KERS COMPENSATION AND	92-BK-T207-8	09/23/10	09/23/11	X WC STATU- TORY LIMITS ER				
ĺ		OYERS' LIABILITY PROPRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$	100,000		
		PROPRIETOR/PARTNER/EXECUTIVE CER/MEMBER EXCLUDED?				EL DISEASE - EA EMPLOYEE		100,000		
If yes, describe under SPECIAL PROVISIONS below						E.L. DISEASE - POLICY LIMIT	\$ .	500,000		
OTHER										

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Location: Downtown Dexter - 8123 Main St, Dexter, MI 48130-1029 Event: Holiday Hustle - December 4<sup>th</sup>, 2010

#### **CERTIFICATE HOLDER**

Huron Commons 4312 E Grand River Howell, MI 48843

#### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10. DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, IT'S AGENTS OR REPRESENTATIVES.

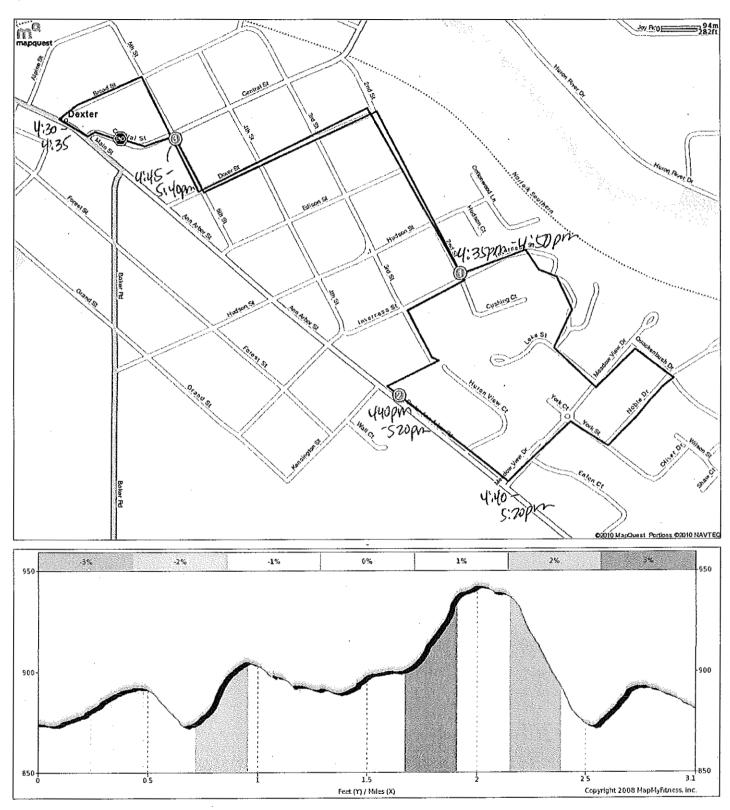
**AUTHORIZED REPRESENTATIVE** MATTHEW FAHOOME

ACORD 25 (2001/08) 132849 03-13-2007

The registration notices indicate ownership of the marks by their respective owners

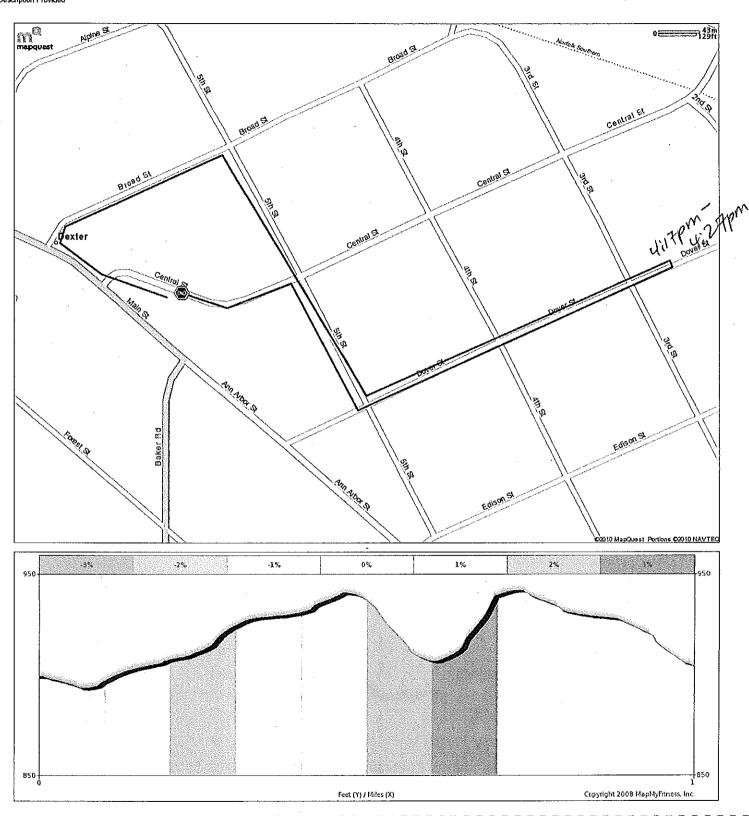
©ACORD CORPORATION 1988, 2007 All rights reserved

ROUTE DESCRIPTION: No Description Provided



© MapMyFiness, LLC, Af Righis Reserved, 2005-2008 | View more maps online at Find this route ordine at http://www.mapmyrunt.com/ run/ united-states/ mi/ dexter/7031286457852 Distance values on this map may differ slightly from values reported on the route engine.

ROUTE DESCRIPTION: No Description Provided



© MapMyFilness, LLC, Ali Rights Reserved, 2005-2008 | View more maps online at: Find this route orifine at http:// www.mapmyrrun.com/ run/ united- states/ mi/ dexter/267014176638 Distance values on this map may differ slightly from values reported on the route engine.

AGENDA 11-8-10 ITEM L-1

#### VILLAGE OF DEXTER

8140 Main Street Dex

Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: Council Members

From: President Keough & Staff

Date: November 8, 2010

Re: Re-Appointment of Economic Development Corporation Members

To re-establish the Economic Development Corporation (EDC) a new Board of Directors needs to be appointed. A resolution to make these re-appointments is included for your consideration. Also included is a proposed timeline that outlines the next steps along with a draft agenda for the first EDC meeting. Tom Colis of Miller Canfield will be at the meeting to answer any questions.

### Village of Dexter County of Washtenaw, State of Michigan

# RESOLUTION REAPPOINTING DIRECTORS TO THE ECONOMIC DEVELOPMENT CORPORATION OF THE VILLAGE OF DEXTER, MICHIGAN

Minutes of a r	egular meeting of the Village Council of the Village of Dexter, County of
Washtenaw, Michigan	n (the "Village"), held on November 8, 2010, at 7:30 o'clock p.m., Eastern
Standard Time.	
PRESENT:	Members
ABSENT:	Members
The following	preamble and resolution were offered by Member and
supported by Member	·
WHEREAS, 1	the Village of Dexter, County of Washtenaw, Michigan (the "Village")
created The Econom	ic Development Corporation of the Village of Dexter, Michigan (the
"EDC") in 1985 and a	appointed the original members to the Board; and
WHEREAS, t	he terms of the members of Board of Directors of the EDC have all expired
and it is necessary to	reappoint and approve the members to the Board of the EDC at this time.
NOW, THER	EFORE, BE IT RESOLVED THAT:
1. The V	illage President has made the following appointments to the Board of
Directors of the EDC	and such appointments and terms are hereby approved

LOTION D	ECLARDO ADOLLID.				
	ECLARED ADOPTED.				
NAYS:	Members				· 
AYES:	Members	<u></u>			•
	Donna Dettling	,			
For 1 year	term ending December 31, 2011	•		•	
· · · · · · · · · · · · · · · · · · ·	Shawn Keough				•
For 2 year	term ending December 31, 2012			•	
¥26-71	Fred Schmid				
For 3 year	term ending December 31, 2013				
	Rob Toth	<u>.</u>			
For 4 year	term ending December 31, 2014		:		
	Mary Marshall				
For 5 year	term ending December 31, 2015		`. 		•
	Tom Covert	•			Alta Alfabeta Tanan
	Dan O'Haver				
	Jim Carson		,		

#### Economic Development Corporation (EDC) of the Village of Dexter Proposed Timeline

November 8 Village Council meeting – 1) Adoption of Resolution

Appointing EDC Directors, 2) Sets public hearing for UMRC

project

November 15 (tentative) EDC meets for the first time – agenda includes organizing

the board, establishing the fee structure and approving the

project plan

Nov 25 & Dec 2 Notice of Public Hearing gets published in the Dexter Leader

- Must also be posted in 10 conspicuous and public places in the proposed project district area not less than 10 days before the hearing and mailed to the last known owner of each parcel of real property in the proposed

project district area

December 13 Village Council meeting – 1) Public Hearing on Project Plan,

and 2) Adoption of Resolution Approving Project Plan

December 15 (tentative) EDC meets for the second time – Adoption of the Bond

**Authorizing Resolution** 

By December 20 Bond Closing

#### THE VILLAGE OF DEXTER

# Economic Development Corporation Monday, November 15, 2010 (tentative) \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* COPELAND BOARD ROOM - 7720 ANN ARBOR ST.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. NON-ARRANGED PARTICIPATION

Those addressing the Board will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

- E. COMMUNICATIONS
- F. NEW BUSINESS
  - 1. Election of Officers

Page # 101-119

2. Consideration of:

Fee Schedule

Page# 121-125

3. Consideration of:

Resolution to Approve the Project Plan Submitted by United Methodist Retirement Communities

Page#127-140

#### G. NON-ARRANGED PARTICIPATION

Those addressing the Board will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

#### H. ADJOURNMENT

化分类电子 化氯化物 医牙髓 医皮肤

AGENDA 11-8-ITEM

Fax (734)426-5614

Phone (734)426-8303

VILLAGE OF DEXTER

**MEMO** 

Dexter, MI 48130-1092

To: **Council Members** 

From: President Keough & Staff

Date: November 8, 2010

United Methodist Retirement Community (UMRC) Project Re:

Provided for your consideration is a resolution appointing additional directors to the EDC for the UMRC - Cedars of Dexter project as required by State Law. The resolution also sets a public hearing for Village Council on December 13, 2010 to consider the project plan.

Included with this item is the Project Plan submitted to the Village by UMRC.

# Village of Dexters County of Washtenaw, State of Michigan Dexter, County

RESOLUTION

# APPOINTING ADDITIONAL DIRECTORS: AND CALLING PUBLIC HEARING CONCERNING PROJECT PLAN

(Cedars of Dexter Rroject)

	Achigan, 1 Was as well-as a second and a second a second and a second	
Minut	tes of a regular meeting of the Village Council of the Village of Dexter, County of	):
Washtenaw,	State of Michigan, held on November 8, 2010, at 7:30 o'clock p.m., Easter	
Standard Tim	Clerk, Ville, & Elle Control of the	٠
PRESENT:	Members	
		-
ABSENT:	Members	
The fo	ollowing preamble and resolution were offered by Member and	
supported by	Member:	

WHEREAS, there exists in the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), the need for certain programs to alleviate and prevent conditions of unemployment, to assist and retain local industrial and commercial enterprises in order to strengthen and revitalize the Village's economy and to encourage the location and expansion of industrial and commercial enterprises to provide needed services and facilities to the Village and its residents; and

WHEREAS, a program to alleviate the aforesaid conditions and accomplish said purposes through the refinancing of project costs incurred in connection with the construction and equipping of 60 single story independent living homes and common space (the "Project") for use by United Methodist Retirement Community, a Michigan nonprofit corporation ("United

Miller, Canfield, Paddock and Stone, P.L.C.

Methodist"), is in the process of being initiated by The Economic Development Corporation of the Village of Dexter, Michigan (the "EDC"); and

WHEREAS, in conformity with Act No. 338, Public Acts of Michigan, 1974, as amended ("Act No. 338"), it is necessary for this Village Council to approve the appointment of two additional directors to the Board of Directors of the EDC pursuant to the provisions of Section 4(2) of Act No. 338; and

WHEREAS, the EDC in conformity with Act No. 338 and the Internal Revenue Code of 1986, as amended, is in the process of reviewing and will submit a project plan (the "Project Plan") involving the Project to be undertaken on behalf of United Methodist; and

WHEREAS, pursuant to Act No. 338 it is necessary to hold a public hearing concerning the Project, the Project Plan and the bonds proposed therein to be issued by the EDC (the "Bonds"), prior to taking legislative action relating to it;

#### NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. This Village Council does hereby certify its approval of the individuals listed on Exhibit A as additional Directors of the EDC to serve in conformity with the provisions of Section 4(2) of Act No. 338.
- 2. It is hereby determined that the requirements of Section 20 of Act No. 338 have been met and that the formation of a project citizens district council is not required because the Project does not include a zoning change and the implementation of the Project Plan will not require the taking of private property by condemnation.
- 3. Pursuant to Act No. 338, the Village Council is required to conduct a public hearing on the EDC's submission of the Project Plan and the issuance by the EDC of the Bonds. The Village Council hereby calls a public hearing on the anticipated submission of the Project

Plan and the issuance by the EDC of the Bonds for December 13, 2010, at 7:30 o'clock p.m.

- 4. The Village Clerk be and is hereby directed to give notice of such public hearing by (1) publishing a notice thereof in the <u>Dexter Leader</u>, a newspaper of general circulation in the Village; (2) posting in at least ten (10) conspicuous and public places in the project district area; and (3) mailing to the last known owner of each parcel of real property in the project district area at the last known address of the owner as shown by the tax assessment records, which notices shall be published and given at least fourteen (14) full days prior to the date set for said hearing.
  - 5. Said notice shall be in substantially the form attached hereto as Exhibit B.
- 6. The Village Clerk be and is hereby directed to deliver a certified copy of this resolution to the Secretary of the Board of the EDC.
- 7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES:	Members				-	
			•			
NAYS:	Members	· · · · · · · · · · · · · · · · · · ·				
RESOLUTIO	N DECLARED ADOPTED.					
• •				•		
	Clerk Vills	age of Dexter				

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on November 8, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Clerk, Village of Dexter

### EXHIBIT A

### Additional Directors

- 1. Theresa Whitley
- 2. Christine O'Haver

#### EXHIBIT B

#### FORM OF PUBLIC HEARING NOTICE

OFFICIAL NOTICE TO THE CITIZENS OF THE VILLAGE OF DEXTER
OF PUBLIC HEARING TO CONSIDER APPROVAL OF A PROJECT PLAN
AND THE ISSUANCE OF THE BONDS PROPOSED THEREIN
AS SUBMITTED TO THE VILLAGE COUNCIL OF THE VILLAGE OF DEXTER BY
THE ECONOMIC DEVELOPMENT CORPORATION
OF THE VILLAGE OF DEXTER, MICHIGAN
FOR THE CEDARS OF DEXTER PROJECT

PLEASE TAKE NOTICE that pursuant to Act No. 338, Public Acts of Michigan, 1974, as amended, The Economic Development Corporation of the Village of Dexter, Michigan has submitted a project plan to the Village Council for its approval.

Said project plan deals with refinancing projects costs incurred in connection with the construction and equipping of 60 single story independent living homes and common space to be owned and used by United Methodist Retirement Community, a Michigan nonprofit corporation, located at 8431 Island Lake Road, Dexter, Michigan.

Said project plan details all information required by law relative to said project and its impact on the community. No persons will be displaced from the project area as a result of this project. Said project plan also proposes the issuance of revenue bonds by said Economic Development Corporation in a maximum principal amount not to exceed \$13,000,000 to assist in the refinancing of said project costs for the benefit of United Methodist Retirement Community.

The Village Council will meet at 7:30 o'clock p.m., Monday, the 13<sup>th</sup> day of December, 2010, at the Dexter Senior Center (former Copeland School) located at 7720 Ann Arbor Street, Dexter, Michigan, and will conduct a public hearing.

The public hearing shall consider the advisability of the Village Council approving, modifying or rejecting by resolution said project plan and the issuance of bonds as proposed therein.

THIS NOTICE is given pursuant to the requirements of Sections 10 and 17 of Act No. 338, Public Acts of Michigan, 1974, as amended. The project plan and relevant maps or plats are available for inspection at the Village Clerk's office.

All interested citizens are encouraged and will be offered an opportunity at said hearing to address the Village Council concerning said project, said project plan, and the bonds proposed to be issued. Written comments may also be submitted to the Village Clerk prior to said hearing.

Village Clerk	

18,522,001.1\088888-01634



#### United Methodist Retirement Communities

# THE ECONOMIC DEVELOPMENT CORPORATION OF THE VILLAGE OF DEXTER

PROJECT PLAN

FOR

CEDARS OF DEXTER PROJECT

BOULEYARD TEMPLE " CHELSEA RETIREMENT COMMUNITY " HERITAGE FOUNDATION " THE CEDARS OF DEXTER

## THE ECONOMIC DEVELOPMENT CORPORATION OF THE VILLAGE OF DEXTER

#### PROJECT PLAN

#### FOR

#### CEDARS OF DEXTER PROJECT

A. Section 8, Subsection 4(a) requires that the Plan contain "the location and extent of existing streets and other public facilities within the project district area and designate the location, character, and extent of the categories of public and private land uses now existing and proposed for the project area, including residential, recreational, commercial, industrial and other uses and shall include a legal description of the project area."

#### RESPONSE:

The Cedars of Dexter project (the "Project") consists of the construction by the United Methodist Retirement Community ("UMRC") of a community of 60 single-story independent living homes and common space located on the Village of Dexter, Michigan.

The Project is located at 8431 Island Lake Road, Dexter, Michigan, which is generally located immediately south of Island Lake Road, just west of Dexter Pinckney Road, and east of the Island Hills Estates. The legal description of the project area is attached as Exhibit A. The boundaries of the project area are set forth on the copy of the survey, attached as Exhibit B. Prior to construction of the Project, the project area was primarily wooded, unimproved land. Prior to construction of the Project, there were no existing streets or other public facilities within the project district area (the project district area is coterminous with the project area).

B. Section 8, Subsection 4(b) requires that the Plan contain "a description of existing improvements in the project area to be demolished, repaired, or altered, a description of repairs and alterations, and an estimate of the time required for completion."

#### RESPONSE:

The Project entails the construction and installation of infrastructure facilities, including roads, water and sewer, and lighting. The Project encompasses the construction of 60 single-story independent living homes and common space. The construction of the Project commenced in early 2007 and is projected to be completed by December 31, 2011. 28 units have been constructed, 32 units are under construction, and all units will be constructed by December 31, 2011.

C. Section 8, Subsection 4(c) requires that the Plan contain "the location, extent, character, and estimated cost of the improvements including rehabilitation contemplated for the project area and an estimate of the time required for completion."

#### RESPONSE:

The total cost of the Project is estimated to be \$22,000,000. \$17,000,000 has been spent on the Project to date of which up to \$13,000,000 will be refinanced through the issuance of bond by the EDC. The entire Project will be completed by December 31, 2011.

D. Section 8, Subsection 4(d) requires that the Plan contain "a statement of the construction or stages of construction planned, and the estimated time of completion of each stage."

#### RESPONSE:

Site work and infrastructure improvements have been completed. 28 units have been completed. 32 units that are under construction will be completed by December 31, 2011. The balance of the units will be completed by December 31, 2011. Landscaping will be completed by October 31, 2011.

E. Section 8, Subsection 4(e) requires that the Plan contain "a description of the parts of the project area to be left as open space and the use contemplated for the space."

#### RESPONSE:

Approximately 2 acres of land in the center of the project area will be left as open space.

F. Section 8, Subsection 4(f) requires that the Plan contain "a description of the portions of the project area which the corporation (EDC) desires to sell, donate, exchange, lease to or from the municipality and the proposed terms."

#### RESPONSE:

Not applicable.

G. Section 8, Subsection 4(g) requires that the Plan contain "a description of the desired zoning changes and changes in streets, street levels, intersections, and utilities."

#### RESPONSE:

None required.

H. Section 8, Subsection 4(h) requires that the Plan contain "a statement of the proposed method of financing the project and the ability of the corporation (EDC) to arrange the financing."

#### RESPONSE:

The proposed issuance of bonds in an amount not to exceed \$13 million will be used to refinance existing bank debt and to reimburse UMRC for cost previously expended on the Project. UMRC secured a commitment from the Huntington National Bank to purchase the bonds.

The general terms of the Huntington National Bank commitment are as follows:

- 1. Principal amounts of bond to be purchased: \$13,000,000;
- 2. Initial Term: 5-years with option to extend;
- 3. Rate: Floating rate equal to  $67\% \times (30\text{-day LIBOR} + \text{taxable spread}) + 25 \text{ basis points; and}$
- 4. Security: Pro-rata, first priority lien and security interest in all assets of UMRC, except cash and investment.
- I. Section 8, Subsection 4(i) requires that the Plan contain "a list of the persons who will manage or be associated with the management of the project for a period of not less than one year from the date of approval of the project plan."

#### RESPONSE:

The Project is owned and managed by UMRC. Mr. John Thorhauer is the CEO/President of UMRC.

J. Section 8, Subsection 4(j) requires that the Plan contain "a description of the person or persons, natural or corporate, to whom the project is to be leased, sold, or conveyed and for whose benefit the project is being undertaken if that information is available."

#### RESPONSE:

The Project is owned by UMRC and the proposed issuance of bonds is for the benefit of UMRC.

K. Section 8, Subsection 4(k) requires that "if there is not an express or implied agreement between the corporation (EDC) and the persons, natural or corporate, that the project will be leased, sold or conveyed to those persons, the plan must state the procedures for bidding for the leasing, purchasing, or conveying of the project upon its completion."

#### RESPONSE:

Not applicable.

residences are designated for acquisition and clearance by the EDC, a project plan must include a survey of the families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sale prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals."

#### RESPONSE:

Not applicable.

M. Section 8, Subsection 4(m) requires that the Plan contain "a plan for establishing priority for the relocation of persons displaced by the project in new housing in the project area."

#### RESPONSE:

Not applicable.

N. Section 8 Subsection 4(n) requires that the Plan contain "a provision for the costs of relocating persons displaced by the project and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title in accordance with the standards and provisions of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601 to 4566, as amended.

#### RESPONSE:

Not Applicable.

O. Section 8, Subsection 4(o) requires that the Plan contain "a plan for compliance with Act No. 227 of the Public Acts of 1972, being sections 213.321 to 213.332 of the Michigan Compiled Laws (Michigan Relocation Assistance for Displaced Persons Act)."

#### RESPONSE:

Not Applicable.

P. Section 8, Subsection 4(p) requires that the Plan include "such other material, as the corporation, local public agency, or governing body considers pertinent."

#### RESPONSE:

None.

#### EXHIBIT A

#### LEGAL DESCRIPTION

The Land referred to in this Mortgage is described as follows:

Land in the County of Washtenaw, Michigan, described as:

Parcel 1, land in the Township of Webster, Washtenaw County,

Commencing at the Southwest comer of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan, thence North 02°53'00" West 364.46 feet along the West line of said section to the POINT OF BEGINNING; thence continuing North 02°53'00" West 1181.66 feet along the West line of said Section 31; thence South 62°31'28" East 284.56 feet along the centerline of Island Lake Road; thence South 56°57'50" East 852.64 feet along the centerline of Island Lake Road; thence South 21°25'18" West 152.69 feet; thence South 23°51'02" West 78.23 feet; thence South 62°10'51" West 101.34 feet; thence North 80°37'20" West 89.25 feet; thence South 62°49'21" West 268.00 feet; thence South 01°39'33" East 106.36 feet; thence South 77°50'09" West 109.10 feet; thence South 63°39'40" West 145.16 feet; thence South 82°49'30" West 172.00 feet to the POINT OF BEGINNING. Being a part of the Southwest 1/4 of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan.

#### Together with a Drainage Easement described as:

Commencing at the Southwest corner of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan; thence North 02°53'00" West 364.46 feet along the West line of said section; thence North 82°49'30" East 172.00 feet; thence North 63°39'40" East 145.16 feet; thence North 77°50'09" East 109.10 feet; thence North 01°39'33" West 106.36 feet; thence North 62°49'21" East 268.00 feet; thence South 80°37'20" East 89.25 feet to the POINT OF BEGINNING; thence North 62°10'51" East 101.34 feet; thence North 23°51'02" East 78.23 feet; thence North 21°25'18" East 152.69 feet; thence South 56°57'50" East 148.30 feet along the centerline of Island Lake Road; thence South 56°58'40" East 482.26 feet along the centerline of Dexter Pinckney Road; thence South 33°01'20" West 276.69 feet; thence North 85°15'05" West 325.63 feet; thence North 42°34'44" West 308.01 feet; thence North 19°52'08" West 64.75 feet to the POINT OF BEGINNING, being a part of the Southwest 1/4 of Section 31, T1S, R5E.

#### Together with a Landscape Easement described as:

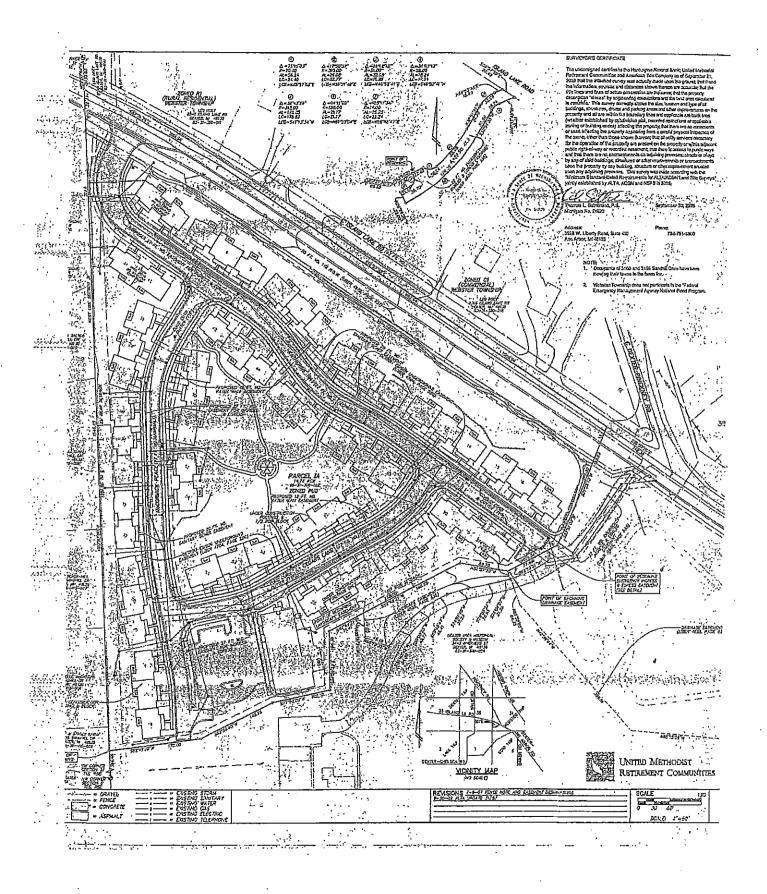
Commencing at the Southwest corner of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan; thence North 02°53'00" West 364.46 feet along the West line of said section; thence North 82°49'30" East 172.00 feet; thence North 63°39'40" East 145.16 feet; thence North 77°50'09" East 109.10 feet; thence North 01°39'33" West 106.36 feet; thence North 62°49'21" East 71.41 feet to the POINT OF BEGINNING; thence continuing North 62°49'21" East 196.59 feet; thence South 80°37'20" East 89.25 feet; thence South 14°32'13" East 14.64 feet; thence South 76°04'07" West 21.25 feet; thence South 78°05'26" West 58.93 feet; thence South 74°01'40" West 37.25 feet; thence South 60°45'47" West 46.41 feet; thence South 50°03'25" West 43.77 feet; thence South 36°40'45" West 54.00 feet; thence North 68°19'33" West 45.16 feet; thence North 05°31'21" West 44.05 feet to the POINT OF BEGINNING, being a part of the Southwest 1/4 of Section 31, T1S, R5E.

#### Together with an Emergency Ingress and Egress Easement described as:

Commencing at the Southwest corner of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan; thence North 02°53'00" West 364.46 feet along the West line of said section; thence North 82°49'30" Bast 172.00 feet; thence North 63°39'40" Bast 145.16 feet; thence North 77°50'09" Bast 109.10 feet; thence North 01°39'33" West 106.36 feet; thence North 62°49'21" East 268.00 feet; thence South 80°37'20" Bast 89.25 feet; thence North 62°10'51" East 77.66 feet to the point of beginning; thence continuing North 62°10'51" Bast 22.62 feet; thence Easterly 26.24 feet along the arc of a 20.00 foot radius circular curve to the left, through a central angle of 75°10'03", having a chord that bears North 85°27'03" East 24.40 feet; thence Northeasterly 86.08 feet along the arc of a 290.00 foot radius circular curve to the left, through a central angle of 17°00'27", having a chord that bears North 39°21'48" East 85.77 feet; thence North 30°51'35" East 51.50 feet; thence Northeasterly 32.08 feet along the arc of a 51.00 foot radius circular curve to the right, through a central angle of 36°02'13", having a chord that bears North 48°52'41" East 31.55 feet; thence North 66°53'48" East 15.60 feet; thence South 56°57'50" East 26.49 feet along the Southwesterly right-of-way line of Island Lake Road; thence South 66°53'48" West 30.36 feet; thence Southwesterly 18.24 feet along the arc of a

29.00 foot radius circular curve to the left, through a central angle of 36°02'13", having a chord that bears South 48°52'41" West 17.94 feet; thence South 30°51'35" West 51.50 feet; thence Southwesterly 178.25 feet along the arc of a 312.00 foot radius circular curve to the right, through a central angle of 32°43'59", having a chord that bears South 47°13'34" West 175.83 feet; thence North 26°24'26" West 22.00 feet; thence Northeasterly 21.17 feet along the arc of a 290.00 foot radius circular curve to the left, through a central angle of 04°11'00", having a chord that bears North 61°30'04" Bast 21.17 feet; thence Northerly 25.70 feet along the arc of a 14.00 foot radius circular curve to the left, through a central angle of 105°11'34", having a chord that bears North 06°48'47" East 22.24 feet to the POINT OF BEGINNING. Being a part of the Southwest 1/4 of Section 31, T1S, R5E, Webster Township, Washtenaw County, Michigan

#### **EXHIBIT B**



AGENUA 11-8-10

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

Phone (734)426-8303 ext 17 Fax (734)426-5614

8140 Main Street MEMO

8140 Main Street Dexter, MI 48130-1092

President Keough and Council Members

From: Donna Dettling, Village Manager

Date: November 8, 2010

Re: Main/Alpine Sidewalk Project Engineering Services

Attached is a letter from Orchard, Hiltz and McCliment detailing their efforts on the Main/Alpine Sidewalk project. Council approved the design proposal on July 12 in the amount of \$8,500. Staff is requesting that Council approve \$8,600 for additional design, contract administration and site inspection.

This work was included with the budget amendments that were made at the October 25 meeting. The work will be paid for from major streets with the METRO Act/Right-of-Way money that must be used on right-of-way projects.

Recommended motion – To approve the proposal from Orchard, Hiltz and McCliment for \$8,600 for additional design, contract administration and inspection of the Main/Alpine Sidewalk Project.

It was observed after Olsen Cement completed the sidewalk ramp to the Fire Department Drive that the steepness of the ramp could be improved to bring it into ADA compliance. A modification of the project to extend the curb into the Fire Department Drive to allow for a longer span to flatten out the ramp would cost approximately \$5,000. This extended area of the curb would be built to allow Fire Engines to drive over it yet provide a clear, functional, definition of the sidewalk ramp, which meets ADA.

Work on the sidewalk/crosswalk improvement at Main and Alpine as well as the sidewalk replacements throughout the village will be completed on Friday, November 5<sup>th</sup>, which includes restoration. If this additional work is approved by Council, Olsen would be asked to remobilize to complete the work.

Recommended motion – To approve an additional \$5,000 from the METRO Act/Right-of-Way fund for the Main at Alpine Project to reconstruct the sidewalk ramp to bring it into ADA compliance.

October 29, 2010

Village of Dexter 8140 N. Main St Dexter, MI 48130



**Engineering Advisors** 

Attn:

Ms. Donna Dettling

Village Manager

Re:

Sidewalk Program 2010

Construction Services and Additional Design

Dear Ms, Dettling:

As requested, we are pleased to provide you with a breakdown of the work that Orchard, Hiltz, and McCliment, Inc (OHM) has provided, and proposes to provide, as part of the construction services for the Sidewalk Program 2010 in the Village of Dexter. The project involves sidewalk work throughout the Village, including sidewalk installation at the Main St and Alpine St intersection, a crosswalk installation on Alpine St near the Farmers Market, and removal and replacement of sidewalk throughout the Village.

The project was awarded on September 27, 2010 to Olson Cement Work. Since that time, OHM has been performing several contract administration and construction engineering tasks, including the following:

- Review of bid results and follow-up with references for Olson Cement Work resulting in an award recommendation.
- Evaluation (with cost breakdown) of potential sidewalk removal/replacement locations, including Second and Edison Streets.
- Facilitation of the pre-construction meeting, including scheduling the meeting and distributing meeting minutes.
- Review of the contract documents and follow-up with the Contractor to ensure that the
  contract documents were accurately executed. Corrections were needed to the bonds and
  the insurance.
- Communication and site visits with the Contractor regarding construction timeframe, work to be completed, and contract documents.

Construction started at the Main St and Alpine St intersection and on the Alpine St midblock crosswalk on October 25, 2010 and is expected to last approximately two weeks. Working with the Village DPW to coordinate effort, OHM has been providing part-time inspection monitoring the work and progress of the contractor. It is expected that some additional contract administration will be needed to close out the project. At the end of the project, it is expected that the total effort for construction services will be \$7,100.

In addition, we would appreciate the Village's consideration of the added design work that was completed. OHM had an additional \$1500 of effort due to the re-evaluation the crosswalk location at the Main St and Alpine St intersection. This included preliminary redesign to ensure the relocation was possible as requested and follow-up communications with the Village and Contractor.

Thank you for your consideration and the opportunity to work within the Village. Should you have any other questions or comments, please do not hesitate to contact me.

Sincerely,

ORCHARD, HILTZ & McCLIMENT, INC.

pristine a Phillips

Christine Phillips, PE

Project Engineer

Advancing Communities

34000 Plymouth Road | Livonia, Michigan 48150 p. (734) 522-6711 | f. (734) 522-6427 www.ohm-advisors.com

AGENUA 11-8-10 ITEM

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO** 

President Keough and Council Members From: Courtney Nicholls, Assistant Village Manager

Date: November 8, 2010 Re: **Street Administrator** 

The State of Michigan requires that each city and village appoint a Street Administrator for Act 51 activities. Currently Ed Lobdell is our Street Administrator. Now that he is retired we would like to appoint Kurt Augustine to this role. This change requires Council approval.

Michigan Department of Transportation 2012 (07/09)

# RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Bureau of Finance and Administration, P.O. Box 30050, Lansing, MI 48909. or Fax to: 517-241-2589

**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councillarance of Councillarance		•	
Councilperson or Commissioner offered the following resolution and mov			a vicinia.
onered the following resolution and mov	red its adoption.		
Whereas, Section 13(9) of Act 51, Pub funds are returned under the provis maintenance, and traffic operations wor and construction or repair of street ligh governing body who shall be responsi Transportation Department pursuant to	sions of this section, thank, and the development, countries the coordinated be to and shall represer	t, "the respon onstruction, or r by a single adm	sibility for street improvements, epair of off-street parking facilities inistrator to be designated by the
Therefore, be it resolved, that this Hono	rable Body designate	Kurt A	Augustine
	as the s	ingle Street Adr	ministrator for the City or Village of
Dexter	in all trans	sactions with the	e State Transportation Department
as provided in Section 13 of the Act.			
Supported by the Councilperson or Con	nmissioner		
Yeas			
	•		
vays			
vays	1077/1111		
hereby certify that the foregoing is a tr	ue and correct copy of a re	solution made a	and adopted at a regular meeting
marany control and the long only to a tr	do dila comoci copy of a ro		and adopted at a regular meeting
of the governing body of this municipalit	y on the		day of
	* ************************************		
•			
CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS		DATE
	cjones@villageofdexte	r.org	
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS		DATE
DDDDDD OF OLD OD LIVE A DESCRIPTION	kaugustine@villageofd	exter.org	- Do Boy
ADDRESS OF CITY OR VILLAGE OFFICE			P.O.BOX
8140 Main St CITY OR VILLAGE		ZIP CODE	PHONE NUMBER (774)426.
Dexter MI	-	48130	(734) 426-8303

AGENDA 11-8-10

cnicholls@villageofdexter.org

#### VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO** 

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager

Date: November 8, 2010

Re: Washtenaw County Sheriff Contract Renewal

The Village's current contract with the Washtenaw County Sheriff expires on December 31, 2010. The Washtenaw County Board of Commissioners has approved an extension of the contract until December 31, 2011 with a 4% increase.

Recommended motion: To authorize the Village President to sign the contract extension with the Washtenaw County Sheriff with an expiration date of December 31, 2011 and a 4% cost increase.



# Washtenaw County Office of the Sheriff



JERRY L. CLAYTON

2201 Hogback Road ◆ Ann Arbor, Michigan 48105-9732 ◆ OFFICE (734) 971-8400 ◆ FAX (734) 973-4624 ◆ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK

TO:

Shawn Keough

Village President, Dexter Village

FROM:

Jerry L. Clayton

Sheriff

DATE:

13 October 2010

SUBJECT:

2011 Police Services Contract Amendment

Washtenaw County has been contracting policing to local jurisdictions for some time. Beginning in 2008, the Police Services cost model moved from a Police Service Unit (PSU) based formula to an incremental model. In March 2009, the Police Services Steering Committee (PSSC) formed a Financial Sub-Committee with the specific charge of reviewing the current financial methodology and base assumptions used in police service contracts. The Sheriff, the PSSC, and County Administration have been significant partners throughout this process.

The Police Services contract price is set by the Washtenaw County Board of Commissioners (BOC). The price for 2008 was set at \$136,503, and has undergone the following changes:

2008 \$136,503 2009 \$141,963 2010 \$144,802 2011 \$150,594 4% increase

For your reference, attached are the original 2008 contract and all subsequent amendments, along with three (3) copies of the 2011 contract amendment that will need to be signed, dated and all copies returned to Gregory Dill, Director of Administrative Operations. The Sheriff's Office will distribute and file the originals to the appropriate entities, including one copy to Dexter Village.

We have greatly appreciated your partnership and support through the years and look forward to our continued collaboration in serving the citizens of Washtenaw County to continue to foster world class public safety and justice.

# SECOND AMENDMENT TO THE WASHTENAW COUNTY POLICE SERVICES CONTRACT WITH DEXTER VILLAGE

WHEREAS, Washtenaw County, ("County") the Washtenaw County Sheriff ("Sheriff") and Dexter Village ("Village") executed a Contract calling for the County, through its Sheriff's Office, to provide road patrol and other law enforcement services to the Village from January 1, 2006 through December 31, 2009; and

WHEREAS, the parties executed an Amendment extending the current Contract by an additional year through December 31, 2010 with a 2% increase in the price of such police services for the additional year; and

WHEREAS, the parties now desire to extend the contract for an additional year through 2011 with a 4% increase for the price of the police services provided under the Contract.

NOW THEREFORE, the parties agree to amend the current Police Services Contract as follows:

Replace the fifth "WHEREAS" clause on the front page of the Contract with the following language:

WHEREAS, it is now necessary to execute new contracts effective January 1, 2006 through December 31, 2011, to insure the seamless continuation of police services for those communities; and

Replace the last paragraph of Article I-A with the following language:

For the last four years of this Contract (January 1, 2008—December 31, 2011), the County will continue to provide road patrol and other law enforcement services pursuant to a model to be determined as explained in this Contract.

In Article II-COMPENSATION, replace any reference to the last or final two years of the Contract with the last or final four years of this Contract and replace any reference to 2010 or to December 31, 2010, with 2011 or December 31, 2011.

Replace the first sentence of Article V-Term with the following sentence:

The term of this contract shall be seventy-two (72) months with an effective date retroactive to January 1, 2006 and ending on December 31, 2011.

In Exhibit B to the Contract add the following language:

#### 2011 Police Service Price—Increase by 4% from 2010 Rate

• "No-Fill" Deputy (80 bi-weekly hours; 2080 annual hours)—The price of each contracted for deputy in 2011 is \$126,900.00

- Sergeant—The total price for each sergeant is \$149,245.00. The pro rata price for sergeants is \$19,898.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for sergeants would be \$79,592.00 (\$19,898.00 x 4 deputies)).
- Lieutenant—The total price for each lieutenant is \$166,535.00. The pro rate price for lieutenants is \$3,796.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for lieutenants would be \$15,184.00 (\$3,796.00 x 4 deputies)).

#### Specific Price for Dexter Village for 2008-2011

• The specific price to Dexter Village for the cost of police services for 2008-2011 will be calculated based upon the number of deputies and related personnel the Village purchases as reflected in its contractual notice provided to the County prior to July 1, 2007. The total price for these deputies and personnel will be based upon the prices stated above.

All other terms and conditions of the Contract shall remain in full force and effect throughout the life of the Contract.

DEXTER VILLAGE	WASHTENAW COUNTY		
By: Shawn Keough (DATE) Village President	By:		
WASHTENAW COUNTY SHERIFF	ATTESTED TO:		
By:	By:		

h: contract/dexvill2ndamend2011

#### WASHTENAW COUNTY POLICE SERVICES CONTRACT

AGREEMENT is made this <u>Z6</u> day of <u>May</u>, <u>Z006</u>, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, 48107("County"), the WASHTENAW COUNTY SHERIFF, a Michigan Constitutional Officer ("Sheriff") and DEXTER VILLAGE, a Michigan municipal corporation located at 8140 Main Street, Dexter, Michigan 48130 ("Village").

#### RECITALS

WHEREAS, for the past four years, the County and County Sheriff have provided police road patrol services to participating local governmental units pursuant to a contract between the County, County Sheriff and the local governmental entity; and

WHEREAS, the Board of Commissioners has taken the position that to receive the benefit of police services, local jurisdictions must share paying the responsibility for the service; and

WHEREAS, the methodology to determine how much each governmental unit and the County would pay for such police road patrol services is being changed for this four-year Contract as stated more fully below; and

WHEREAS, effective January 1, 2003, the County and participating local governmental entities executed police service contracts effective through December 31, 2005 providing that the County Sheriff would provide road patrol services pursuant to the terms of the contracts; and

WHEREAS, it is now necessary to execute new contracts effective January 1, 2006 through December 31, 2009, to insure the seamless continuation of police services for those communities; and

WHEREAS, the new method of contracting for police services will begin on January 1, 2006 and will coincide with the County's budget process.

NOW THEREFORE, the parties agree as follows:

#### ARTICLE I - SCOPE OF SERVICES

A. The parties agree that the Village shall contract for three (3) PSU's from the Sheriff to provide road patrol and other law enforcement services to the Village. A "PSU" is defined as, "The services of one Sheriff's deputy plus all supervisory and administrative activities, including training as determined by the Sheriff, that are required to enable that deputy to perform the responsibilities of his/her job." The parties agree that for the first two years of this contract, (January 1, 2006-December 31, 2007), the base level of service for the deputy component of a PSU shall consist of 1800 deputy-hours per year. The parties agree that a deputy service hour constitutes all time spent by sheriff's personnel responding to a call for service that originates from the contracting jurisdiction as well as any time spent within the boundaries of the

jurisdiction. The parties further agree that a deputy hour includes all court time spent on Village cases. The parties also agree that any time spent in any jurisdiction by a deputy under this Contract who is responding to a condition red alert as defined by the Department of Homeland Security shall also be counted towards the annual contracted hours for the Village.

For the last two years of this Contract, (January 1, 2008-December 31, 2009), the County will continue to provide road patrol and other law enforcement services pursuant to a model to be determined as explained in this Contract.

B. Specific deployment issues are attached as Exhibit A. The County, Sheriff and Village agree that the terms of Exhibit A, pertaining to deployment issues, may only be amended by mutual written consent of the Sheriff and Village.

#### ARTICLE II - COMPENSATION

The parties understand and agree that the basic methodology used to determine how much the Village and the County will pay to provide the services under this Contract shall change after the first two years of this Contract (January 1, 2006 through December 31, 2007) are complete.

#### 2006-2007 Compensation

For the first year of the Contract, (January 1-December 31, 2006) the Village shall pay to the County ninety-four thousand two hundred and eighteen (\$94,218.00) dollars for each contracted PSU, which represents a 6% increase from the cost of a PSU in the police services contract between the County and Village for 2005. In addition, the County will be responsible to pay for all other costs, including overtime, incurred during the first year of this Contract (January 1-December 31, 2006).

The parties agree that the cost of an individual PSU shall be increased by an additional 6% for a total cost of ninety-nine thousand, eight hundred and seventy-one (\$99,871.00) dollars for the second year of the Contract (January 1, 2007 through December 31, 2007). Moreover, the parties agree that in addition to the base cost of a PSU, the Village shall pay a flat rate of ten thousand (\$10,000.00) dollars per contracted for PSU to pay for overtime costs incurred in providing the services under this Contract in 2007. The County shall pay for any overtime cost exceeding the flat rate of ten thousand (\$10,000.00) dollars per contracted for PSU for calendar year 2007. The annual flat rate overtime cost shall be pro rated over a 12 month period and included in the Village's monthly bill.

For the first two years of this Contract (January 1, 2006-December 31, 2007), the Sheriff agrees to do an annual report to determine the total number of hours worked by all the PSU's in the Village. The County shall provide a rebate to the Village if the total number of deputy hours worked by all the deputies within the Village is less than the total number of deputy hours required under the Contract.

The Village agrees to pay the County the full monthly amounts due within thirty (30) days after the date of the invoice.

#### 2008-2009 Compensation

Beginning on January 1, 2008 and continuing throughout the remainder of the Contract, the concept of PSUs shall no longer apply. Instead, contracting entities will be charged for the cost of a basic deputy and any additional personnel, equipment, or services they require. Further, the County will fund "county-wide services" related to the provision of police services in Washtenaw County. The parties agree that by March 1, 2006, the County will announce to the contracting entities the list of County-funded "county-wide services." The list of "county-wide services" shall be approved by the Board of Commissioners no later than April 30, 2006.

Contracting entities may select additional personnel, equipment, and services to be added to the Contract at additional cost. The County will announce by March 1, 2006, with final approval no later than April 30, 2006, the cost of a basic deputy as well as the cost of each menu item relating to extra personnel, equipment and services that may be added to the Contract for 2008-2009.

On or before July 1, 2007, the contracting entity agrees to notify the County Administrator, in writing, of the total number of deputies and related personnel, equipment and services that the contracting entity wishes to purchase for the last two years (January 1, 2008-December 31, 2009) of this contract. Any contracting entity that does not wish to proceed with the final two years of the Contract using the new methodology, may terminate the Contract pursuant to Article XIII.

Notwithstanding anything herein to the contrary, the execution of this Contract by the Sheriff is for the sole purpose of acknowledging the Sheriff's authority and responsibility regarding the deployment issues set forth in Exhibit A attached hereto. The execution of this Contract by the Sheriff shall not in any manner be deemed a concurrence with the County's determination of "county-wide services" and/or "the cost of basic deputy as well as the cost of each menu item relating to extra personnel, equipment and services that may be added to the Contract for 2008-2009." Accordingly, the execution of this Contract by the Sheriff shall not in any manner prejudice, or otherwise be deemed a waiver of the Sheriff's right to challenge the validity and enforceability of such determinations by the County and to prosecute/defend the full extent of the Sheriff's Constitutional, statutory and common law authority in a court of competent jurisdiction.

#### ARTICLE III - FAILURE TO PAY

The County shall bill the Village monthly for all standard monthly and overtime costs incurred during that month. The Village must pay this bill within thirty (30) days after the date of the invoice. Failure by the Village to pay the total monthly charges shall be a material breach of this Contract and entitle the County to immediately seek remedies including, but not limited to, the following:

- Limitation of future police services to the Village to offset the amount owed;
- Complete stoppage of all contract services to the Village until the amount owed is completely paid;

Pursuit of a court order compelling the Village to pay the amount owed.

The parties understand and agree that the above remedies are not exclusive and do not constitute progressive enforcement steps. Thus, the County may choose any of these remedies, or any other remedy to which it is legally entitled, at any time after the Village has breached its duty to pay its monthly costs. Moreover, the parties understand and agree that these remedies are in addition to those stated in Article XIII.

#### ARTICLE IV - DISPUTE RESOLUTION

The parties agree that the Village may dispute any County invoice by taking the following actions within 30 days of receiving the invoice: (1) the Village must pay the disputed amount to the County; and (2) the Village must send written notice to the County Administrator that it disputes the invoice. The Village is encouraged to attach any written documentation supporting its claim to its request to County Administration for dispute resolution.

Within 30 days of receiving the Village's notice disputing the invoice, County Administration will investigate the claim. If the investigation supports the Village's claim, the disputed money will be refunded back to the Village, along with interest at an annual rate of 2 per cent pro rated to equal the length of the arbitration process. If, however, as a result of the investigation, County Administration disagrees with the Village's claim, the County and the Village shall jointly pick a mutually acceptable arbitrator to hear the positions of the Village and County. The County and the Village shall also have the right to jointly compile a list of acceptable arbitrators which, if compiled, shall be an attachment to this Contract. The arbitrator's decision on the claim shall be binding. If the arbitrator ultimately decides in favor of the Village, the County agrees to refund the money paid by the Village, along with an annual 2 per cent interest payment pro rated to equal the length of the arbitration. The cost to retain the arbitrator shall be paid by the losing party.

#### ARTICLE V - TERM

The term of this contract shall be for forty-eight months with an effective date retroactive to January 1, 2006 and ending on December 31, 2009. Upon execution, this Contract supersedes the earlier agreement between the parties for contract police services for 2006-2009.

#### ARTICLE VI - INSURANCE

The County agrees to maintain at its own expense during the term of this contract the following insurance:

- 1. Workers' compensation insurance with Michigan statutory limits and Employers Liability Insurance with a minimum of one hundred thousand (\$100,000.00) dollars each accident for any employee.
- 2. Public entity liability coverage, which includes general liability, law enforcement liability, auto liability and public officials liability coverages. The County's insurer will add Dexter Village as an additional insured under this public entity

liability coverage. The County will be responsible for all expenses and loss payments within its SIR/Deductible.

The County shall submit a certificate of insurance that evidences such coverage to the Village Clerk prior to beginning services under this Contract.

#### ARTICLE VII - RESPONSIBILITY FOR EMPLOYEES AND AGENTS

The parties agree that the County is responsible for the acts and/or omissions of its deputies and police service personnel in providing services under this Contract.

## ARTICLE VIII-CONFERENCES

The County and Village agree that either party may request a conference to discuss issues relating to interpretation of this Contract. Such notice shall be in writing and specify the issues to be discussed at the conference. In addition, as stated more fully in Exhibit A, the Sheriff and the Village may convene to discuss specific deployment issues.

#### ARTICLE IX - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to, all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

#### ARTICLE X - EQUAL EMPLOYMENT OPPORTUNITY

All parties to this Contract agree that they will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

All parties to this Contract agree that they will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicants and the treatment of employees. Affirmative action will include, but not be limited to: employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

All parties to this Contract agree to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

#### ARTICLE XI - EQUAL ACCESS

The Sheriff shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

## ARTICLE XII - ASSIGNS AND SUCCESSORS

This contract is binding on the County, Sheriff and the Village, their successors and assigns. None of the parties to this Contract will assign or transfer its interest in this contract without the written consent of the other parties.

## ARTICLE XIII - TERMINATION OF CONTRACT

If a party breaches any provision of this Contract, the non-breaching party may serve upon the breaching party written notice of its intent to terminate this Contract. If the breaching party fails to cure such breach within thirty (30) days after having received written notice of the breach, the non-breaching party may terminate this Contract, provided, however, that if the cure for the breach takes more than thirty (30) days to cure, the breaching party shall be given a reasonable amount of time beyond the thirty (30) day period to prosecute the cure to the breach to completion.

Notwithstanding the paragraph above, upon giving the County and the Sheriff six (6) months written notice, the Village may terminate this contract.

Figure 1. The area of the control of

## ARTICLE XIV - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County, Sheriff and Village will be incorporated into this Contract by written amendment signed by all parties.

# ARTICLE XV - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

# ARTICLE XVI - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or orál.

DEXTER VILLAGE

WASHTENAW COUNTY

Jim Seta e/President Robert E. Guenzel County Administrator

WASHTENAW COUNTY SHERIFF

Daniel Minzey, Sheriff

APPROVED AS TO FORM:

Curtis N. Hedger/

Office of Corporation Counsel

Lawrence Kestenbaum

County Clerk/Register

P143

#### **EXHIBIT A**

The Washtenew County Sheriff ("Sheriff") and Dexter Village ("Village") agree on the following specific deployment issues.

Assignment of Supervision. The Sheriff will provide supervision over PSU's assigned to the Village. The parties agree that for the first two years of this Contract (January 1, 2006-December 31, 2007), the Sheriff will assign a sergeant to work in the Village once the combined PSU count for the Village, Dexter Township and Webster Township contracts equals a minimum of six (6) PSU's. It is the Sheriff's intent that any sergeants assigned to the Village be physically present in the Village; however, the Sheriff retains the discretion to determine the assignment of sergeants or any other supervisory personnel. Once the new methodology becomes effective on January 1, 2008, the Village must pay for any supervision services to be provided to the Village.

The Sheriff agrees to accommodate reasonable Village requests related to the supervision of assigned Deputies. In particular, the Sheriff will make reasonable efforts to satisfy Village requests for specific enforcement or prevention activities and to provide information reasonably requested by the Village related to police activity.

<u>Overtime Protocol</u> The parties agree that the Village shall have the right to discuss overtime and staffing issues with the Sheriff and to provide input on when overtime shall be incurred under this Contract, provided, however, that the Sheriff shall ultimately determine when overtime is justified under this Contract.

<u>Animal Control.</u> The County has the statutory responsibility of animal control throughout the County. Accordingly, this Contract does not address animal control services.

Selection of Sheriff's Personnel to Fulfill Contract. The parties agree that the Village shall be permitted to provide input in the selection of Sheriff's Department personnel who will be assigned in the Village, who shall fulfill the terms of this contract. To that extent, the Village shall meet with administration staff from the Sheriff's Department to work out a process whereby appropriate Village personnel may be involved in the selection process of those individuals proposed by the Sheriff to work in that Village. The number of assigned deputies is subject to the labor agreement between the County, Union and Sheriff (which currently limits the Sheriff's ability to remove personnel from the shift bid process to 40% of total Deputies). The Sheriff agrees to take any input from the Village personnel in making his final decision on personnel who will work within that Village. The Village may also request assignment of personnel to specific shifts, provided, however, the Sheriff retains the power to make final decisions regarding shift assignments. For the first two years of this Contract, (January 1, 2006-December 31, 2007), the Sheriff agrees that hours worked by deputies in Field Training program who have not been approved for solo patrol will not be counted as PSU hours under this contract.

Removal of Sheriff's Personnel Assigned to the Village. The parties agree that if, in the Village's opinion, any individual assigned by the Sheriff to the Village is not acceptable to that Village, the Village and the Sheriff shall meet to discuss the situation and to work on addressing the problems between the Village and the individual in question. The reassignment of any Sheriff's Department personnel within a Village, however, shall remain the exclusive power of the Sheriff. The Sheriff agrees to notify the Village if any particular deputy is reassigned from the Village for any reason.

Ordinance Enforcement. The parties understand that non-criminal general ordinance enforcement is not part of the services provided by the Sheriff to the Village pursuant to this contract. Notwithstanding, the Sheriff will assist the Village's local ordinance enforcement

officer when such assistance is necessary. The Sheriff will however, enforce local traffic ordinances. The Sheriff agrees to enforce traffic violations under local ordinance whenever possible and practical.

<u>Substations.</u> The Sheriff retains the complete discretion to determine where any substation may be located to assist Sheriff's Department personnel in fulfilling its responsibilities under this contract. The parties agree that the VIIIage shall provide and maintain any such substation, while the Sheriff shall equip that substation.

<u>Notification.</u> The Sheriff agrees to use good faith efforts to notify the Village supervisor or his/her designee in a timely fashion of any major newsworthy events such as homicides or traffic fatalities that occur within the Village.

Attendance at Village Board Meetings. The Sheriff agrees that a command officer shall attend Village board meetings at least one time per month to report to the Village Board on any relevant contract issues and/or to answer questions from the Board.

Periodic Meetings. The Sheriff agrees to send command staff responsible to meet with Village officials on an agreed upon periodic schedule to discuss issues relevant to this contract. The Sheriff agrees that such issues shall include, but not be limited to, advice by the Village as to use of the services contracted for under the Agreement. These meetings may include Sheriff's administration staff including the Undersheriff and/or the Sheriff if necessary.

# <u>EXHIBIT B</u>

# 2008-2009 Police Service Costs and List of "County-Wide Services" to be Provided by Washtenaw County

## 2008 Police Service Costs

- "No-Fill" Deputy(80 bi-weekly hours; 2080 annual hours)—The price of each contracted for deputy in 2008 is \$115,026.00
- Sergeant—The total price for each sergeant is \$135,280.00. The pro rata price for sergeants is \$18,037.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for sergeants would be \$72,148.00 (\$18,037.00 x 4))
- Lieutenant—The total price for each lieutenant is \$54,798.00. The pro rata price for lieutenants is \$3,440.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for lieutenants would be \$13,760.00 (\$3,440.00 x 4))

# 2009 Police Service Costs—Increase by 4% from 2008 Rate

- "No-Fill" Deputy(80 bi-weekly hours; 2080 annual hours)—The price of each contracted for deputy in 2009 is \$119,627.00
- Sergeant—The total price for each sergeant is \$140,691.00. The pro rata price for sergeants is \$18,758.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for sergeants would be \$75,032.00 (\$18,758.00 x 4))
- Lieutenant—The total price for each lieutenant is \$56,990.00. The pro rata price for lieutenants is \$3,578.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for lieutenants would be \$14,312.00 (\$3,578.00 x 4))

# County-Wide Services to be Provided by Washtenaw County

- Detective Bureau
- Major Crimes Investigation
- Drug Enforcement Unit
- K-9 Team
- TEAM student education
- SWAT/Hostage Negotiation
- Auto Theft Team
- Crimes Against Children
- Minimal Base Level of County-Wide Road Patrol (Minimal base levels of road
  patrol could be satisfied with as few as three to five deputies. However, the
  County will bear the expense of 12 deputies and 1 sergeant to provide road patrol
  to the entire County, including those areas not contracting for police services with
  the County.

Overtime Fund of \$500,000.00 to pay for overtime incurred that is not directly attributable to work provided for a particular jurisdiction, including training and overtime for SWAT and the Dive Team, responding to calls at County owned and/or operated facilities, responding to "Code Red" emergencies, providing extended services pursuant to mutual aid and replacing a deputy once that deputy has missed two weeks of work. All other overtime costs are the responsibility of the contracting entities and shall be charged at the standard hourly overtime rate. The contracting entity shall have the choice whether to backfill for any particular deputy and the entity shall be responsible to pay for the costs of such backfill

# Specific Price for Dexter Village for 2008-2009

The specific price to Dexter Village for the cost of police services for 2008-2009 will be calculated after the Village notifies the County on or before July 1, 2007 of the number of deputies and related personnel the Village would like to purchase for 2008-2009. The total price for these deputies and personnel will be based upon the prices stated above.

h: general 2008-2009 police cost 1-dexvill

CV 32193.1

# AMENDMENT TO THE WASHTENAW COUNTY POLICE SERVICES CONTRACT WITH THE VILLAGE OF DEXTER

WHEREAS, Washtenaw County, ("County") the Washtenaw County Sheriff ("Sheriff") and the Village of Dexter ("Village") executed a Contract calling for the County, through its Sheriff's Office, to provide road patrol and other law enforcement services to the Village from January 1, 2006 through December 31, 2009; and

WHEREAS, the parties have discussed extending the current Contract by an additional year through December 31, 2010 with a 2% increase in the price of such police services for the additional year.

NOW THEREFORE, the parties agree to amend the current Police Services Contract as follows:

Replace the fifth "WHEREAS" clause on the front page of the Contract with the following language:

WHEREAS, it is now necessary to execute new contracts effective January 1, 2006 through December 31, 2010, to insure the seamless continuation of police services for those communities; and

Replace the last paragraph of Article I-A with the following language:

For the last three years of this Contract (January 1, 2008—December 31, 2010), the County will continue to provide road patrol and other law enforcement services pursuant to a model to be determined as explained in this Contract.

In Article II-COMPENSATION, replace any reference to the last or final two years of the Contract with the last or final three years of this Contract and replace any reference to 2009 or to December 31, 2009, with 2010 or December 31, 2010.

Replace the first sentence of Article V-Term with the following sentence:

The term of this contract shall be sixty (60) months with an effective date retroactive to January 1, 2006 and ending on December 31, 2010.

In Exhibit B to the Contract add the following language:

# 2010 Police Service Costs—Increase by 2% from 2009 Rate

- "No-Fill" Deputy (80 bi-weekly hours; 2080 annual hours)—The price of each contracted for deputy in 2010 is \$122,020.00
- Sergeant—The total price for each sergeant is \$143,505.00. The pro rata price for sergeants is \$19,133.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for sergeants would be \$76,532.00 (\$19,133.00 x 4 deputies)).

• Lieutenant—The total price for each lieutenant is \$160,130.00. The pro rate price for lieutenants is \$3,650.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for lieutenants would be \$14,600.00 (\$3,650.00 x 4 deputies)).

# Specific Price for the Village of Dexter for 2008-2010

The specific price to the Village of Dexter for the cost of police services for 2008-2010 will be calculated after the Village notifies the County on or before July 1, 2007 of the number of deputies and related personnel the Village would like to purchase for 2008-2010. The total price for these deputies and personnel will be based upon the prices stated above.

All other terms and conditions of the Contract shall remain in full force and effect throughout the life of the Contract.

VILLAGE OF DEXTER

By: 7/13/2

Snawn Keougn (DATE Village President

WASHTENAW COUNTY SHERIFF

Jerry Clayton (DATE)

Sheriff /

WASHTENAW COUNTY

Robert E. Guenzel

Robert E. Guenzel (DAI)

County Administrator

ATTESTED TO:

sy. Swyme

C C 1 1 1

County Clerk/Register

h: contract/amendpsdexvill

a. A transfer for the construction of the constructio

Notification of the latest of the property of the contraction of the c

Sept. Twip to the formulation of property in the expension of the control of t

P150

AGENDA \\-

enicholls@villageofdexter.org

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO** 

To: President Keough and Council Members From: Courtney Nicholls, Assistant Village Manager

Date: November 8, 2010 **Complete Streets** Re:

As discussed in the Community Development Manager's report Council is requested to set a public hearing for November 22, 2010 to consider adoption of the Complete Streets Ordinance and Policy.

# AGENDA 11-8-10

ITEM

# Donna Dettling

From: Kantha Gardner [kigar2000@ameritech.net]

Sent: Wednesday, October 27, 2010 3:47 PM

To: Donna Dettling

Cc: 'Michael Raatz'; kantha@kanthagardner.com

Subject: FDDL request for approval of Resolution for Charitable Gaming License

Dear Donna and Village Council,

The Friends of the Dexter District Library is requesting the Village Council approve the Resolution for Charitable Gaming Licenses the FDDL has submitted.

The Friends of the Dexter District Library is a local nonprofit community group. Our goal is to raise funds, promote advocacy and volunteer in order to help the library meet their service needs.

In addition to being an annual sponsor for the Summer Reading Program and Value Line subscription, we also sponsored the library's Quiet Reading Room on the second floor, Ellison Die Machine, and the new Magazine Exchange . The library presents us with numerous volunteer opportunities throughout the year, including children and teen programs, movie nights and first grade reader round-up.

One of the ways we receive funding is through our monthly book sale, but we are looking to expand on our fundraising endeavors by hosting a silent auction/raffle. I have been meeting with another fundraiser group in Ann Arbor who have similar silent auction/raffles for SOS and the AAPS. I am gathering from their expertise so the FDDL can host a successful event this spring. Our goal is for this silent auction/raffle to become an annual event for the FDDL and something the community looks forward to. We are in the process of organizing a committee for this purpose.

We hope you will approve the resolution so we can pursue our fund raising goals!

Thank you for your support!

Kantha Gardner
President
Friends of the Dexter District Library
734.717.2146
kantha@kanthagardner.com





# LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (Required by MCL.432.103(K)(ii))

At a	meeting of the TOWNSHIP, CITY, OR VILLAGE COUNCILBOARD
•	
called to order by	ON
at a.m./p.m. the following re	esolution was offered:
Moved bya	and supported by
	ger and the existence of the existence o
that the request from	of
NAME OF ORGANIZ	2410N CITY
county of	, asking that they be recognized as a
COUNTY NAME	
nonprofit organization operating in the commun	nity for the purpose of obtaining charitable
gaming licenses, be considered for	•
APPR	ROVAL/DISAPPROVAL
APPROVAL	DISAPPROVAL
Yeas:	Yeas:
-	
Nays:	Nays:
Absent:	Absent:
	•
	•
hereby certify that the foregoing is a true and	complete copy of a resolution offered and
adopted by the	at a
TOWNSHIP, CITY, OR VILLAGE COUNCIL/2007	ARD REGULAR OR SPECIAL
neeting held on	
DATE	
SIGNED:	
TOWNSHIP, C	TTY, OR VILLAGE CLERK
PRINTEI	D NAME AND TITLE
	ADDRESS

COMPLETION; Required. PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)



# State of Michigan Bureau of State Lottery 101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909 www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285

LOTTERY
M. Scott Bowen
COMMISSIONER

JENNIFER M. GRANHOLM GOVERNOR

August 23, 2010

Organization ID: 135086

Kantha Gardner
Friends of The Dexter District Library
3255 Alpine St
Dexter, MI 48130



Dear Kantha Gardner:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

To complete the qualification process, please submit the following information:

- 1. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
- \*\*\*The local governmental subdivision that must adopt the resolution is the city, township, or village council, not the library.
- 2. The filed copy of the Articles of Incorporation. You only submitted an amendment.

Also, we have reviewed your application for a Small Raffle license. However, we are unable to process your application without the following information:

1. The location name, street address, city, zip code, and county where the gaming event will be conducted.

Please enclose a copy of this letter with the requested information and mail or fax to 517/267-2285. Be sure to include your organization ID number 135086 on all correspondence submitted to our office.

We look forward to working with you in the future. If you have any questions or need further assistance, please contact us at 517/335-5780.

Sincerely,

Charitable Gaming Division

AGENDA 

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

cnicholls@villageofdexter.org

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO** 

President Keough and Council Members From: Courtney Nicholls, Assistant Village Manager

Date: November 8, 2010

Michigan Green Communities Challenge Re:

The Michigan Municipal League has partnered with the Michigan Department of Energy, Labor and Economic Growth to create the Michigan Green Communities Challenge. The purpose of the challenge is to encourage municipalities to support green initiatives. Points are awarded for initiatives that have been completed and those that are planned for the future.

At a recent meeting I attended with the Clean Energy Coalition, which is an organization partnering with the state to assist communities with implementing their Energy Efficiency & Conservation Block Grant, it was suggested that participation in this program will be looked upon favorably in future grant applications.

If Council would like to pursue this challenge, I will present the resolution for consideration at the November 22 meeting.

# MICHIGAN GREEN COMMUNITIES CHALLENGE ATTACHMENT A - Sample Resolution

Whereas:		
Theofefficiency and conservation	wants to emphasize the b	penefits of energy
Theof efficiency and conservation operations and to infrastru	wants to demonstrate the practices can be applied to the daily goverture projects;	hat energy vernmental
Theof and operations that conser protecting and preserving	seeks to find methods ove energy and resources, saving taxpayer the environment;	of service delivery r dollars and
Theof and conservation practices	recognizes that sound en	nergy efficiency ong-term;
Theof practicality and effectivene	will lead by example to ess of these practices; and	show the
Theof businesses to initiate stew community;	seeks to encourage its of ardship activities that benefit the environr	citizens and nent and their
	ESOLVED THAT THE of	
	pts the Michigan Green Communities Cha hieving the goals of the <i>Basic Challenge</i> o	
Adopted by the	ofof	this

#### CONTACT INFORMATION:

Michigan Municipal League in collaboration with the Bureau of Energy Systems / State of Michigan 1675 Green Road, P.O. Box 1487, Ann Arbor, MI 48106-1487
PHONE: 734-662-3246 FAX: 734-662-8083

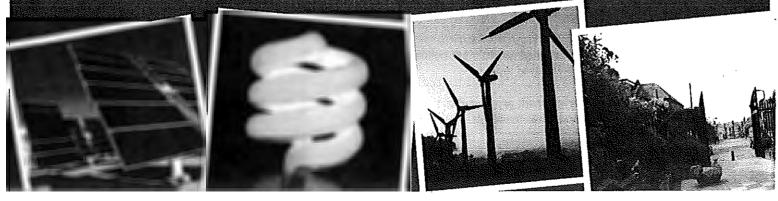
# The Michigan Green Communities Challenge





Cha	illenge Progress Report	Total Possible Points	Points for pre-2010 Actions	Points for 2010 Actions
Step	1-Obtain organizational support (Resolution)	10		
Step	2—Assign responsibility	- 10		
Step	3—Collect energy data for governmental operations	10		
Step	4—Assess situation and identify gaps	10		
Step	5—Develop goals and activities: Planning for the future (See below)	-	5:45: <del></del>	-
Step	6—Measure performance and quantify results	10		
Sug	gested goals and activities (Step 5)			
1.	Develop and implement an energy improvement plan for governmental operations.	20		
2.	Adopt a community sustainability plan, climate protection resolution, or similar commitment by the governing body.	20		
3,	Develop recycling and household hazardous waste programs for residents and businesses (25 pts for each distinct program).	25		
4.	Consider performance contracts (15 pts for each contract).	15		
5.	Consider the purchase of electric power from renewable sources or install renewable energy technology (solar, wind, or geothermal) for use in government facilities.	25		
6.	Develop a policy to utilize energy-efficient and dark sky-compliant outdoor light fixtures.	10		
7.	Establish a policy of adherence to LEED certification criteria for all new government facilities.	15		
8.	Approve or build a LEED-certified government building or renovate an existing building to LEED-certified level.	40		
9.	Implement an internal government program that reduces, reuses and recycles paper, plastic and other materials.	10		
10.	Establish a procurement policy of a minimum of 30 percent post- consumer recycled content for everyday office paper use (consistent with the current federal government policy).	10,		

			And the Control of th	
		Total Possible Points	Points for pre-2010 Actions	Points for 2010 Actions
11.	Adopt a "green fleet" policy that incorporates, at a minimum, the purchase of low-emitting, fuel-efficient vehicles for vehicle fleet replacement and the use of alternative fuels (biodiesel, natural gas, ethanol) in fleet operations.	30		
12.	Promote light rail systems, increased busing, and other modes of transportation.	20		
13.	Develop and implement a plan for tree preservation and planting.	15		
14.	Adopt an anti-idling policy for government fleet vehicles.	15		
15.	Develop diesel engine retrofits partnership (NOx filters and particulate traps) with the heavy construction industry to reduce air pollutants.	25		
16.	Provide employee benefits for ride sharing, walking, biking or taking public transit to work (i.e. bike rack).	15		
17.	Adopt a policy that a minimum of 20 percent of the eligible workforce should participate in alternative work schedules or telework by 2010.	25		
18.	Develop an employee education program on policies/practices relating to the environment and energy conservation.	15		
19.	Establish an advisory commission (or "Green Team") composed of local residents and business representatives to advise and assist the local governing board on policies and practices dealing with the environment, energy efficiency and conservation.	25		
20.	Develop and implement an energy efficiency and conservation education program for the local community dealing with the environment and energy.	15		
21.	Create a water protection education program.	30		
22.	Offer incentives for residents and businesses to retrofit all lighting systems with energy-efficient bulbs.	25		



		Total Possible Points	Points for pre-2010 Actions	Points for 2010 Actions
23.	Target major institutions and industries for an educational campaign about ways to reduce energy consumption.	<b>15</b>		
24.	Create a program to help residents replace older air conditioning and refrigeration units with more efficient models.	40		
25.	Implement real-time pricing of electricity to show residents the increased cost they experience during peak demand times.	15		
26,	Partner with nonprofit organizations and governmental agencies for the purpose of retrofitting existing facilities to improve energy efficiency.	25		
27.	Develop and implement programs to conserve energy used in transportation, including but not limited to:  Employee flex time programs;  Promotion of satellite work centers;  Development and promotion of zoning guidelines or requirements that promote energy efficient development;  Development of infrastructure such as bike lanes and pathways and pedestrian walkways;  Synchronization of traffic signals;  State/local/regional integrated planning activities (i.e. transportation, housing, environmental, energy, land use) reducing greenhouse gas emissions and vehicle miles traveled;  Improvements in operation and system efficiency of the transportation system such as implementation of intelligent transportation system (ITS) strategies;  Idle-reduction technologies and/or facilities to conserve energy, reduce harmful air pollutants, and greenhouse gas emissions from freight movement; and installation of solar panels on interstate rights-of-way to conserve energy in highway operations and maintenance activities.	15 per bulleted item		







			Mark to the second	
		Total Possible Points	Points for pre-2010 Actions	Points for 2010 Actions
28.	Implement distributed energy resource technologies that significantly increase energy efficiency, including (40 pts for each qualifying system installed): District heating and cooling systems Combined heat and power systems Cogeneration systems Energy storage systems Absorption chill Desiccant humidifiers Micro turbines Group source heat pumps	40		
29.	Consider the implementation of technologies to reduce, capture, and, to the maximum extent practicable, use methane and other greenhouse gases generated by landfills or similar waste-related sources, such as wastewater treatment plants, operations producing food waste, dairy farms and other animal operations.	40		
30.	Replace traffic signals and street lighting with energy efficient lighting technologies, including light emitting diodes; and any other technology or equal or greater energy efficiency.	40		
31.	Update government buildings by developing, implementing and installing onsite renewable energy echnology that generates electricity from renewable resources, including solar energy, wind energy, fuel cells, and biomass.	35		
32.	Consider any other appropriate activities which have been outlined within a community's Energy Efficiency and Conservation Strategy as developed under the EECBG program.	Evaluate as needed		
100 p	oints = 1 star (green, of course)	Subtotel		
	gnition will be given to communities based on stars nulated.	TOTAL POINTS		

Contact Information:
Michigan Municipal League in collaboration with the Bureau of Energy Systems / State of Michigan
1675 Green Road, P.O. Box 1487, Ann Arbor, MI 48106-1487 Phone: 734-662-3246 Fax: 734-662-8083